CLARK COUNTY DEPARTMENT OF AVIATION
PROCUREMENT & CONTRACTS
BID NUMBER 27-100145
SALE OF MULTI-USE EMBROSS V-SERIES KIOSKS

The Clark County Department of Aviation (CCDOA) is seeking a supplier to purchase 52 Multi-Use Embross V-Series Kiosks, "V1 Model".

Please note that this is a sealed bid process. All questions and/or responses to this invitation to bid must be processed through the NGEM website. Inquiries, documents or other information submitted outside of NGEM (i.e. email, fax, hard-copy, etc.) will not be reviewed or considered.

REGISTRATION FOR THE NGEM SYSTEM

The NGEM System is accessible at www.ngemnv.com.

Potential Bidders MUST be registered as a "Supplier". This may be accomplished by clicking on the Supplier Registration link and completing the registration form. There is no cost to register or to use the NGEM System.
Bid documents may then be viewed by selecting a specific project from the Current Bid Opportunities list and clicking on that project. Please note you MUST be logged in to your NGEM account to view and access the solicitation information and associated documents, if any.

Once registered, "suppliers" may receive emails notifying them of bid opportunities. Reviewing any project bid data will automatically place the bidder's contact information on the bidders list and the NGEM System will automatically send any and all updates, changes or addenda associated with that project.

An electronic bid proposal can only be submitted through the NGEM System. The bid document(s) may be printed for Bidder's use, but an electronic bid MUST be submitted through the NGEM System.

EMERGING SMALL BUSINESS INFORMATION

The Emerging Small Business (ESB) certification program, administered through the Nevada Governor's Office of Economic Development (GOED), was created in 2014 to encourage the development and growth of small businesses in Nevada. The program seeks to assist small businesses in obtaining work with the state and local government agencies through identifying small businesses that want to contract with governments. Applicants seeking certification as a Local Emerging Small Business in the State of Nevada must submit a complete application to the GOED. You may find more information, and apply at https://goed.nv.gov/programs/emerging-small-business-esb/

PRE-BID CONFERENCE

No pre-bid conference will be held for this Bid, however, prospective Bidders may submit questions through the NGEM site until the question cutoff date/time.

CLOSING DATE & TIME FOR BID SUBMISSION

All bids are due to be submitted through the NGEM system by 2:00 p.m. PT on Monday, November 30, 2026.

Submitted bids will be unsealed (opened) at the above noted dated and time at:
Clark County Department of Aviation
Administration Building
Purchasing Conference Room - Third Floor
1845 East Russell Road
Las Vegas, NV 89119

Attendance is NOT required at the bid opening.

NOTICE OF INTENT TO AWARD

Upon completion of the bid evaluation(s) by CCDOA, all companies with submitted bids will receive a notification of intent to award (NOIA) which will include a summary of the bids received. This notice will be sent a minimum of five (5) days prior to award.

After the bid award, if additional detail is required regarding this bid, a public records request may be submitted at www.harryreidairport.com/business/public-records.