

**NOTICE OF COMPETITIVE OPPORTUNITY
REQUEST FOR (RFB) 26-0017MG
FOR
BOARDING PASS, BAG TAGS, AND KIOSK PAPER**

Lee County Port Authority (Authority) invites the submission of electronic bids from all interested and qualified individuals, corporations, partnerships and other legal entities authorized to do business in the state of Florida to compete for the opportunity to provide the goods or perform the services specified in this Request for Bids (RFB). Solicitation documents may be accessed at <https://flylcpa.ionwave.net/Login.aspx> or by contacting the Procurement Office.

The following key dates have been established for the non-mandatory pre-submittal meeting, sealed public opening and the deadline for submitting any questions and requests for clarification of any information contained within the solicitation documents.

PRE-SUBMITTAL MEETING

- ☒ There is no pre-bid meeting planned for this procurement.

DEADLINE FOR QUESTIONS AND CLARIFICATION REQUESTS

Inquiries or requests for clarifications of any information contained in this RFB must be received no later than 5:00 PM, Wednesday, February 25, 2026. All inquiries, suggestions or requests pertaining to this RFB must be made in writing and submitted in IonWave under the “Questions” tab or to the procurement agent listed on the page of the solicitation documents. This deadline has been established to maintain fair treatment for all potential Bidders, while ensuring an expeditious selection process.

PUBLIC OPENING

The Authority is accepting electronic submissions in IonWave until Wednesday, March 25, 2026, before 2:00 p.m., local time. Bids sent in any manner other than electronically to IonWave will not be accepted. **Hard copies, faxed bids and electronically submitted bids sent directly to the Authority will not be accepted.**

Everyone is welcome to view the opening remotely through Google Meets by using the following link:

<https://meet.google.com/jtg-pmwe-kcw>
Or dial: (US) +1 620-288-1245 PIN: 284 928 470#

Bids must be submitted in IonWave prior to the deadline for electronic submission. Bidders are responsible for taking all necessary steps to ensure their bid is received by the due date and time. The Authority is not responsible for technology problems or any other issues that cause the deadline for receipt of electronic bids or proposals to be missed.

Disadvantaged Business Enterprise (DBE) and Woman and Minority-Owned Business Enterprises (W/MBE) companies are encouraged to respond to this notification.