



**ST. JOSEPH COUNTY AIRPORT AUTHORITY  
REQUEST FOR PROPOSAL  
FOR  
MASTER CONCESSIONAIRE  
AT THE  
SOUTH BEND INTERNATIONAL AIRPORT**

**Contact Information:**

[SBNConcessionsRFP@dkmgconsulting.com](mailto:SBNConcessionsRFP@dkmgconsulting.com)

Rhona DiCamillo (DKMG Consulting) and Tiffany Green (Airival Advisors) are the points of contact for this RFP. Any questions should be directed to the above email address.

The RFP will be posted to the SBN website at the following link:

<https://flysbn.com/doing-business/>

on Friday, September 12, 2025. An Addendum will be issued by Tuesday, September 30, 2025 with the Lease Agreement.

Please note the following key dates for the RFP. A Non-Mandatory Pre-proposal Meeting and Airport Tour will be held on **Tuesday, September 30, 2025 at 1:00 P.M.** at the South Bend International Airport. The meeting and tour will be followed by a networking opportunity for attendees.

<b>Tentative RFP Schedule</b>	<b>Date</b>	<b>Time (all times local)</b>
RFP Issuance Date	Friday, September 12, 2025	
Addendum #1 with Lease Agreement	Tuesday, September 30, 2025	
Non-Mandatory Pre-proposal Meeting & Airport Tour	Tuesday, September 30, 2025	1:00 P.M.
Submittal of Written Questions - First Deadline	Tuesday, October 7, 2025	4:00 P.M.
Addendum #2 - Response to Questions	Tuesday, October 14, 2025	
Submittal of Written Questions - Second Deadline	Tuesday, October 28, 2025	4:00 P.M.
Addendum #3 - Response to Questions	Tuesday, November 4, 2025	
Proposal Due Date	Tuesday, November 18, 2025	2:00 P.M.
Oral Interviews/Presentations - if necessary	Tuesday, December 9, 2025	TBD
Board Approval and Award	TBD	
Effective Date of New Agreement	TBD	