



**REQUEST FOR BIDS
FOR
WILLOW RUN ENTRANCE SIGN
SOLICITATION NO. 25-00983**

Action	Date	Time
RFB issued	6/25/25	
Pre-Bid (Virtual) Conference (Recommended/Not Mandatory)	7/9/25	10:00 AM
Pre-Bid Question Deadline (purchasing.questions@wcaa.us) Reference RFB #25-00983 in all emails	7/14/25	2:00PM
Bid Deadline	7/23/25	2:00 PM
Public Bid Opening*	7/23/25	2:15 PM
Board Date**	9/17/25	

*As Read Bid Totals will be posted to MITN the next the Business Day.

**Anticipated dates. Subject to change.

Pre-Bid Meeting: **Teams meeting:** To expedite preparing the virtual sign-in list of attendees, for the record and distribution, **submit a list** of potential virtual participants via email to purchasing.questions@wcaa.us by 07/08/2025 close of business. The list should include the participant’s name, company name and phone number.

Join Teams Meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmM0NGI0ZTEtZDRmOC00NjExLWE2YjAtOGNmZGVkNDNmOTU0%40thread.v2/0?context=%7b%22Tid%22%3a%223dd77ff2-4b51-432b-b1fa-c6b44af89de7%22%2c%22Oid%22%3a%2210e0f3a8-66f8-49e9-a6ce-5d75e709385d%22%7d

Bid Submittal Location: <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>
Registration and Submittal technical assistance: 1-800-835-4603
Monday – Friday, 8:00 am – 7:30 pm (Eastern Time)
Free and paid subscription registration options available

Public Bid Opening: **In lieu of an onsite meeting,** a virtual (audio-only) Bid Opening will be held, at the date, and time indicated on the cover of this RFB. The telephone access information is as follows:

Phone number: 888.278.0296 Access Code: 2554780#

To expedite preparing the virtual sign-in list of attendees, for the record and distribution, submit a list of potential virtual participants via email to purchasing.questions@wcaa.us. The list should include the participant’s name, company name and phone number.

Procurement Contact: Charmaine Dyson, Senior Buyer
Phone: (734) 247-7900, Fax: (734) 955-5648
purchasing.questions@wcaa.us

All questions regarding this RFB must be submitted to the Procurement Contact at the above number and email address. Contact concerning this RFB with any other employee, officer or Board Member of the Airport Authority is not permitted during the solicitation process.

DESCRIPTION: Bids are being solicited for construction services to perform architectural, structural, site civil, landscaping, and electrical improvements for the construction of a new airport entrance sign for the Wayne County Airport Authority at Willow Run Airport.

It is the Bidder’s responsibility obtain and view all solicitation documents and addenda issued by the Wayne County Airport Authority (Airport Authority) for this RFB.

This RFB, all attachments (except Attachment I) and addenda are available via the Michigan Intergovernmental Trade Network (MITN) website at which is also where all bids must be uploaded and submitted through. Free and paid subscription registration options available.

This RFB may be viewed or obtained as follows:

1. To download a copy of this RFB, all attachments (except Attachments I), and all addenda, access the RFB directly from the Michigan Intergovernmental Trade Network (MITN) website at: <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>,
2. The document may also be accessed at the Wayne County Airport Authority website at: http://apps.metroairport.com/dtw_procurements_app/solicitations.aspx?mode=open
3. To **obtain by purchase** only Attachments I - Construction Documents, send email request to Detroit@Eng-Repro.com. Reference **RFB# 25-00854 in the subject line** and provide **your company contact info**.

Engineering Reproduction, Inc. will respond to the email request with a security form (found in Attachment H) to be completed by the potential Plan Holder for return to Engineering Reproduction, Inc. When the completed form has been received, Engineering Reproduction, Inc. will give the Requestor all the information related to the job, including Cost and availability. **No partial sets will be issued.**

Engineering Reproduction, Inc. is located at:
 13550 Conant Ave.
 Detroit, MI 48212
Detroit@eng-repro.com
 Telephone: 313.366.3390
 Fax: 313.366.3393

Paper and electronic files are available for purchase. The Contractor must purchase the paper files, which are the official documents of record for this RFB, to obtain the electronic files. The following is a list of the attachments that are available for purchase. The estimated cost for all is approximately \$50.00 excluding shipping.

The Bidder is responsible for the cost of printing/reproduction and shipping. The Bidder may contact Engineering Reproduction, Inc. for an exact amount and shipping options and costs.

Att.	Date	Attachment Description	No. of Pages / Drawings / Size
I1	4/4/2025	Construction Documents – 30” x 42”	28
I2	4/4/2025	Construction Technical Specifications Volume 1	172
I3	4/4/2025	Construction Technical Specifications Volume 2	424