

**CLARK COUNTY DEPARTMENT OF AVIATION  
BUSINESS & COMMERCIAL DEVELOPMENT  
INVITATION TO SUBMIT QUALIFICATIONS  
NUMBER 27-25  
INTERNATIONAL GROUND HANDLING SERVICE PROVIDER**

Harry Reid International Airport (“Airport”), one of the busiest airports in the United States, serves as a vital gateway to Las Vegas, welcoming millions of passengers annually. With state-of-the-art facilities, modern terminals, premium lounges, and a diverse array of dining and retail options, the Airport is designed to meet the needs of today’s travelers.

Strategically located just minutes from the iconic Las Vegas Strip, Harry Reid International Airport offers airlines unparalleled access to the city's world-class entertainment, vibrant nightlife, and dynamic business landscape. Airlines operating at the Airport benefit from:

- **Prime Location:** Proximity to the Las Vegas Strip, attracting millions of visitors annually and creating significant opportunities to serve a thriving tourism market.
- **High Passenger Demand:** As a global destination for entertainment, conventions, and attractions, Las Vegas consistently drives robust air travel demand.
- **Supportive Environment:** Our dedicated team provides comprehensive support to ensure a seamless process, from initial inquiries through operational readiness.

To support the continued growth of international air service, the Clark County Department of Aviation (DOA) is pleased to issue Request for Qualifications (RFQ) 27-25 to initiate a competitive selection process for three (3) international ground handling companies to serve international air carriers at Harry Reid International Airport.

**INFORMATIONAL MEETING**

An optional RFQ Informational Meeting will be held on Monday, March 10, 2025, at 10:00 A.M. (PT) via Microsoft Teams.

Log in and dial in information may be found under the "Activities" tab in NGEM. ([www.ngemnv.com](http://www.ngemnv.com))

Attendance at the RFQ Informational Meeting is optional; however, respondents will be responsible for reviewing and complying with all information and requirements outlined in this RFQ. The purpose of the meeting is to review the RFQ documents, discuss the Sample Operating Agreement, and address any questions related to providing comprehensive ground handling services for international airlines.

**CLOSING DATE & TIME FOR RFQ SUBMISSION**

All responses are due to be submitted through the NGEM system by 4:00p.m. on or before April 7, 2025.

**Please note that this is a sealed RFQ process.**

**All questions and/or responses to this Request for Qualifications must be processed through the NGEM website.**

**Inquiries, documents or other information submitted outside of NGEM (i.e. email, fax, hard-copy, etc.) will not be reviewed or considered.**

**Telephone calls regarding this RFQ will not be accepted. All questions must be submitted electronically through the NGEM website and all responses will be posted on the NGEM website.**

### **REGISTRATION FOR THE NGEM SYSTEM**

The NGEM System is accessible at [www.ngemnv.com](http://www.ngemnv.com).

Potential Respondents MUST be registered register as a "Supplier". This may be accomplished by clicking on the Supplier Registration link and completing the registration form. There is no cost to register or to use the NGEM System.

RFQ documents may then be viewed by selecting a specific project from the "Current Bid Opportunities" list and clicking on that project. Please note you MUST be logged in to your NGEM account to view and access the RFQ information and associated documents, if any.

Once registered, "suppliers" may receive emails notifying them of bid opportunities. Reviewing any project RFQ data will automatically place the Respondent's contact information on the respondents list and the NGEM System will automatically send any and all updates, changes or addenda associated with that project.

An electronic response can only be submitted through the NGEM System. The RFQ document(s) can be printed for Respondent's use, but an electronic response MUST be submitted through the NGEM System.

### **Nevada Revised Statute 496.090:**

This RFQ is issued in accordance with Nevada Revised Statute (NRS) 496.090, which authorizes the governing body of any municipality to enter into contracts, leases, and arrangements deemed proper. The information requested in this RFQ is for informational purposes only and does not constitute a formal "bid." At its sole discretion, the Department may decide to cancel this RFQ and/or may decide to not negotiate an agreement related to this RFQ with any Respondents.

### **Title VI Solicitation Notice:**

The Department of Aviation, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and related regulations, ensures that all Respondents are afforded a full and fair opportunity to submit responses and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.