DETROIT METRO • WILLOW RUN
WAYNE COUNTY AIRPORT AUTHORITY

REQUEST FOR QUALIFICATIONS
FOR
CANDIDATE ASSESSMENT TOOLS
SOLICITATION NO. 240992

Action	Date	Time
Issue Date	12/9/24	
Pre-Response Question Deadline (purchasing.questions@wcaa.us) Reference RFQ #240992 in all emails	12/18/24	2:00 PM
Response Deadline	1/13/25	2:00 PM
Board Date**	3/19/25	

**Anticipated dates. Subject to change.

Response Submittal Location: www.bidnetdirect.com/mitn/wayne-county-airport-authority
Registration and Submittal technical assistance: 1-800-835-4603
Monday – Friday, 8:00 am – 7:30 pm (Eastern Time)
Free and paid subscription registration options available

Procurement Contact: Darwin Hadley, Senior Solicitation Manager
Phone: (734) 247-7900, Fax: (734) 955-5648
purchasing.questions@wcaa.us

All questions regarding this RFQ must be submitted to the Procurement Contact at the above number and email address. Contact concerning this RFQ with any other employee, officer or Board Member of the Airport Authority is not permitted during the solicitation process.

DESCRIPTION: Qualifications are being solicited for the purpose of creating valid candidate assessment tools that will be used for recruitment or promotional campaigns to fill particular positions for the Wayne County Airport Authority (Airport Authority). The contract will be for a term of up to five (5) years.

It is the Respondents responsibility obtain and view all solicitation documents and addenda issued by the Wayne County Airport Authority Airport Authority for this RFQ.

This RFQ, all attachments and addenda are available via the Michigan Intergovernmental Trade Network (MITN) website at https://www.bidnetdirect.com/mitn/wayne-county-airport-authority, which is also where all Responses must be uploaded and submitted through. Free and paid subscription registration options available. The documents may also be accessed via the Wayne County Airport Authority website at: http://apps.metroairport.com/dtw_procurements_app/solicitations.aspx?mode=open, and then clicking on the desired solicitation name.