



**REQUEST FOR PROPOSALS
FOR
LUXURY SEDAN CONCESSION OPPORTUNITY
SOLICITATION NO. 241210**

Action	Date	Time
Issue Date	10/28/24	
Pre-Proposal (Virtual) Conference (Recommended/Not Mandatory)	11/4/24	10:00 AM
Pre-Proposal Question Deadline (purchasing.questions@wcaa.us) Reference RFP #241210 in all emails	11/8/24	2:00 PM
Proposal Deadline	12/4/24	2:00 PM
Board Date**	2/19/25	

**Anticipated dates. Subject to change.

Pre-Proposal Meeting: **ZOOM meeting:** To expedite preparing the virtual sign-in list of attendees, for the record and distribution, **submit a list** of potential virtual participants via email to purchasing.questions@wcaa.us by **11/1/24 close of business**. The list should include the participant’s name, company name and phone number.

Join Zoom Meeting

<https://wcaa-us.zoom.us/j/82725527899?pwd=WUQZsdIUshrlUwabTrMEmyJYXLPkw2.1>

Meeting ID: 827 2552 7899
Passcode: 241210

- Dial by your location
- +1 646 931 3860 US
 - +1 301 715 8592 US (Washington DC)
 - +1 305 224 1968 US
 - +1 309 205 3325 US
 - 833 548 0276 US Toll-free
 - 833 548 0282 US Toll-free
 - 833 928 4608 US Toll-free
 - 833 928 4609 US Toll-free
 - 833 928 4610 US Toll-free
 - 877 853 5257 US Toll-free
 - 888 475 4499 US Toll-free

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Find your local number: <https://wcaa-us.zoom.us/j/82725527899>

Proposal Submittal Location: <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>

Registration and Submittal technical assistance: 1-800-835-4603

Monday – Friday, 8:00 am – 7:30 pm (Eastern Time)

Free and paid subscription registration options available

Procurement Contact: Darwin Hadley, Senior Solicitation Manager
Phone: (734) 247-7900, Fax: (734) 955-5648
purchasing.questions@wcaa.us

All questions regarding this RFP must be submitted to the Procurement Contact at the above number and email address. Contact concerning this RFP with any other employee, officer or Board Member of the Airport Authority is not permitted during the solicitation process.

DESCRIPTION: Proposals are being solicited for the purpose of contracting for Luxury Sedan Services at the Detroit Metropolitan Wayne County Airport. The successful Proposer will be required to provide Luxury Sedan Service for passenger accommodation from the Detroit Metropolitan Wayne County Airport for a continuous 24 hours a day, 7 days a week, 365 days a year operation. The contract is for the term of up to five (5) years.

It is the Proposer's responsibility obtain and view all solicitation documents and addenda issued by the Wayne County Airport Authority (Airport Authority) for this RFP.

This RFP, all attachments and addenda are available via the Michigan Intergovernmental Trade Network (MITN) website at <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>, which is also where all Proposals must be uploaded and submitted through. Free and paid subscription registration options available. The documents may also be accessed via the Wayne County Airport Authority website at: http://apps.metroairport.com/dtw_procurements_app/solicitations.aspx?mode=open, and then clicking on the desired solicitation name.