

## ADVERTISEMENT INFORMATION ONLY

### Solicitation Type and Name: **Request for Qualifications – On-Call General Engineering Consulting Services**

Solicitation Number: RFQ 2024-118

Description: On-Call General Engineering Consultant to provide planning, architectural/engineering design, construction management, project management, staff augmentation services on an as needed basis for various projects within the San Antonio Airport System (SAAS).

#### Applicable Product Categories:

- 92533 – Engineering Services, Professional
- 96252 – Services, Not Aerial (See 920-33 for Digitized Mapping Services)
- 91875 – Management Consulting
- 96148 – Incl. Hazardous Waste
- 90656 – Landscape Architecture
- 94656 – Investment Management Services

**Date Issued: September 13, 2024**

**Due Date & Time: October 28, 2024, 10:00 a.m. Central Time**

**Pre-Submittal Conference:** Pre-Submittal Conference will be held at **11:00 a.m., Central Time, on September 20, 2024**, via WebEx **OR** In-Person at Aviation Department, Airport Center, Boeing Conference Room – 10100 Reunion Place, Suite 300, San Antonio, Texas 78216. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Respondents may call the toll-free number listed below and enter access code to participate the day of the conference.

**Dial-In Number:** 1-415-655-0001 | **Access Code:** 2633 413 5087 | **Meeting Password:** COSA2024

#### Join from the meeting link:

<https://sanantonio.webex.com/sanantonio/j.php?MTID=mc0ba2cccd6a633cd0aca4822e552e166>

**OR**

In-Person Pre-Submittal Conference will be held at:

**Airport Center, Boeing Conference Room  
10100 Reunion Place, Suite 300  
San Antonio, Texas 78216**

Parking is available at the Airport Center Parking Garage 3<sup>rd</sup> Floor.



**To gain access to the Airport Center Facility:** The parking garage guard will direct you to park on the top floor of the parking garage (3<sup>rd</sup> floor). Take the garage elevator to the 2<sup>nd</sup> floor (P2 level) and walk through the sliding door. Take the building elevator to the 3<sup>rd</sup> floor. The Pre-Submittal will be on the 3<sup>rd</sup> floor – you will see the meeting room (Boeing) as soon as you step off the elevator. Signage will be provided to direct you to the meeting room.

**Evaluation Committee Voting Members:**

Jeff Coyle, Assistant City Manager, City Manager's Office  
Jesus H. Saenz, Jr. IAP, Director of Airports, Aviation Department  
Sam Rodriguez, P.E., Development Administrator-CIP, Aviation Department  
Candyce Selby, P.E., Capital Program Manager, Aviation Department  
Maria Godina, Planning & Administration Manager, Aviation Department  
Gamble Monney, Capital Program Manager, Aviation Department

**Pursuant to Section 011 – Restriction on Communications and in accordance with and as authorized by Section 2-61 of the City Code, the following restrictions on communications apply to this solicitation: Respondents are prohibited from contacting 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is approved at a City Council “A” session.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **4:00 p.m., Central Time, on September 27, 2024**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail. Questions submitted and the City's responses will be posted with this solicitation.

**Hannah Haifa, Procurement Specialist II**  
**City of San Antonio, Finance Department – Procurement Division**  
**Hannah.Haifa@sanantonio.gov**

**To view this solicitation,** go to <https://www.civcastusa.com/bids> and search under SAP Project ID number or project name.

