



**REQUEST FOR PROPOSALS  
FOR  
FUEL MANAGEMENT SERVICES  
SOLICITATION NO. 240869**

<b>Action</b>	<b>Date</b>	<b>Time</b>
Issue Date	4/17/24	
Pre-Proposal (Virtual) Conference (Recommended/Not Mandatory)	4/25/24	10:00 AM
Pre-Proposal Question Deadline ( <a href="mailto:purchasing.questions@wcaa.us">purchasing.questions@wcaa.us</a> ) Reference RFP #240869 in all emails	5/1/24	2:00 PM
Proposal Deadline	5/15/24	2:00 PM
Board Date**	7/17/24	

\*As Read Bid Totals will be posted to MITN the next the Business Day.

\*\*Anticipated dates. Subject to change.

**Pre-Proposal Meeting:** **ZOOM meeting:** To expedite preparing the virtual sign-in list of attendees, for the record and distribution, submit a list of potential virtual participants via email to [purchasing.questions@wcaa.us](mailto:purchasing.questions@wcaa.us) by **April 24, 2024 close of business**. The list should include the participant's name, company name and phone number.

**Join Zoom Meeting**

<https://wcaa-us.zoom.us/j/85717157883?pwd=VnB3YmN2VEM4NmNNUJlE3SW1lblpMdZ09>

Meeting ID: 857 1715 7883  
Passcode: 240869

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- 833 548 0276 US Toll-free
- 833 548 0282 US Toll-free
- 

Meeting ID: 857 1715 7883  
Passcode: 240869

Find your local number: <https://wcaa-us.zoom.us/j/85717157883>

**Proposal Submittal Location:** <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>  
Registration and Submittal technical assistance: 1-800-835-4603  
Monday – Friday, 8:00 am – 7:30 pm (Eastern Time)

**Procurement Contact:** Darwin Hadley, Solicitation Manager  
Phone: (734) 247-7900, Fax: (734) 955-5648  
[purchasing.questions@wcaa.us](mailto:purchasing.questions@wcaa.us)

***All questions regarding this RFP must be submitted to the Procurement Contact at the above number and email address. Contact concerning this RFP with any other employee, officer or Board Member of the Airport Authority is not permitted during the solicitation process.***

**DESCRIPTION:** Proposals are being solicited for the purchase of diesel and gasoline on an as-needed basis for the Wayne County Airport Authority (Airport Authority). The contract will be for a term of up to five (5) years.

***It is the Proposer's responsibility obtain and view all solicitation documents and addenda issued by the Wayne County Airport Authority (Airport Authority) for this RFP.***

This RFP, all attachments and addenda are available via the Michigan Intergovernmental Trade Network (MITN) website at <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>, which is also where all Proposals must be uploaded and submitted through. Free and paid subscription registration options available. The documents may also be accessed via the Wayne County Airport Authority website at: [http://apps.metroairport.com/dtw\\_procurements\\_app/solicitations.aspx?mode=open](http://apps.metroairport.com/dtw_procurements_app/solicitations.aspx?mode=open), and then clicking on the desired solicitation name.