



DETROIT METRO • WILLOW RUN
WAYNE COUNTY AIRPORT AUTHORITY

**REQUEST FOR BIDS
FOR
FLAGS, FLAGPOLES, SUPPLIES, INSTALLATIONS, AND REPAIRS
SOLICITATION NO. 240375**

Action	Date	Time
RFB issued	2/13/24	N/A
Pre-Bid Question Deadline (purchasing.questions@wcaa.us)	2/23/24	2:00 PM
Bid Deadline	3/12/24	2:00 PM
Public Bid Opening*	3/12/24	2:15 PM
Board Date**	5/15/24	2:00 PM

*As Read Bid Totals will be posted to MITN the next the Business Day.

**Anticipated dates. Subject to change.

Bid Deadline: March 12, 2024 at 2:00 PM Eastern Time

The MITN system will cut you off at the exact deadline time

Bid Submittal Location: <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>

Registration and Submittal technical assistance: 1-800-835-4603

Monday – Friday, 8:00 am – 7:30 pm (Eastern Time)

Free and paid subscription registration options available

Public Bid Opening: **In lieu of an onsite meeting,** a virtual (audio-only) Bid Opening will be held, at the date, and time indicated on the cover of this RFB. The telephone access information is as follows:

Phone number: 888.278.0296 Access Code: 2554780#

To expedite preparing the virtual sign-in list of attendees, for the record and distribution, submit a list of potential virtual participants via email to purchasing.questions@wcaa.us. The list should include the participant's name, company name and phone number.

Procurement Contact: Michelle Sawula, Purchasing Agent

Phone: (734) 247-7900, Fax: (734) 955-5648

purchasing.questions@wcaa.us

All questions regarding this RFB must be submitted to the Procurement Contact at the above number and email address. Contact concerning this RFB with any other employee, officer or Board Member of the Airport Authority is not permitted during the solicitation process.

DESCRIPTION: Bids are being solicited for the purchase of flags, flagpoles, yearly inspections, repairs, installations, and replacements at Willow Run and Detroit Metropolitan Airport to be ordered as needed for a term of three (3) years with one (1) optional two (2) year renewal at the sole discretion of the Airport Authority.

It is the Bidder's responsibility obtain and view all solicitation documents and addenda issued by the Wayne County Airport Authority Airport Authority for this RFB.

This RFB, all attachments and addenda are available via the Michigan Intergovernmental Trade Network (MITN) website at <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>, which is also where all bids must be uploaded and submitted through. Free and paid subscription registration options available. The documents may also be accessed via the Wayne County Airport Authority website at: http://apps.metroairport.com/dtw_procurements_app/solicitations.aspx?mode=open, and then clicking on the desired solicitation name.