

**REQUEST FOR STATEMENT OF QUALIFICATIONS
BY THE JACKSON MUNICIPAL AIRPORT AUTHORITY
FOR SERVICES IN CONNECTION WITH THE**

**ON-CALL PROFESSIONAL CONSULTING SERVICES TO DESIGN AND ENGINEER
JMAA PROJECTS AT THE JACKSON-MEDGAR WILEY EVERS INTERNATIONAL
AIRPORT(JAN) AND HAWKINS FIELD AIRPORT (HKS)**

JMAA PROJECT NUMBER 002-24

Date of Notice: November 1, 2023

The Jackson Municipal Airport Authority is requesting a Statement of Qualifications to provide design and engineering services to JMAA in connection with the On-Call Professionals Consulting Services to Design and Engineer JMAA Projects at the Jackson-Medgar Wiley Evers International Airport (JAN) and Hawkins Field Airport (HKS) Project No. 002-24.

Scope of Work:

The Services to be provided include but are not limited to the following:

- Architectural
- Structural
- Environmental
- Master Planning
- Design
- Construction Oversight

Planned projects are shown on the Airport's current FAA Airport Capital Improvement Plan (ACIP) for fiscal years 2024-2028.

The deadline for questions is **November 28, 2023, at 4:00 p.m. Central Standard Time (CST)**. JMAA will respond to any questions in writing via Addendum No. 1 on **December 6, 2023**. JMAA will receive sealed electronic or printed submissions only. All submissions of Statement of Qualifications to perform the Services will be accepted until **Wednesday, January 10, 2024, at 4:00 p.m. Central Standard Time (CST)**. RFQ shall be accepted electronically, by mail, or by hand delivery as follows:

Electronically

jmaabids.com

By mail or hand delivery

JMAA's Administrative Office, Suite 300
Main Terminal Building
Jackson-Medgar Wiley Evers
International Airport 100 International Drive,
Jackson, Mississippi 39208

JMAA will hold an in-person Pre-Submission Conference on Wednesday, November 15, 2023, at 2:00 p.m. (CST). The Pre-Submission Conference will also be available virtually using the

following login information:

Microsoft Teams Meeting Link: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 276 092 277 924

Passcode: ZVeqjC

Attendance at the Pre-Submission Conference is not mandatory for all those submitting Statement of Qualifications as a Prime Consultant for the Services. However, interested firms are encouraged to attend.

Immediately following the Pre-Submission Conference, JMAA will host a tour for potential prime consultants, sub-consultants, and subcontractors.

After evaluation in accordance with the criteria set forth in the RFQ, JMAA will initiate negotiations with the Respondent marked first and second on the list. If such negotiations fail to produce an agreement, in form and content, satisfactory to JMAA, within a reasonable period of time, then JMAA may reject the first-ranked and/or second-ranked Respondent. In that event, JMAA will follow the same process with the other Respondents, in the order of their ranking, until a Respondent agrees to and enters into an agreement satisfactory to JMAA.

JMAA reserves the right to: (1) reject any and all Statement of Qualifications, for any reason, any time before execution of a contract with a Respondent selected by JMAA to perform the Services, and (2) waive any and all informalities and irregularities in the selection process.

The complete Request for Qualifications (RFQ), which includes detailed instructions for preparation and submission of proposals, can be found via JMAA's website: jmaabids.com.