



RAPID CITY REGIONAL AIRPORT

ADVERTISEMENT FOR REQUEST FOR PROPOSALS (RFP)

FOR

MOTORCYCLE TRANSPORT VEHICLE PARKING

Sealed proposals will be accepted until 2:00 PM MT, Friday, September 1, 2023, by the Rapid City Regional Airport (Airport), 4550 Terminal Road, Suite 102, Rapid City, SD 57703, to provide the Airport with Motorcycle Transport Parking Space Rent in accordance with the conditions stated in the Request for Proposals (RFP) package.

RFP documents may be obtained by accessing the Airport website at <https://rapairport.com/category/projects/>.

Proposals may be submitted to the above address and are to be marked: **“MOTORCYCLE TRANSPORT VEHICLE PARKING RENT PROPOSAL”**.

The Rapid City Regional Airport, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, [select businesses, or disadvantaged business enterprises or airport concession disadvantaged business enterprises] will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

Since the Rapid City Regional Airport is a nonhub primary airport, it is required to have a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the US Department of Transportation 49 CFR Part 26. All DBE firms and small businesses qualifying under this solicitation are encouraged to submit proposals. Additional information on the DBE program is available upon request.

Publication Dates: August 10, 2023
August 12, 2023
August 19, 2023

MOTORCYCLE TRANSPORT VEHICLE PARKING PROPOSAL

The Rapid City Regional Airport (Airport) is seeking Proposals to establish a parking space rental rate for the Motorcycle Transport Lot for use during the annual Sturgis Motorcycle Rally (“Rally”). The purpose of this RFP is to ensure the Airport is getting the highest and best return on the parking spaces available, to encourage competition and to establish a rental rate well in advance of the Rally. It is the intent of the Airport to make available up to 23 parking spaces.

Proposals will be evaluated based on the highest overall proposed rental rate per space. That rate will then be used as the rental space rate for the 2024 Sturgis Motorcycle Rally. Minimum proposed rate is established at \$200.00 per space.

Once the value is set, spaces will then be made available for reservation. The Proposer with the highest proposed rent value will receive first pick of the space(s). In the case of matching proposal rates, the Proposal received first will receive the first pick. The remaining spaces will then be made available to the next highest Proposer and continue until all Proposers have had the opportunity to pick their space(s). For the initial reservations from this RFP process, a total of three (3) spaces may be reserved by any one Proposer. Once all Proposers have selected and reserved their space(s), the remaining spaces will be available on a first come, first serve basis to any Proposer or for any companies that are seeking space after the RFP process has been completed.

It is the Airport’s intent to have the spaces allocated for the 2024 Rally no later than October 31, 2023. However, it should be noted that this RFP does not obligate the Airport to offer rental spaces. The Airport reserves the right to hold spaces and not offer for usage or rent.

All Proposals are due by 2:00 PM, MT, Friday, September 1, 2023, to the Rapid City Regional Airport, Attention: Toni Broom, 4550 Terminal Road, Suite 102, Rapid City, SD 57703. All Proposals will be time and date stamped upon receipt. In bold lettering, mark the sealed envelope with the following words: “**MOTORCYCLE TRANSPORT VEHICLE PARKING RENT PROPOSAL**” *Faxed or emailed copies will not be accepted.*

PROPOSAL: PLEASE PRINT! – RETURN THIS PAGE AS INDICATED ABOVE

Name and Address of Company: _____

Contact Person Name: _____

Phone Number: _____ **Email:** _____

Proposed Rental Rate Per Parking Space: \$ _____ **(Minimum \$200.00)**

Written Proposed Rental Rate Per Parking Space:

Total Spaces Desired: _____