



DETROIT METRO • WILLOW RUN
WAYNE COUNTY AIRPORT AUTHORITY

**REQUEST FOR PROPOSALS
FOR
CONCESSIONS OPPORTUNITY
AT DETROIT METRO AIRPORT
FOR
MANAGED CONCESSION SERVICE FOR
AUTOMATED RETAIL (SPECIALLY VENDING)
“START UP” PROGRAM
SOLICITATION NO.220548**

Action	Date	Time
RFP issued	6/8/22	N/A
*Pre-Proposal Meeting	6/15/22	11:00 AM
Proposal Question Deadline (Purchasing.questions@wcaa.us) Reference RFP #220548 in all emails	6/22/22	2:00 PM
Proposal Deadline	7/22/22	2:00 PM

* **Pre-Proposal Conference:** In lieu of an onsite meeting, a virtual Zoom Pre-Proposal Meeting concerning this RFP will be held. Contractors shall submit a list of potential virtual participants via email to purchasing.questions@wcaa.us by **June 14, 2022, close of business**. The list should include the participant’s name, company name, and phone number.

Join Zoom Meeting

<https://umich.zoom.us/j/9603536896>

Meeting ID: 960 353 6896

Passcode: 220548

One tap mobile

+16468769923,,9603536896# US (New York)

+13017158592,,9603536896# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 647 374 4685 Canada

+1 647 558 0588 Canada

Meeting ID: 960 353 6896

Find your local number: <https://umich.zoom.us/j/9603536896>

Response Submittal Location: www.bidnetdirect.com/mitn/wayne-county-airport-authority
Registration and Submittal technical assistance: 1-800-835-4603
Monday – Friday, 8:00 am – 7:30 pm (Eastern Time)
Free and paid subscription registration options available

Procurement Contact: Darwin Hadley, Solicitation Manager
Phone: (734) 247-7900, Fax: (734) 955-5648
purchasing.questions@wcaa.us

All questions regarding this RFP must be submitted to the Procurement Contact at the above number and email address. Contact concerning this RFP with any other employee, officer or Board Member of the Airport Authority is not permitted during the solicitation process.

DESCRIPTION: Proposals are being solicited for the purpose of entering into a concession agreement for Managed Concession Services to operate, manage, maintain and provide customer service for an Automated Retail/Specialty Vending Start Up Program at Detroit Metro Airport. The contract term for this concession opportunity will be effective upon the date of Board approval and will end two (2) years from Date of Beneficial Occupancy or concurrently with the existing Snack and Beverage vending contract; September 29, 2025, whichever is longer.

It is the Bidder's responsibility to obtain and view all solicitation documents and addenda issued by the Wayne County Airport Authority Airport Authority for this RFP.

This RFP, all attachments and addenda are available via the Michigan Intergovernmental Trade Network (MITN) website at <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>, which is also where all Proposals must be uploaded and submitted through. Free and paid subscription registration options available. The documents may also be accessed via the Wayne County Airport Authority website at: [Solicitations | Wayne County Airport Authority \(metroairport.com\)](https://www.metroairport.com), and then clicking on the desired solicitation name. No contact with other Airport Authority employees, officers or Board members regarding this document is permitted throughout the solicitation process.