



Solicitation **COVER SHEET**

IDENTIFICATION

Number	RFP 8100 GG2022-01
Title	Terminal Advertising Program Operator for Austin-Bergstrom International Airport Barbara Jordan Passenger Terminal
Summary	The City of Austin, Department of Aviation (City) is seeking experienced, creative, highly motivated, and responsible Offerors to establish an exciting, innovative, and highly sought-after advertising concession program that distinguishes Austin-Bergstrom International Airport from other airports.
Type	Request for Proposals (RFP)
Version (Addenda)	0

AUTHORIZED CONTACT PERSONS

Primary	Gabriel Gomez, Airport Property Program Manager (512) 530-7507; gabriel.gomez@flyaustin.com & abia.property@flyaustin.com
Secondary	Linell Goodin-Brown, Program Compliance Coordinator (512) 974-2830; linell.brown@austintexas.gov
Subcontractor Questions	Small Minority Business Resources Department; (512) 974-7600; SMBRComplianceDocuments@austintexas.gov
Notes	See Solicitation Instructions, 3.1 Authorized Contact Persons.

IMPORTANT DATES

OFFERS DUE

Date and Time	June 14, 2022, 4:00 PM, Central Time
Notes	See Solicitation Instructions, 5 Offer Submission.

OFFER OPENING

Date and Time	June 14, 2022, 4:00 PM, Central Time
Notes	See Solicitation Instructions, 5 Offer Submission.

QUESTIONS DUE

Date and Time	May 5, 2022, 4:00 PM, Central Time
Submission Method	Email Only
Notes	See Solicitation Instructions, 3.2 Questions.

PRE-OFFER CONFERENCE

Conference (Yes/No)	Yes
Mandatory (Yes/No)	N/A
Date and Time	April 28, 2022, 9:00 AM, Central Time (Includes a tour of the facility).
Location	Austin-Bergstrom International Airport 3201A Presidential Blvd Aviation Administration Building attached to the Blue Garage Park in the Blue Garage, access on level 2 west end Parking will be validated
To register for Pre-Offer Conference	Property Development Request for Information Documents AustinTexas.gov
Notes	Deadline to register for the Pre-Offer Conference is April 26, 2022, 5:00 PM, Central Time.

PUBLISHED

Date	April 21, 2022
Available Online	Property Development Request for Information Documents AustinTexas.gov

SOLICITATION DOCUMENTS

Document name	Pages	Date
<u>Solicitation Documents – RFP 8100 GG2022-01 Includes the following:</u>		
<u>Solicitation Cover Sheet</u>	3	April 21, 2022
*<u>Solicitation Instructions - Includes Proposal Preparation Instructions</u>	24	April 21, 2022
<u>Terms and Conditions</u>	29	April 21, 2022
<u>Scope of Work</u>	34	April 21, 2022
<u>Offer and Certifications – RFP 8100 GG2022-01 – Complete, Sign and Return</u>	20	April 21, 2022
<u>Appendices (A, B, C, D, E, E1, E2, E3, F, G, H, I, J, and K)</u>		April 21, 2022

NIGP CODES

COMMODITY CODES

Code	Description
91502	Advertising
93906	Audio-Visual Equipment Maintenance and Repair
96246	Installation Services (Not Otherwise Classified)
91438	Electrical
90640	Graphic Design - Architectural
90735	Designing Services (Architectural & Engineering Np)
55762	Signage, Advertising Type (Interior and Exterior)
9103958	Janitorial Services
91000	Building Maintenance and Repair Services
91500	Communications and Media Related Services
92045	Software Maintenance/ Support