

ADVERTISEMENT FOR REQUEST FOR STATEMENTS OF QUALIFICATIONS
METROPOLITAN NASHVILLE AIRPORT AUTHORITY
NASHVILLE, TENNESSEE
REAL PROPERTY ACQUISITIONS AND URA BROKER SERVICES

ELECTRONIC PROPOSALS for completion of this project shall be received by the Metropolitan Nashville Airport Authority, (MNA) Nashville, Tennessee, until and not later than **2:00 p.m.** (Central), on **Thursday, December 10, 2020**. Proposers wishing to submit a non-electronic proposal may do so only after receiving written authorization from MNA. Written authorization to submit a non-electronic proposal may be requested by emailing purchasing@flynashville.com at least five (5) days prior to the date proposals are due. Proposers submitting a non-electronic proposal must submit a copy of the written authorization with their proposal package.

SCOPE. The MNA is issuing this Request for Qualification (RFQ) seeking a real estate broker licensed to do business in Davidson County, Tennessee, with experience and expertise to undertake real property acquisition and relocation assistance functions as prescribed under the governing state and local law regulations and in accordance with 49 CFR Part 24, the Department of Transportation Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs (URA) to assist in the development of an airport runway expansion project. This project will be overseen by the Real Estate Affairs division of the Commercial Development Department of the Authority.

The services solicited consist of a full-service program for land acquisition and relocation services including, but not limited to, appraisals and appraisal review, title examinations, negotiations, environmental assessments, surveying, and other directly related services. The selected respondent shall perform all services necessary to administer and manage land acquisition and relocation assistance programs in accordance with all Federal Aviation Administration, State of Tennessee, Metropolitan Nashville Davidson County and MNA rules, regulations, laws/ordinances, policies and guidelines, including but not limited to the standards, guidelines and laws contained in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, Land Acquisition and Relocation Assistance for Airport Projects Order 5100.37A and 5100.17, and all incorporated changes, and all FAA regulations that may become applicable during the implementation of the program. All environmental audit and inspection services must comply with the Airport Environmental Handbook FAA Order 5050.4A. The selected respondent must meet all SMWBE requirements established for this program, which are set at one (1%) percent participation for S/M/WBE.

THE RFQ DOCUMENTS. Copies of the Contract Documents (RFQ, Proposal Schedule, Attachments, etc.) will be available on or after **October 27, 2020** and may be obtained electronically from www.aerobidz.aero, an online tendering service.

Free registration with Aerobidz is available at <https://flynashville.com/nashville-airport-authority/business-opportunities#business-register>.

Proposers are advised to review the RFQ Documents carefully prior to submitting Statements of Qualifications on the Project. Proposers are also advised to review the RFQ and Instructions to respondents carefully prior to preparing their Proposals.

SMALL MINORITY WOMAN-owned BUSINESS ENTERPRISE (SWMBE) PARTICIPATION. It is the MNAA's objective to promote, encourage, and stimulate participation of local, small, minority and woman-owned business enterprises (SMWBE) within its organization and the economic community served by it so as to provide maximum opportunities to participate in contracts, programs and all related business activities of the MNAA. MNAA will apply the local small minority woman business participation levels where expenditures and purchases are made with non-federal funding, and to all contracts, leases, management agreements, consultants, prime contractors, subcontractors, respondents, proposers, or proposers involved in the performance of a commercially useful task for MNAA.

Proposers are encouraged to meet SMWBE participation levels established by the Director, Business Diversity Development, or, if unable to meet the participation level, engage in good faith efforts to joint venture, subcontract, or contract for supplies or services with SMWBEs. The attainment of the SMWBE participation level established for this contract is to be measured as a percentage of the total dollar value of the contract. The SMWBE participation level established for this Contract will be **One-Percent (1%) S/M/WBE**. For information on eligible SMWBE firms, proposers should visit <https://www.flynashville.com/business-diversity-development/Pages/default.aspx> or contact the Business Diversity Development, at (615) 275-2718.

RIGHT TO REJECT ANY AND ALL SUBMITTALS. MNAA proposes to award the Contract to the lowest responsive and responsible Proposer, provided it has met the goals for SMWBE participation or, if failing to meet the goals, has made an acceptable good faith effort to meet the established goals for the SMWBE participation. Proposer is advised that MNAA reserves the right to reject any and all Proposals submitted, to waive any and all informalities, irregularities and/or technicalities in any Proposal or Proposal Guaranty, to accept any Proposal deemed advantageous to it and to negotiate changes, deletions, or additions to these Contract Documents with the successful Proposer.