

**PALM BEACH COUNTY  
NOTICE  
REQUEST FOR PROPOSALS  
DESIGN PROFESSIONALS  
DOA 20-4  
AIRPORT GENERAL CONSULTING SERVICES (Local EBO Program)**

Pursuant to Florida Statutes 287.055, Notice is hereby given that Palm Beach County is seeking proposals from qualified architectural and engineering firms to provide planning, design, permitting and construction administration/management services for the Palm Beach County Department of Airports for various capital improvement/renovation projects on a task assignment basis.

Task assignments will be subject to scope definition and determination of level of effort on a task-by-task basis. Generally, task assignments could include professional architectural services, geotechnical and survey services, customary civil, structural, mechanical, plumbing, and electrical engineering services, planning services, landscape architectural services, permitting, and construction administration and inspection services.

Work may include modification, expansion, or addition of existing facilities or design of new facilities within the Palm Beach County Airport System at each of the County's four (4) owned and operated airports – Palm Beach International (PBI), Palm Beach County Park (LNA), North Palm Beach County General Aviation (F45) and Palm Beach County Glades (PHK). Generally, project construction costs will not exceed \$4,000,000 and will require an architectural firm as the lead consultant.

It is anticipated that one (1) firm will be selected for two (2) years with an option of two (2) one (1) year renewals at the County's discretion

Interested parties may obtain additional information and the RFP regarding this solicitation by emailing Javier A. Gamboa at: [jgamboa@pbia.org](mailto:jgamboa@pbia.org) or by phone (561) 656-5989. Include the words "DOA 20-4 RFP Airport General Consultant Services (Local EBO Program)" in the subject line of any e-mail regarding this solicitation. Or, the RFP may be downloaded from the County's on-line Vendor Self-Service (VSS) system at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>.

**Proposals are due by 3:00 P.M. on Oct 8, 2020, at the Palm Beach County Department of Airports Administration Building 846, West Palm Beach, FL 33406-1470.**

**Non-Mandatory Pre-Proposal Conference.** Proposers are invited to attend a non-mandatory virtual pre-proposal conference to be held on **September 16, 2020, at 10:00A.M.** Attendance at this pre-proposal conference is recommended and encouraged. For information on the virtual meeting please contact:

Javier A. Gamboa  
Airport Planner  
Department of Airports  
[jgamboa@pbia.org](mailto:jgamboa@pbia.org)  
(561) 656-5989

Responses will be evaluated based on the selection criteria set out in the RFP including the Affirmative Procurement Initiatives (APIs) determined by the County's Goal Setting Committee.

The APIs for this solicitation are:

**1. SBE Subcontracting**

The SBE goal for this contract is a mandatory minimum of **25% participation of which 5%** are S/MBEs that are African-American-owned firms.

Breakdown: [**20% SBEs + 5% S/MBEs African American**]

**2. M/WBE Evaluation Preference:**

15-points shall be awarded based on the level of M/WBE dollar participation that has been committed to on the prime respondent's team.

When a mandatory SBE or M/WBE goal applies to this solicitation, then any proposal that fails to comply with the required goal shall be deemed non-responsive after the period allowed for waiver requests has lapsed. If a proposer is unable to comply with a required goal, such proposer shall submit a request for a waiver or partial waiver at least 7 days prior to the proposal due date. If a proposer requests a waiver from a goal from the Office of EBO at least 7 days prior to the proposal due date, then the proposal due date will be extended pending the outcome of a waiver request. Additionally if the waiver is granted the solicitation will be amended accordingly and the due date extended again. Fillable pdfs of all EBO forms can be found on the OEBO website at <http://discover.pbcgov.org/oebo/Pages/Compliance-Programs.aspx>. Also, see the EBO Ordinance and Countywide PPM CW-O-043 for further information on the County's EBO Program.

Prior to submission of a proposal, any firm or individual, as prime consultant or as a sub-consultant, desiring to provide architectural, engineering, landscape architectural, or surveying and mapping professional services to Palm Beach County must first be CCNA certified by the County's Engineering and Public Works Department as qualified pursuant to law, and in accordance with the most recent administrative procedures for awarding of design professional consulting contracts adopted by Palm Beach County.

The Board of County Commissioners reserves the right to reject any and all proposals.

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA**

PUBLISH: Palm Beach Post  
Sunday: *August 30, 2020*  
Sunday: *September 6, 2020*