



**City of New Orleans
New Orleans Aviation Board
Louis Armstrong New Orleans International Airport
Request for Qualifications
For
On-Call Architectural & Engineering Design Services
CNO RFQ No. 744**

Request for Qualifications:

The City of New Orleans (the "City") by and through the New Orleans Aviation Board ("NOAB") is requesting the submittal of Qualifications Statements from qualified firms or groups of firms interested in providing on-call architectural design services for new construction along with remodeling and renovation projects for various programs, departments, and locations at the Louis Armstrong New Orleans International Airport (LANOIA), including, but not limited to, the North and South Terminals. As provided below, and incident to City Charter Section 6-308(5), Executive Order LC 20-01, and FAA Advisory Circular No. 150/5100-14E, it requests qualifications from qualified and experienced firms to perform the scope of work.

Minimum Qualifications:

The successful proposer should be licensed in the State of Louisiana, qualified to perform work for all disciplines proposed and have relevant airport and terminal experience at medium and large hub airports in excess of \$100 million of construction scope within the last five years. The successful Proposer will work under the direction of the Director of Aviation and/or his designee.

Obtaining a Copy of the Solicitation:

Copies of the solicitation and related information are available at the City's purchasing website: www.purchasing.nola.gov.

Instructions:

PLEASE NOTE: Due to current COVID-19 restrictions and under the authority of the Governor under Section 8 of Proclamation No. JBE2020-30, Proposers are strongly encouraged to submit the following electronically via Email to seth.leger@nola.gov (cc: procurement@flymsy.com), **not later than, Wednesday, September 9, 2020 at 4:00 PM C.T.**

- a. One (1) digitally signed response in PDF format, titled "**RFQ #XXX: ON-CALL ARCHITECTURAL & ENGINEERING DESIGN SERVICES**".
- b. A signed cover letter including the company's name, address and primary contact for the request for proposal. The primary contact information shall include submitter name, telephone, and email address.
- c. Proposers must complete all required attachments and submit along with the electronic proposal submissions.

For proposals submitted via sealed envelope:

Applicants should submit the following to the Department of Finance/Bureau of Purchasing, Attention: Chief Procurement Officer, Assistant Purchasing Administrator, City Hall, 1300 Perdido St., Room 4W07, New Orleans, LA, **not later than, Wednesday, September 9, 2020 at 4:00 PM C.T.**

- a. Proposers should provide six (6) bound and tabbed copies of the proposal in a sealed envelope; envelope should be marked "**RFQ #XXX: ON-CALL ARCHITECTURAL & ENGINEERING DESIGN SERVICES**".
- b. Proposers should also provide two (2) digitally signed proposals in searchable PDF format: one (1) on a CD or DVD, and one (1) on a flash drive.

For additional information contact the NOAB Procurement Department at procurement@flymsy.com.