

ALBANY COUNTY AIRPORT AUTHORITY

REQUEST FOR QUALIFICATIONS

The Albany County Airport Authority hereby solicits request for qualifications for **Contract No. S-1042: Airport Master Plan**. This request for qualification is intended to identify qualifications for preparing the Master Plan which will identify a development plan for the next twenty years for Albany International Airport. The Authority invites you to submit a Statement of Qualifications if you wish to be considered. Complete sets of Request for Qualification Documents MAY BE OBTAINED beginning February 6, 2020, AT THE ALBANY COUNTY AIRPORT AUTHORITY PURCHASING OFFICE, Albany International Airport, Administration Building, Albany, New York. For an electronic version of the RFQ document go to www.bidnetdirect.com//albany-county-airport-authority. Please submit qualifications, relevant past experience and any other information you think would assist the Authority in making its selection. The submission Deadline is **2:00 P.M. (EST), March 11, 2020**. In accordance with State Finance Law §§139-j and 139-k, this solicitation includes and imposes certain restrictions on communications between the Airport Authority and an Offerer/bidder during the procurement process. An Offerer/bidder is restricted from making contacts from the earliest notice of intent to solicit offers by this solicitation through final award and approval of the Procurement Contract by the Authority (“restricted period”) to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). Designated staff, as of the date hereof, is Bobbi Matthews. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Offerer/bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4 year period the Offerer/bidder is debarred from obtaining governmental Procurement Contracts. Further information about these requirements can be found by request to the designated staff and the New York State Office of General Services Advisory Council on Procurement Lobbying Web site at: <http://www.ogs.state.ny.us/aboutOgs/regulations/defaultAdvisory Council.html>. Please submit your Statement of Qualification, by mail or delivery, to: Bobbi Matthews, Purchasing Agent, Albany County Airport Authority, Albany International Airport, Administration Building, Albany, New York 12211-1057, or electronically to: bmatthews@albanyairport.com. MWBE / SDVOB RESPONSES ARE ENCOURAGED.