

**REQUEST FOR PROPOSAL
FOR
TEMPORARY STAFFING AGENCY SERVICES**

ELECTRONIC PROPOSALS for completion of this project shall be received by the Metropolitan Nashville Airport Authority, not later than **2:00, P.M. (central), Monday, December 9, 2019.**

A Pre-Proposal Meeting will be conducted at **12:00 P.M. (central), Thursday, November 7, 2019**, in the BOARD ROOM located at the Main Terminal at One Terminal Dr., Nashville, TN 37214 on the 4th floor. Attendance at this meeting is NON-MANDATORY.

Copies of the Contract Documents (RFP, Proposal Schedule, Attachments, etc.) will be available on **Tuesday, October 22, 2019**, and may be obtained electronically from www.aerobidz.aero, an online tendering service. **Free registration with Aerobidz is available at <https://www.flynashville.com/business-opportunities/Pages/Aerobidz-Registration.aspx>.** (Note: The website may be temporarily down due to maintenance.) You may also register by sending an email to aerobidzregistration@flynashville.com and include: Company name, Address, City, State, Zip, Phone number, Main point of contact, Main point of contact email address.

The Small Minority Woman-Owned Business Enterprise (SMWBE) participation level established for this project is **ZERO PERCENT (0%) RACE AND GENDER NEUTRAL**. For information on eligible SMWBE firms, proposers should contact the Director, Business Diversity Development, (615) 275-2718.

Further detail concerning this proposal may be obtained from the MNAA by contacting the Procurement Department at purchasing@flynashville.com.