

Please type or print neatly. Provide information as you would like it to appear on your badge. Your registration and payment must be complete by **August 23** to ensure that your name and contact information appear in the pre-registration attendee roster which will be sent to all attendees.

## Please register your complimentary registrations below

I require special dietary needs. Send an email to meetings@airportscouncil.org to describe how we can be of assistance.   4   FULL NAME MR/MS   ORGANIZATION   TITLE   ADDRESS   CITY   STATE/PROVINCE   ZIP/POSTAL CODE   PHONE   FAX   COUNTRY   E-MAIL   I require assistance in order to fully participate in this meeting. Send an email to meetings@airportscouncil.org to describe how we can be of assistance	1				
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Airports Council International - North America • 1615 L Street, NW • Suite 300 • Washington, DC 20036



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**REGISTRATION OPTIONS** 

(202) 478-0889

You can submit this form by:



meetings@airportscouncil.org



Mail

ACI-NA P.O. Box 5007 Client ID 500022 Merrifield, VA 22116-5007

#### REGISTRATION

As a 2019 ACI-NA Annual Conference exhibitor, you are entitled to:

 Twelve (12) full conference registrations per 20'x 30' booth purchased

These complimentary full conference registrations enables you to attend the general sessions, all educational sessions, the exhibition hall, chair's reception, and closing event.

## **CONFIRMATION OF REGISTRATION**

Confirmation will be sent by e-mail to fully paid conference attendees using the e-mail address(es) provided on the registration form. If you do not receive confirmation within two weeks after sending your registration form, please e-mail <u>meetings@airportscouncil.org</u>. Non-receipt of a confirmation before the conference is not justification for seeking a refund.

#### PRE-REGISTRATION

You will be included on the pre-registration roster, if your registration is received by ACI-NA, and paid in full, by 5pm EDT Friday, August 23. Registrations or payments received after August 2, will be processed with the higher registration fee and will not appear in the pre-registration roster.

#### **ON-SITE REGISTRATION**

Any changes after August 23 must be made on-site. Registration in Tampa opens September 14. All On-Site Registrations must be paid in full at the time of registration. ACI-NA cannot invoice On-Site Registrations.

## ADDITIONAL REGISTRATIONS

If you need additional booth personnel registrations beyond your allotted amount, please e-mail <u>meetings@airportscouncil.org</u>. Exhibitors are eligible for booth personnel registrations at \$345 each prior by August 2, or \$375 thereafter.

## OPT-OUT

By registering for the conference you are providing permission to receive e-mails, mailings and faxes related to the conference. If you do not wish to receive any further e-mails from ACI-NA, please send an e-mail to <u>memberservices@airportscouncil.org</u> with the words "OPT-OUT" in the subject line.

Please note, if you choose to opt out of receiving e-mail from ACI-NA, you will no longer receive ACI-NA e-newsletters, notices of upcoming meetings, sponsorship opportunities, etc. If you prefer to unsubscribe from certain electronic publications rather than opt-out from all e-mail communications, please e-mail your request to <u>memberservices@airportscouncil.org.</u> Please allow up to 10 days to process your request.

## PHOTO/VIDEO DISCLAIMER

By registering for and attending any event, you agree that your image may be used at any time, without further notification, for printed materials, web sites, social media and other marketing purposes.