



## REQUEST FOR PROPOSALS FOR ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE SOLICITATION NO. 190106

Issue Date: **October 31, 2018**

**Pre-Proposal Conference: November 7, 2018 at 2:00 PM Eastern Time**

**Onsite Location:**

Wayne County Airport Authority  
Michael Berry Administration Building  
11050 Rogell Drive, Building #602  
Detroit, Michigan 48242

**Audio Conference Call:**

Toll-Free (USA): 888-278-0296  
Access Code: 2554780

**PARKING** - Parking is available in the Big Blue Deck Parking Structure. From the Blue Deck, pedestrians may access the Michael Berry Administration Building by using the Pedestrian Bridge on the 4<sup>th</sup> level towards the North Terminal. The Wayne County Airport Authority Administration Offices are located at the northern most wall of the North Terminal (to the right). **Bring your parking ticket stub in with you to be validated.**

**Pre-Proposal Question Deadline: November 12, 2018 at 2:00 PM Eastern Time**

Email: [purchasing.questions@wcaa.us](mailto:purchasing.questions@wcaa.us)  
(Reference RFP #190106 in all emails)

**Proposal Deadline: December 5, 2018 at 2:00 PM Eastern Time**

**Proposal Submittal Location: <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>**

Registration & Technical Assistance: 1-800-835-4603  
Monday – Friday 8:00 am – 7:30 pm (Eastern Time)

Procurement Contact: Phone: (734) 247-7900, Fax: (734) 955-5648  
[purchasing.questions@wcaa.us](mailto:purchasing.questions@wcaa.us)

**DESCRIPTION:** Proposals are being solicited to obtain Enterprise Resource Planning (ERP) software and future operations and maintenance support for a solution for Financial, Human Resources and Procurement systems for the Wayne County Airport Authority (Airport Authority). The term will be for up to nine (9) years. A separate Request for Proposals (RFP) will be issued for the configuration and implementation services following selection of the software.

***Note: It is the responsibility of the Proposers to obtain and view all solicitation documents and related addenda issued by the Airport Authority for this RFP.***

This RFP, all attachments and addenda are available via the Michigan Intergovernmental Trade Network (MITN) website at <https://www.bidnetdirect.com/mitn/wayne-county-airport-authority>, which is also where all proposals must be uploaded and submitted through. Free and paid subscription registration options are available. The documents may also be accessed via the Wayne County Airport Authority website at: [http://apps.metroairport.com/dtw\\_procurements\\_app/solicitations.aspx?mode=open](http://apps.metroairport.com/dtw_procurements_app/solicitations.aspx?mode=open), followed by clicking on the desired solicitation name.