



**2019 ACI-NA Environmental Achievement Award**  
**Entry Form**  
*One Project per Entry Form*

Entries due Friday, January 18<sup>th</sup> 2019

Award applications must be submitted **electronically** in PDF or Microsoft Word format. Applications must be double-spaced and may not exceed 10 pages including all text, graphics and photos. The entry form and letters of support do not count toward the 10-page limit. Entry form and accompanying payment information may be e-mailed, faxed or mailed to the address below, but must be received by the deadline.

Please check to ensure your application(s) include the following:

- Completed official ACI-NA Environmental Achievement Award entry form;
- Entry fee for airport project award nominations only (\$85) – there is no fee for nominees of the individual award;
- Two-page (max) application executive summary, signed and dated by the lead applicant representative; include in the executive summary clear information on how the project meets the selection criteria
- Narrative fully describing the project, program, or initiative and how it meets the selection criteria described in the instructions document; and
- At least one letter of support from an entity(ies) other than the applicant(s). For the individual award, the letter of support may come from the primary nominator (i.e. person other than the individual being nominated for recognition)
- Submittals should be a single pdf file, excluding the entry form that contains the payment information.

---

**Airport Name**

---

**Contact Name**

---

**Contact Title**

---

**Address**

---

**City**

**State**

**Zip**

---

**Phone**

**E-mail**

---

***Project Name and two-sentence (maximum) project description.***

**Entry Fee Due: \$85.00**

**Payment by**

- Check (made payable to ACI-NA)
- Credit Card

Please fax your forms with credit card information to 202-478-0889 or if you have an electronic fax service, you can send your information to our secured eFax email address at: [12024780889@efaxsend.com](mailto:12024780889@efaxsend.com). For security reasons please **do not** email your credit card information to an ACI-NA staff email address.

- Mastercard
- VISA
- American Express

\_\_\_\_\_  
Card Number

\_\_\_\_\_  
Exp. Date

\_\_\_\_\_  
Name as Shown on Card

\_\_\_\_\_  
Signature

Mail Checks to:  
Airports Council International – NA  
PO Box 5007  
Client ID 500022  
Merrifield, VA 22116-5007

Fax or EFax credit card information to:

Fax: 202-478-0889  
Electronic fax: [12024780889@efaxsend.com](mailto:12024780889@efaxsend.com).