

METROPOLITAN WASHINGTON AIRPORTS AUTHORITY
WASHINGTON DULLES INTERNATIONAL AIRPORT
CUSTODIAL SERVICES
STATEMENT OF WORK

NOVEMBER 2010

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SECTION II - DEFINITIONS

The following list of definitions is provided to clarify verbiage used in this contract:

AIR OPERATIONS AREA/AOA

The AOA is the portion of the airport used or intended to be used for landing, takeoff, or land maneuvering of aircraft. This is a security area requiring security badging. Workers in this area are required to obtain and display an AOA photo ID credential. Drivers in this area are required to obtain an Aerodrome Vehicle Operator's Permit.

"A" GATES

Reference Section IX – Appendices – L. Drawings – D1 Location Plan and A Gates S001, S022, S024.

AIRPORTS AUTHORITY

The Metropolitan Washington Airports Authority

ATCT

Air Traffic Control Tower. Reference Section IX – Appendices – L. Drawings – D1 Location Plan and Air Traffic Control Tower S054, S054A.

"B" GATES

Reference Section IX – Appendices – L. Drawings – D1 Location Plan and B Gates S021, S021A, S023, S023A.

"C" AND "D" GATES

Reference Section IX – Appendices – L. Drawings – D1 Location Plan, C Gates S026A, S027, S028, S032, S033, and D Gates S029, S030, S031, S034, S035.

CONTRACTING OFFICER (CO)

The Contracting Officer (CO) is the Airports Authority representative responsible for executing all contracting functions, such as the terms, scope, price, or conditions of this contract on behalf of the Airports Authority.

CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

The Contracting Officer's Technical Representative (COTR) is an Airports Authority employee, designated by the Contracting Officer to ensure the Contractor is meeting the terms of the contract. The COTR can **NOT** change the terms, scope, price, or conditions of this contract.

CONTRACTOR

Pertaining to this document, the word "Contractor" refers to the company awarded this contract. It also defines all personnel and sub-contractors hired by the Contractor to perform any services specified within this contract.

CONTRACTOR REPRESENTATIVE

A foreman, supervisor, or manager assigned to represent the interests of the Contractor with regards to all matters involving this contract.

DAILY PARKING GARAGE 1

Daily Parking Garage 1 is located to the north of the main terminal. The Contractor will perform window cleaning for this facility as specified.

DAILY PARKING GARAGE 2

Daily Parking Garage 2 is located west of the main terminal. The Contractor will perform window cleaning for this facility as specified.

DAILY PARKING GARAGE 2 COVERED WALK WAY

The Daily Parking Garage 2 Covered Walk Way connects the upper level of the main terminal to Daily Parking Garage 2. Contractor will be required to police this area and perform window cleaning for this structure.

DEPARTURES AREA

The Departures Area is the space located on the south side of the main terminal. The area consists of security screening stations, mobile lounge docking stations, and the connecting node for the Passenger Walk-back Tunnel, the H-gates, and Temporary Mobile Lounge Docks (TMLD).

DULLES EAST BUILDING

Reference Section IX – Appendices – L. Drawings – D1 Location Plan and Dulles East Building S004, S005, S023, S023A.

FAA

Abbreviation for Federal Aviation Administration.

FEDERAL INSPECTION SERVICES (FIS)

The Federal Inspection Services is located in the lower level of Concourse C.

FIDS/BIDS

Acronyms for Flight Information Display Screens and Baggage Information Display Screens.

H-GATES

Temporary Mobile Lounge Gates located to the south of the Main terminal.

INTERNATIONAL ARRIVALS BUILDING/IAB

The International Arrivals Building is a two-story facility located on the extreme west of the main terminal. Reference Section IX – Appendices – L. Drawings – D1 Location Plan and IAB S041, S041A, S045.

IAD

Abbreviation for Washington Dulles International Airport.

MAIN TERMINAL

The main terminal is a multi-story facility with three sub-terrain baggage basements, sitting on an east and west axis with an extension protruding southward referred to as the South Finger. Reference Section IX – Appendices – L. Drawings – D1 Location Plan and Main Terminal S037, S038, S039, S040, S041, S041A, S042, S043, S043, S044, S045, S046, S047, and S048.

MAINTENANCE ENGINEERING/MA-226

A representative from the Maintenance Engineering Division or “MA-226” will administer this contract and serve as the “COTR”.

METROPOLITAN WASHINGTON AIRPORTS AUTHORITY (MWAA)

Metropolitan Washington Airports Authority is the governing body, which operates Washington Dulles International Airport. Also referred to as “Airports Authority”.

MOBILE LOUNGE/PLANE MATE FLEET

Mobile Lounges and Plane Mates are large vehicles used to transport passengers to various locations at Washington Dulles International Airport.

MSDS

Material Safety Data Sheet

OSHA

U.S. Occupational Safety and Health Administration is the Federal Government agency responsible for providing the rules and regulations on safety and health requirements in the work place.

OUTLYING BUILDINGS

The Outlying Buildings in this contract are operational buildings utilized by the Airports Authority. They are as follows:

1. Shops & Warehouse Building - Drawings – D1 Location Plan and S006.
2. Shop 1 and Shop 1 Annex - Drawings – D1 Location Plan and S009.
3. Shop 2 and Shop 2 Parts Building - Drawings – D1 Location Plan and S010.
4. Shop 2 – Bunk House - Drawings – D1 Location Plan and S010.
5. Utility Building - Drawings – D1 Location Plan and S012.
6. Cargo 6 common lobby areas and rest rooms - Drawings – D1 Location Plan and S007.
7. Police Station and Pistol Range Trailer - Drawings – D1 Location Plan and S014.
8. PMC Trailers (East & South Facilities) - Drawings – D1 Location Plan and S016 and S017.
9. Pipe Shop - Drawings – D1 Location Plan and S011.
10. Grounds Maintenance Facility - Drawings – D1 Location Plan and S010.
11. Live Fire Training Facility - Drawings – D1 Location Plan and S008.
12. Fire Stations 302, 303 and 304 – D1 Location Plan.

13. Cargo 1 Building Bay 21/22 restrooms, SOU/EOD office bay 26-30 - D1 Location Plan and S011.
14. Salt/Sand Storage Facility - D1 Location Plan and S006.
15. Gates 118, 127, 313, 317, 225, 141, and 135 (Guard Booths) - D1 Location Plan and S015, S008.
16. Canine Facility - D1 Location Plan and S008.
17. Dulles East Building – Floors Two & Three - D1 Location Plan and S004, S005.
18. Exterior Electric Shop – “Stone House” - D1 Location Plan and S003.
19. Telephone Building – D1 Location Plan.
20. Commissary Building (common rest rooms) - D1 Location Plan and S007.
21. Body Shop - D1 Location Plan and S010.
22. AeroTrain Vehicle Maintenance Facility - D1 Location Plan and S053.
23. New Air Traffic Controller Tower - D1 Location Plan and S054 and S054A.
24. Aircraft Maintenance Hangar - D1 Location Plan and S052.
25. North Employee Parking Bus Shelters - D1 Location Plan.

PASSENGER LOADING BRIDGES (PLB)

The Airports Authority owns and maintains 13 PLB’S in A Gates, 29 in B Gates and four PLB’s in D Gates. Passenger Loading Bridges are also referred to as “Jet Bridges”.

PASSENGER WALK-BACK TUNNEL

The Passenger Walk-back Tunnel is an underground tunnel that connects the Main Terminal to A and B Gates. May also be referred to as “Passenger Walkway”. Reference Section IX – Appendices – L. Drawings – D1 Location Plan and Passenger Walkback Tunnel S018, S019.

PEDESTRIAN TUNNEL

The Pedestrian Tunnel is an underground tunnel connects Daily Parking Garage 1 to the Main Terminal. Reference Section IX – Appendices – L. Drawings – D1 Location Plan and Pedestrian Tunnel S018, S019.

QUALITY ASSURANCE (QA)

Quality Assurance is a program used by the Airports Authority to ensure the Contractor is providing the services of this contract as defined by the contract specifications.

QUALITY CONTROL (QC)

Quality Control is a program designed by the Contractor to monitor its performance in this contract to ensure services are provided on a consistent standard at all times.

RAMP TOWER

The Ramp Tower is located on the south side of “B” Gates. Reference Section IX – Appendices – L. Drawings – D1 Location Plan and Ramp Control Tower S025.

SECURITY OFFICER

A Security Officer is a person employed at the airport in a capacity to ensure a safe work place. A Security Officer can be a Police Officer, an employee of a Contractor hired to perform such services, or an Airport Operations Officer.

SIDA

Abbreviation for Security Identification Display Area. Identification badges must be displayed at all times while in this area.

SOW

Abbreviation for Statement of Work.

TEMPORARY MOBILE LOUNGE DOCKS (TMLD)

The TMLD is located south of the main terminal adjacent to the H-Gates. This facility is two-storied.

“Z” GATES

Reference Section IX – Appendices – L. Drawings – D1 Location Plan and Z Gates S043.

SECTION III - SCOPE OF WORK

01. SUMMARY OF WORK

The Contractor shall perform custodial services at Washington Dulles International Airport (Dulles) in accordance with the Statements of Work, Section X – Attachment 01, 02, and Section III – Price Schedules.

02. DESCRIPTION OF SERVICES

A. Base Services

The Contractor shall provide all labor, materials, equipment, and supervision required for the performance of custodial services at Dulles in accordance with the Statements of Work, Section X – Attachment 01, 02, and Section III – Price Schedules. Most custodial requirements shall be provided 24 hours per day, 365 days per year. Services are to be provided for the areas listed below:

1. Approximately 2.8 million square feet in the main terminal, International Arrivals Building, Automated People Mover (APM) Stations, A Gates, B Gates, C Gates, D Gates, Z Gates, Pedestrian and Passenger Tunnels, which will require 24 hour, 365 day custodial services. This area includes the Airports Authority-owned Jet Bridges in A, B and D Gates.
2. Plane Mate and Mobile Lounge fleet consisting of 24 Plane Mates and 15 Mobile Lounges, for an approximate 25,750 square feet, will require varying degrees of custodial services as defined in greater detail herein.
3. Approximately 112,400 square feet of office space in the JP Morgan Chase Building identified herein will require varying degrees of custodial services as defined in greater detail herein.
4. Approximately 220,000 square feet in several outlying buildings identified herein will require varying degrees of custodial services as defined in greater detail herein.
5. Approximately 95 acres of exterior perimeter grounds of the Main terminal, IAB, Z, A, B, C and D gates in the SIDA/AOA area will require **weekly** exterior litter control.

See **Appendix “B”** for a detailed breakdown of square feet and **Appendix “C”** for information regarding rest room/break room fixture counts.

B. Supplemental Services

The Contractor shall provide additional custodial services as specifically requested and approved by the Airports Authority. These services may include additional cleaning, trash policing, material, equipment and/or labor.

SECTION IV - GENERAL REQUIREMENTS

01. GENERAL

Custodial services shall conform to the requirements specified herein.

02. CLEANING TASKS AND FREQUENCIES

The Contractor shall perform cleaning tasks to the specified standards and frequencies defined in Section VII, "PERFORMANCE AND STANDARDS" and Section VIII, "TASKS AND FREQUENCIES".

03. CHANGES IN CLEANABLE SQUARE FOOTAGE

Modifications to the contract will occur when incremental increases or decreases to the area to be cleaned under this contract exceed 5,000 square feet. Smaller increases or decreases will not result in contract modifications.

04. CONTRACTOR'S STAFFING REQUIREMENTS

A. Management

As a **minimum** the Contractor must provide the following:

1. One (1) on-site project manager, 6:30 am to 3:00 pm, Monday through Friday, 40 hours/week
2. One (1) shift 1 manager, 10:30 pm to 7:00 am, 7 days/week
3. One (1) shift 2 manager, 6:30 am to 3:00 pm, 7 days/week
4. One (1) shift 3 manager, 2:30 pm to 11:00 pm, 7 days/week
5. One (1) office manager/administrator, Monday through Friday, 40 hours/week
6. Two (2) quality assurance managers (rotating shifts), 40 hours/week each

B. Supervision

1. The Contractor's minimum requirements for supervision are as follows:

LOCATION	SHIFT 1 2230 TO 0700	SHIFT 2 0630 TO 1500	SHIFT 3 1430 TO 2300	TOTAL
Main Terminal, IAB, Z-Gates Pedestrian Tunnel, Main Terminal APM Station, Mobile Lounges, Plane Mates	2	2	2	6
A & B Gates, A & B Gates APM Stations, Passenger Tunnel,	2	2	2	6
C & D Gates, C Gates APM Station and Connector	2	1	2	5
All Out Lying Buildings	0	1	0	1
TOTAL:	6	6	6	18

2. Supervisors are **NOT** to perform custodial tasks.
3. The Outlying Building crew must have a dedicated supervisor.
4. All supervisors are required to be able to understand, speak and write the English language and possess the ability to communicate with the employees whom they will supervise as well as with the general public. In addition, supervisors must have a general knowledge of custodial techniques.
5. All supervisory employees shall be required to know and understand the SOW.

C. Service Technicians

1. The Contractor is required to provide all the necessary service technicians (labor) needed to perform the tasks defined in the SOW.
2. Contractor employees hired to perform services defined by the SOW shall perform only those services. Contractor shall not use on duty personnel to perform services for other parties during their scheduled working hours.
3. The Contractor shall provide the number of service technician stated in Appendix "E".
4. In the event of absenteeism, the Contractor shall not go below 90% of the SHIFT MAN-HOUR REQUIREMENT.
5. **THE 90% MAN-HOUR ALLOWANCE DUE TO ABSENTEEISM IS CALCULATED AS FOLLOWS:**

8 hour shift x the number of technicians = **Shift Man-hour Requirements.**
Shift Man-hour Requirement x 90% = **Minimum Allowable Man-hours.**

Example:

8 hour shift x 10 technicians = 80 **Shift Man-hour Requirements**
80 x .90 = 72 **is the Minimum Allowable Man-hours**

6. Transferring employees from the main terminal to the midfield concourses and vice versa, in order to meet the **Minimum Allowable Man-hour Due to Absenteeism** staffing figures is **PROHIBITED.**
7. Should the Contractor fail to meet the Minimum Allowable Man-hours Due to Absenteeism staffing figures on any particular shift, **a deduction of \$30 per man hour below the minimum allowable figure may be taken by the Airports Authority** from the Contractor's next monthly invoice. In addition, repetitively (**two days or more**) failing to meet the Proposed Shift Man-hour Requirements may be considered deficient performance.
8. It shall be the Contractor's responsibility to document the daily man-hours with sign in sheets or by time clock records. Daily man-hour documents shall remain on file in the Contractor's on-site office for review by the Contracting Officer's Technical Representative (COTR). The Contractor will provide a summary of these hours to the COTR electronically on a daily basis. Refer to

Appendix “F”, Daily Man-Hour Report. The COTR will furnish the Contractor an electronic template in Microsoft Excel.

9. It is imperative that each employee receives proper and adequate training prior to commencement of work. Untrained employees shall not be permitted to perform the services specified within this contract. It shall be the Contractor's burden to provide evidence that employees are being properly trained if requested by the Airports Authority.
10. Service technicians utilized for Base Services project work, such as stripping and refinishing floors, removable light lenses and egg crate ceiling tile cleaning, and window cleaning above nine feet shall be in addition to the daily staffing requirements.
11. In order to attract and maintain a stable work force, the Airports Authority requires that the Contractor provide a minimum “Living Wage” rate of **\$13.30 per-hour** to its employees. At no time shall an employee be paid less than the amount agreed to in the contract document. See Attachment X – 02 MINIMUM WAGE REQUIREMENT.
12. It is understood and agreed by the Airports Authority and the Contractor that the Contractor is retained as an independent contractor and in no event shall Contractor or any employee of the Contractor be considered an employee of the Airports Authority.
13. At any time during the contract period, if the Contractor fails to meet the task and frequency schedules, the COTR may determine that work is deficient. The Contractor shall be required to increase the manpower and/or equipment levels in order to correct these deficiencies at no additional cost to the Airports Authority. These increased levels shall be maintained in order to perform the required work.

D. Employee Uniforms

1. The Contractor shall provide, at a minimum, three (3) complete uniforms to employees. Foul weather gear shall be provided to employees who are required to perform job related duties outside during periods of inclement weather.
2. Uniform color will be approved by the COTR. Supervisors will be uniformed distinctly different than the employees. All uniforms must be approved by the COTR prior to the commencement of this contract.
3. Employees not in the required uniform **shall not be permitted** to work. Any employee found working and not wearing the required uniform will be asked to leave the floor until they are supplied the proper uniform.

05. CONTRACTOR-FURNISHED ITEMS

A. Contractor Equipment

1. The Contractor shall provide and maintain all equipment necessary to perform the required services defined in this contract.
2. It shall be the responsibility of the Contractor to ensure that all equipment is outfitted with bumpers or guards so as not to cause damage furniture or the facility.
3. The Contractor shall provide all equipment stated in Appendix “I”.

4. At any time during the contract period, if the Contractor fails to meet the task and frequency schedules, the COTR may determine that work is deficient. The Contractor shall be required to increase the manpower and/or equipment levels in order to correct these deficiencies at no additional cost to the Airports Authority. These increased levels shall be maintained in order to perform the required work.
5. The Contractor's vehicles shall be equipped with appropriate safety devices to ensure safe operations. These devices shall include, but not be limited to, amber (yellow) dome-type flashing light mounted on top of the vehicle, front and tail lights, horns, safety striping and/or triangles, and other safety devices as specified by the Airports Authority.
6. The Contractor shall have identification (ID) decals or other identification on all vehicles as approved by the Airports Authority. All vehicles shall have an approved ID decal on both the left and right side panels of the vehicle.
7. In the event of equipment failure, the Contractor shall either return the equipment to good operating condition within 24 hours or provide a replacement in good operating condition within 24 hours.
8. The Contractor shall have a green cleaning program that utilizes environmentally safe equipment including, at a minimum, the use of absorbed glass mat (AGM) batteries for battery operated equipment in the main terminal Security Mezzanine, and the main terminal, A Gates, B Gates, and C Gates APM Stations. These batteries are sealed and do not contain liquid acid, thereby eliminating hazards from acid spills, breakage and off gassing during charging cycles.

B. Contractor Supplies

1. The Contractor shall provide all supplies necessary to perform the required services defined in this contract. The required supplies include but are not limited to:
 - a. Toilet Tissue - 2 ply
 - b. Paper Towels - single fold natural; multifold bleached; 8-inch roll towels
 - c. Toilet Seat Covers – see Appendix “C”
 - d. Trash Can Liners - small, medium, and large sizes; waxed sanitary disposal liners
 - e. Liquid Hand Soap
 - f. Feminine Sanitary Products - #4 napkins and tampons
 - g. Disinfectants
 - h. Deodorizers and Deodorizing Urinal Screens
 - i. Detergents
 - j. Floor Chemicals such as stripper, wax, sealer, spray buff, carpet shampoo, spot remover, etc. All floor finish materials must be skid/slip resistant in nature and of high quality.

- k. Miscellaneous items such as mop buckets and wringers, trash carts, maid carts, wet floor signs, rubber gloves, brooms, mops, dust pans, etc.

2. Submittals

Prior to use of any products or materials, the Contractor shall provide the following submittals for review and approval by the COTR. The Contractor shall furnish three copies of each submittal. The COTR reserves the right to reject the use of any chemical or product proposed by the Contractor.

- a. Manufacturer's product data and literature
- b. Manufacturer's installation recommendations
- c. Samples, if required by the COTR.
- d. Material Safety Data Sheets (MSDS)

3. **THE USE OF PETROLEUM-BASED FLOOR PRODUCTS AND MOST AMMONIATED PRODUCTS IS PROHIBITED AT DULLES.**

4. The Contractor shall have a green cleaning program that utilizes environmentally safe products as well as the use of recyclable supplies and materials. The Contractor shall utilize Green Seal-certified cleaning products that are less toxic and safer for both occupants and cleaning staff. Toilet tissue and paper towels made from 100% recycled content paper shall be utilized.
5. The Contractor shall participate in the Airports Authority's Recycling Program by utilizing appropriate dumpsters and compactors to dispose of recyclable waste.
6. The Contractor shall schedule the delivery of supplies as to **not** coincide with peak business periods. The COTR shall have the unilateral right to define specific times during each 24-hour period when deliveries will be prohibited.

- C. Walk Off Mats

1. The Contractor shall provide and maintain the specified number of walk off mats for the locations defined in Appendix "D".
2. All walk off mats should be at least 4' x 6', unless otherwise specified. Specified sizes are approximate; actual dimensions must be approved by the COTR prior to the start of work.
3. It will be the Contractor's responsibility to ensure walk off mats are properly placed at entrances and other locations when necessary because of inclement weather or a potentially hazardous situation.

06. DOCUMENTS AND SAMPLES AT THE SITE

The Contractor shall maintain at the site one record copy of the contract, amendments, modifications, drawings, approved submittals and MSDS in good order and marked currently to record changes.

07. COMMUNICATION DEVICES

- A. The Contractor shall provide and bear the expense for telephone service, including an answering service/machine for the Contractor's on site office.
- B. In addition to the Airports Authority-provided computers, the Contractor shall maintain a sufficient number of personal computers (PC) for office staff, equipped with an internet e-mail address for the duration of this contract. The PC shall have a dedicated phone line. The required computer software shall be Microsoft Office Professional (to include Microsoft Word, Access, and Excel) and Microsoft Project. The Contractor shall bear all expenses for this requirement.
- C. The Contractor, as a minimum, shall provide all on site managers and supervisors, with cellular telephones that have two-way radio capabilities (i.e. Nextel) and paging devices to be worn at all times while performing the requirements of this contract. Group leaders shall be provided paging devices to be worn at all times while performing the requirements of this contract. Pagers shall be alphanumeric, accessible through the internet e-mail and by telephone.
- D. In addition, the Contractor will provide the COTR a cellular telephone that has two-way radio capabilities. The use of two-way radios is permissible in compliance with Orders & Instructions (O&I) IAD 6-1-4, Radio Frequency Interference.
- E. The Contractor shall provide e-mail addresses, facsimile, telephone, and pager numbers by which the Airports Authority can contact individuals who have the responsibility and authority for implementing all the requirements of the contract.

08. CONTRACT PROGRESS MEETINGS

The Contractor's representative(s), including the on-site project manager and subcontractor(s) managers shall attend all meetings as required by the COTR to discuss, coordinate, and evaluate the status and performance of services under this contract. The meeting will be held as frequently as the COTR deems it necessary.

09. WORK SCHEDULE

- A. The Contractor shall submit to the COTR a monthly schedule of planned performance of work. The schedule shall be submitted no later than one week prior to the scheduled month.
- B. The COTR shall be notified in writing when changes are proposed to the planned schedule of work. Reasons for these changes will be indicated. Approval by the COTR is required before any changes shall be made in the work schedules.
- C. The safety, well-being and convenience of all airport employees and the traveling public shall be a prime consideration in scheduling and accomplishing all work.
- D. In the event of an urgent situation, such as water damage to the tenants' and airlines' spaces, plumbing/tunnel leaks, and other urgent cleaning, trash removal, etc., the Contractor shall redirect the necessary on-duty staff, at no additional cost to the Airports Authority, to properly respond and take appropriate actions as requested by the Airports Authority. It is understood that in re-directing the Contractor's staff to address these urgent situations, certain cleaning task and frequencies may not be performed timely.

10. REPORTING AND DOCUMENTING REQUIREMENTS**A. Facility Maintenance Items**

Any needed repairs to the facility noticed by the Contractor should be reported immediately to the Airports Authority's Work Order Desk and documented in a bound journal by the Contractor.

B. Unusual Events

Any unusual event, which may delay or deter the Contractor from fulfilling the requirements of the contract, should be reported immediately to the COTR and documented in a bound journal by the Contractor.

C. Safety and/or Security Violations

Any and all safety and/or security violations must be reported immediately to a Security Officer.

D. Cleaning Schedules

The Contractor will compile and report electronically, cleaning schedules for non-daily tasks such as, but not limited to, rest room floor scrubbing, floor reconditioning, high cleaning, floor stripping, and window cleaning. Failure to perform services as scheduled may be considered as deficient performance.

E. Daily Man-Hours

The Contractor shall compile and report electronically, ALL man-hours on a daily basis as required using Appendix "F".

11. CONTRACTOR'S QUALITY CONTROL REQUIREMENTS

A. The Contractor shall establish and maintain an effective Quality Control (QC) program throughout the tenure of this contract. The Contractor's QC program shall be submitted, in triplicate, for approval by the Airports Authority, prior to commencement of work under this contract.

B. The Contractor's QC program shall include:

1. A proactive management system based on using QC inspections as a means of monitoring work performance to ensure services are being provided in accordance to contract specifications and standards.
2. All forms to be used in the QC process, such as inspection forms and corrective action forms.
3. Description of how inspections, scheduled and unscheduled, are to be conducted.
4. The name(s) of the individual(s) assigned to perform the QC requirements of this contract, their qualifications, authority, and the extent of their responsibilities.
5. A comprehensive training program that utilizes both classroom and on the job training environments to ensure a knowledgeable and an efficient work force.

- C. All inspections performed by the Contractor must remain on file, and made available to the Airports Authority when requested. As a minimum, one (1) inspection per week shall be submitted to the COTR for review. At times, scheduled and unscheduled, the COTR may request to accompany the Contractor while an inspection is performed.

11. AIRPORT AUTHORITY'S QUALITY ASSURANCE SURVEILLANCE PROGRAM (QASP)

- A. The Airports Authority shall monitor, inspect and evaluate the technical performance of the Contractor to ensure services are provided in accordance with the contract requirements.
- B. The Airports Authority shall utilize the following quality assurance surveillance methods:
1. Random and/or periodic inspection and monitoring.
 2. Contractor quality control inspection.
 3. Independent (i.e., third-party) quality assurance inspection.
 4. Review of progress status, schedule and reports including daily work reports, monthly man hours log and QC/weekly schedule.
 5. Review of deficiencies, complaints, recurrence of problems and contractor's responsiveness.
- C. The COTR and/or person(s) designated by the COTR shall serve as the quality assurance evaluators.

12. DEFICIENT PERFORMANCE

A. General

In the event of deficient services by the Contractor, the Contracting Officer (CO) shall have the right to exercise one of the following options:

1. The Contractor shall immediately correct such deficient item(s) of work upon notification by the Airports Authority, and the Airports Authority may assess liquidated damages or a deduction for the deficiency as noted below.
2. If the Contractor fails to correct the deficiency after notice from the Airports Authority, the Airports Authority may correct the deficiency itself or by using another Contractor, or by any other means it deems necessary and reasonable. Direct labor and materials costs incurred by the Airports Authority for the correction of the deficiency, plus a ten (10) percent overhead amount will be deducted from the Airports Authority's payments to the Contractor.

B. Deficiencies – Typical Examples

Services shall be considered to have been deficiently performed when, in the reasonable judgment of the COTR, with the Contracting Officer's concurrence, any one or more of the following conditions exist:

1. The services in an area were not performed in strict accordance with the performance standards, or were not performed at the specified frequency, or were not performed during the specified shift.

2. The required equipment, tools, or chemicals were not:
 - a. Available on the job site
 - b. Used
 - c. Used according to manufacturer instructions
3. The employees performing the services were not uniformed in accordance with requirements.
4. Work requested was not completed in its entirety.

C. Other Deficiencies

1. Failure to Provide:
 - a. Staffing at specified levels
 - b. Equipment and supplies required to perform tasks defined in the contract
2. Failure to provide documentation of employee training
3. Loss of keys provided to the Contractor by the Airports Authority
4. Failure to provide required reports and records
5. Failure to perform work in compliance with OSHA regulations

D. Liquidated Damages

1. For any instance of deficient service as determined by the COTR, the Contractor shall be required to immediately correct the deficiency. As it is difficult to precisely determine the damages suffered by the Airports Authority as a result of deficient service, the Airports Authority and the Contractor agree that the following liquidated damages will apply:
 - a. For the first instance of deficient service, the Contractor shall be assessed \$250 in liquidated damages.
 - b. For each subsequent instance of the same type of deficient service, the Contractor shall be assessed \$500 in liquidated damages.
2. If the Airports Authority intends to assess liquidated damages for a deficiency, the Airports Authority shall give written notice of this intent within seven (7) days after the Airports Authority's discovery of the deficiency.

13. EMPLOYEE PARKING REQUIREMENTS

Employees will be required to obtain and display an annual parking permit to park personal vehicles in a designated employee parking lot. The annual cost for the permit in year 2011 is approximately \$425 each. Three percent is the projected increase for the out years. The Contractor shall bear all costs pertaining to employee parking.

14. AIRPORTS AUTHORITY-FURNISHED FACILITIES/PROPERTY

- A. The Airports Authority will provide adequate amounts of administrative and storage space to the Contractor to fulfill the terms of this contract.
- B. All areas assigned to the Contractor shall be secured with a "**Best Locking System**" provided by the Airports Authority.
- C. The Airports Authority shall provide the Contractor an initial set of keys needed to perform the services defined in this contract at no cost. The Contractor shall be responsible for all costs related to the replacement of keys originally provided. This may include a fine and/or the cost of re-coring door locks should the Airports Authority determine a breach of security may have resulted from the loss of the key(s). All keys provided to the Contractor remain the property of the Airports Authority and must be returned to the Airports Authority at the conclusion of the contract. It shall be the responsibility of the Contractor to ensure keys are returned to the Airports Authority.
- D. The Airports Authority shall provide sources for electricity and water required to perform the services defined in this contract.
- E. The Airports Authority will provide two computers connected to the Airports Authority's network for the Contractor to provide reports.
- F. The Contractor shall be responsible for maintaining its designated areas in a clean, hygienic, and safe condition at all times, free of debris, odors, fire hazards, and other potentially dangerous situations.
- G. The Contractor is also responsible for establishing and maintaining the security of its administrative and storage areas, equipment, and materials.
- H. Alterations to the space furnished to the Contractor are prohibited without prior written permission from the Airports Authority. At the completion of the contract, the Contractor shall turn over the space to the Airports Authority in the same condition as received, barring normal wear and tear. The Contractor shall pay for all repairs necessary to correct any and all damage to the provided space.
- I. The Contractor shall be responsible for acquiring telephone service for its space.
- J. Improvements to Contractor facilities shall comply with the current edition of the Airports Authority Design Manual, and all applicable laws and regulations of authorities having jurisdiction, including but not limited to:
 - 1. Building code requirements.
 - 2. Health and safety regulations.
 - 3. Utility company regulations.
 - 4. Police, Fire Department and Rescue Squad rules.
 - 5. Environmental protection regulations.
- K. The Contractor shall comply with all federal, state and local laws and regulations.

- L. The Contractor shall dispose of trash, waste, debris and litter in the refuse containers furnished by the Airports Authority. Recycled materials including plastic, glass bottles, aluminum cans, papers and newspapers shall be disposed in the recycling containers furnished by the Airports Authority. Salvageable materials that are not permitted to be placed in the dumpsters shall be disposed of by the Contractor at an on-site location designated by the COTR. Materials shall include, but not be limited to, wood pallets, metals, etc.

15. SAFETY AND PROTECTION

- A. The Contractor shall be responsible for researching, understanding, administering, and practicing the environmental protection, safety and health provisions of the Airports Authority Construction Safety Manual, Revision 14 (May 31, 1998), Occupational Safety and Health Administration (OSHA) and other applicable federal, state and local standards.
- B. The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the contract. The Contractor shall take all necessary precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to persons, properties, equipment, and vehicles.
- C. The Contractor shall develop and provide to the COTR the Contractor's Safety Plan. This plan shall fulfill the requirements of the Airports Authority's Construction Safety Manual. The plan should include but not be limited to a detailed description and schedule for the safety program the contract shall implement. The plan shall also include on the job site safety meetings which occur no less frequently than bi-weekly. Sign in sheets of employees which are in training and subject of training are to be submitted to the COTR within five (5) days of the training. All safety training provided as part of the plan shall comply with all OSHA standards. The plan shall be submitted by the Contractor to the COTR within ten (10) working days prior to the start of the period of this contract.
- D. The Contractor shall be responsible for observing and correcting any hazardous conditions, including, but not limited to, tripping hazards, spills, and other conditions that could reasonably be expected to lead to bodily injury, that exist in areas maintained under this contract. Whenever any such hazardous condition is observed, the Contractor shall take reasonable steps to prevent injury until the condition is corrected, including, but not limited to, placement of orange safety cones to alert passersby to the condition, cordoning off the area, or appointing a custodian to guard the area. In addition, the Contractor shall take prompt, reasonable steps to correct the condition. If the Contractor cannot correct the condition, it shall notify the COTR or CO immediately. The Contractor's daily report to the COTR shall include a description of the hazardous condition, location, time, etc., the steps taken to prevent injury, and the steps taken by the Contractor to correct the condition.
- E. The Contractor shall clean and remove Blood Borne Pathogen waste in conjunction with OSHA guideline 29 CFR 1910.1030.
- F. The Contractor shall also be responsible for all injury to persons or damage to property that occurs as a result of the Contractor's negligence, and shall take proper safety and health precautions to protect the work, the workers, the public, and the property of others. The Contractor shall be responsible for all materials delivered and work performed until completion and acceptance of the entire work.
- G. The Contractor shall immediately notify the COTR and Airport Police of any damage to any vehicles or property caused by or involving the Contractor's equipment or personnel. The Contractor shall submit a written report to the COTR within one business day of any such incident.

- H. The Airports Authority shall notify the Contractor of any damage caused by the Contractor's equipment or personnel, promptly after the Airports Authority discovers the same or receives notice thereof.
- I. Damage caused by the Contractor to any vehicle or property shall be repaired or replaced to the satisfaction of the Airports Authority at the expense of the Contractor. The Airports Authority, at its sole discretion, may elect to repair or replace the damaged property, and deduct such costs from monies due the Contractor.
- J. The Contractor must perform all its activities pursuant to this contract in a safe manner. The Contractor shall assume responsibility for the actions of all its personnel and those of its subcontractor(s). The Contractor shall take appropriate action to prevent injury to the public or Airports Authority property.
- K. The Contractor's employees on the work site shall wear appropriate safety devices/apparel as required by OSHA. These devices/apparel shall include, but are not limited to, the following:
1. Back support devices
 2. Eye protection
 3. Hearing protection
 4. Reflective vest
 5. Hand protection
 6. Head protection
 7. Foot protection
- M. The Airports Authority reserves the right to inspect all areas for safety violations at its discretion, direct the Contractor to make immediate improvement of necessary conditions and/or procedures, and/or stop the work if other hazards are deemed to exist.
- N. Notwithstanding any provision to the contrary, the Airports Authority shall not be obligated to make an equitable adjustment for any work stoppage that results from safety hazards created by the Contractor.
- O. In the event that the Airports Authority should elect to stop work because of any type of existing safety hazards after the Contractor has been notified and provided ample time to correct, the Contractor shall bear all costs for eliminating the hazard(s) and shall not be granted compensation for the work stoppage. All additional expenses shall be paid by the Contractor.

11. SECURITY AND IDENTIFICATION

- A. The Contractor, its subcontractors, and all its employees shall be subject to and shall at all times conform with any and all rules, regulations, policies and procedures pertaining to security at Dulles. Any violations or disregard of the rules, regulations, policies and procedures may be cause for immediate termination.
- B. Company vehicles utilized on the AOA must be registered with the Airport Operations Division and must meet all the requirements set forth in the applicable Orders and Instructions for the airport.

- C. All Contractor's personnel must undergo an identification procedure by the Authority prior to commencement of work. Airport Identification badges shall require U.S. Customs Seal to gain entrance in the U.S. Customs area. The estimated costs per ID badge and security key are as follows:
1. ID badge (including finger printing and criminal history record check): \$38
 2. Security key: \$10 (non-refundable)
 3. Intellikey (for managers only): \$250
- D. The Contractor shall bear all expenses for the cost of the ID badges and security keys. If the ID badge is returned within 30 days of termination, the Contractor shall be entitled to a full refund. The Contractor shall also be entitled to a full refund for the return of the Intellikey.
- E. Should an employee lose a badge, the replacement cost is as follows:
1. \$50 for the first lost badge.
 2. \$100 for the second lost badge.
 3. \$200 for the third lost badge. *
- * **In addition to the \$200, written permission from the Airport Manager is necessary for the reissuance of a third airport identification badge.**
- F. All airport ID badges remain the property of the Airports Authority and must be returned to the Airports Authority at the time of an employee's separation or termination from the Contractor. It shall be the responsibility of the Contractor to ensure badges are returned to the Airports Authority.
- G. Any and all personal packages brought onto and/or removed from Airports Authority property may be subject to inspection by a security officer or Airports Authority Police.
- H. Firearms and/or explosives shall **NOT** be brought onto the Airports Authority's property at any time. **VIOLATORS WILL BE PROSECUTED.**

SECTION V - SUPPLEMENTAL SERVICES**01. DESCRIPTION OF SERVICES**

The Airports Authority may, during the term of this contract, request that the Contractor perform Supplemental Services which are outside the requirements of the Base Contract. Supplemental services shall be performed in accordance with the terms of the Contract Documents.

02. CONTRACT SERVICES CALL ORDER

- A. All supplemental services shall be requested and approved in writing by the COTR using the "Contract Services Call Order" form shown in Appendix "A".
- B. The Call Order shall contain a detailed description of the services required from the Contractor. The Contractor shall provide the COTR a detailed cost estimate including an itemized breakdown for all labor, parts and/or materials, as well as schedule for completing the Call Order. The cost breakdown and schedule shall be made part of the Call Order. The Contractor shall not proceed with any work described in the Call Order until authorized by the COTR in writing by presenting the contractor with a signed copy of the agreed upon Call Order. The Airports Authority shall incur no obligation for out of scope work that is not authorized.
- C. Supplemental services shall be paid based on actual quantities of services performed by the Contractor and accepted by the COTR. The cost to the Airports Authority for the supplemental services shall not exceed the approved Call Order amount.
- D. Applicable rates included on the Contract Schedule shall be used in preparing the Call Order.

SECTION VI - INVOICING

01. The Contractor shall submit one invoice per month for all services that have been performed and completed to the satisfaction of the COTR. Payment shall be made for actual quantities of service performed in accordance with the applicable fully loaded rates specified in the Schedule
02. Monthly invoices shall be itemized to provide a breakdown of cost, separating out base and supplemental services if applicable. Each individual call order shall be itemized separately on the invoice.
03. The Contractor shall present a copy of the invoice to the COTR for initial review prior to submitting it to the Airports Authority for payment in accordance with the RFP Section VII – CONTRACT PROVISIONS – 14 BILLING INSTRUCTIONS. The Contractor and COTR shall review the invoice for accuracy and completeness prior to final submission for payment.

SECTION VII - PERFORMANCE STANDARDS**01. GENERAL**

The Contractor shall conform to the requirements specified herein.

02. BUFF/BURNISH FLOORS

The Contractor shall dust mop and machine scrub/damp mop the floor surface in preparation for spray buffing. The Contractor shall use high rpm floor machines, buffing pads, and a buffing solution to restore a uniform gloss and protective finish to resilient tile or terrazzo floors which are finished with a floor finish. The buffing solution shall be a premixed solution formulated as a companion product to the finish already on the floor. The Contractor shall dust mop the floor surface after buffing/burnishing. After buffing/burnishing, the entire floor shall have a uniform, glossy appearance, free of scuff marks, heel marks, and other stains, and shall have a uniform coating of floor finish. The Contractor shall remove all buffing solution from baseboards, furniture, trash receptacles, etc.

03. CARPET SHAMPOOING, BONNET METHOD

The Contractor shall remove carpet stains, completely vacuum, shampoo using bonnet equipment and supplies, and completely re-vacuum all carpet in the specified area. The Contractor shall shampoo areas such as corners that are inaccessible to the equipment with manual scrubbing devices. After shampooing and allowing sufficient drying time, the Contractor shall vacuum the carpet to give the carpet pile a uniform appearance. The Contractor shall vacuum the carpet sufficiently prior to shampooing to remove dry loose soil from the carpet pile. The Contractor shall use a pile brush to raise the pile of the carpet before and after shampooing if necessary in order to remove embedded soil and grit from the carpet pile or raise the carpet pile to allow sufficient penetration or to provide for adequate drying of the carpet. The Contractor shall utilize carpet blowers/fans to expedite the drying time if necessary.

04. CARPET SHAMPOOING, EXTRACTION METHOD

The Contractor shall remove carpet stains, completely vacuum, shampoo using water extraction equipment and supplies, and completely re-vacuum all carpet in the specified area. The Contractor shall shampoo areas such as corners that are inaccessible to the equipment with manual scrubbing devices. After shampooing and allowing sufficient drying time, the Contractor shall vacuum the carpet to give the carpet pile a uniform appearance. The Contractor shall vacuum the carpet sufficiently prior to shampooing to remove dry loose soil from the carpet pile. The Contractor shall use a pile brush to raise the pile of the carpet before and after shampooing if necessary in order to remove embedded soil and grit from the carpet pile or raise the carpet pile to allow sufficient penetration or to provide for adequate drying of the carpet. The Contractor shall utilize carpet blowers/fans to expedite the drying time if necessary.

05. CLEAN AND DISINFECT DRINKING FOUNTAINS

The Contractor shall use spray bottles of germicidal disinfectant solution, clean cloths, scrub pads, and crème cleaner to remove all obvious soil, streaks, smudges, etc., from the drinking fountains and cabinets, and disinfect all porcelain and polished metal surfaces including the orifices and drain. After cleaning and disinfecting, the entire drinking fountain shall be free of streaks, stains, spots, smudges, scale, and other removable soil.

06. CLEAN AND DISINFECT FIXTURES

- A. The Contractor shall use spray bottles or pump-up sprayers, to apply germicidal disinfectant solution to all surfaces of washbasins, toilets, showers and adjacent surfaces.
- B. The Contractor shall use clean cloths (except inside toilet bowls and urinals where the Contractor shall use bowl mops) to remove soil from surfaces of these fixtures and adjacent surfaces. The Contractor shall use crème cleanser and scrub pads to remove soil not removed by the cloths and germicidal disinfectant solution. The Contractor shall use dry cloths to dry metal surfaces of faucets, handles, valves, etc. The cloths used in cleaning and disinfecting toilets, urinals and other surfaces contaminated with urine or feces shall be a color readily distinguishable from cloths used on other surfaces and fixtures. The Contractor shall replace deodorizing urinal screens monthly.

07. CLEAN AND REFILL FLOOR DRAINS

The Contractor shall use a floor drain brush to clean floor drains. The Contractor shall use abrasive cleanser and scrub pads to remove corrosion and tarnish. The Contractor shall pour a solution of germicidal disinfectant down the floor drain to fill the drain trap and prevent the escape of sewer gas.

08. CLEAN ESCALATOR TRACKS

The Contractor shall use an escalator cleaner equivalent to or exceeding Cimex model X46 to vacuum dry soil from the escalator tracks. The Contractor shall use disposable cloths and detergent solution to spot clean stains from the tracks. After cleaning, the escalator tracks shall be free of dust, debris, spots, and stains that can be removed by such measures. The escalator shall be operated according to manufacturer's instructions. Stainless steel casing shall be maintained according to Polish Chrome Bright and Metal Stainless Steel standards.

09. CLEAN ELEVATOR DOOR TRACKS

The Contractor shall use a vacuum with crevice tool attached to vacuum dry soil from the elevator door tracks within the elevator cab and on the individual floors. The Contractor shall use disposable cloths and detergent solution to spot clean stains from the tracks. After cleaning, the door tracks shall be free of dust, debris, spots, and stains that can be removed by such measures. The elevator shall be keyed off while the work is in process and the automatic closing mechanisms shall not be defeated by jamming, propping, or otherwise mechanically disabling the doors.

10. CLEAN REMOVABLE LIGHT LENSES

The Contractor shall use spray bottles or pump-up sprayers, to apply an all-purpose cleaning solution to light lenses and adjacent surfaces. The Contractor shall use clean cloths/paper towels to remove soil from surfaces of these fixtures and adjacent surfaces. All surfaces shall be free of soil, debris and streaks at completion.

11. COLLECT RECYCLED MATERIALS / DISPOSE IN DESIGNATED RECYCLING BIN

Recycled materials including plastic, glass bottles, aluminum cans, papers and newspapers shall be disposed in the recycling containers furnished by the Airports Authority. The Contractor will not be required to separate recycled materials from normal trash already in trash receptacles.

12. DAMP WIPE

The Contractor shall use spray bottles or pump-up sprayers, to apply appropriate cleaning solution on a sponge, rag, or paper towel for the purpose of performing a cleaning task. All surfaces shall be free of soil, debris, and streaks at completion.

13. DAMP MOP NON-CARPETED FLOORS

The Contractor shall use detergent solution and mops to remove soil from non-carpeted floors and baseboards that cannot be removed by sweeping, dust mopping, or vacuuming. The Contractor shall dust mop floors that are coated with floor finish prior to damp mopping. The Contractor shall sweep other floor surfaces prior to damp mopping. The Contractor shall damp mop all areas of the floor. After the floor has been damp mopped, it shall have a uniform appearance free of soil, stains, streaks, swirl marks, detergent film, or any observable soil which can be removed by damp mopping. In rest rooms and locker rooms, the Contractor shall use germicidal disinfectant solution instead of detergent solution.

14. DESCALE TOILETS AND URINALS

The Contractor shall use acid-type bowl cleaners and nylon bowl mops to remove scale, scum, mineral deposits, rust stains, etc., from the insides of toilets and urinals.

15. DISINFECT ALL SURFACES

The Contractor shall use damp cloths, squeegees, and germicidal disinfectant solution from a spray bottle or pump-up sprayer to damp wipe and disinfect all surfaces of furniture, fixtures, walls, partitions, doors, etc.

16. DUST BUILDING SURFACES

The Contractor shall use dusting tools, treated dust cloths, or vacuum cleaners with dusting attachments to remove all dust, lint, litter, dry soil, etc. from the surfaces of ledges, heater convectors, window sills, fire extinguishers, counter tops, walls, door frames and sills, ceiling mounted fans, fixtures, partitions, rails, blinds, and other types of surfaces or specialty equipment such as test equipment, computers, typewriters, calculators, etc. up to 108" from the floor surface. The Contractor shall dust up to a height of 20 feet from the floor surfaces at the interior and exterior of exterior entry areas and canopies. The Contractor shall accomplish dusting by the removal of soil from the area - not by moving it from one surface to another.

17. DUST FURNITURE SURFACES

The Contractor shall use dusting tools, treated dust cloths, or vacuum cleaners with dusting attachments to remove all dust, lint, litter, dry soil, etc., from the surfaces of chairs, telephones, lamps, tables, cabinets, shelves, and other types of furniture and surfaces or building fixtures. Papers, typewriters, calculators, computers, staplers, and other similar desk items are not to be disturbed. The Contractor shall accomplish dusting by the removal of soil from the area - not by moving it from one surface to another.

18. DUST MOP OR SWEEP

The Contractor shall use a treated dust mop to remove soil and litter from non-carpeted floors. On resilient tile, terrazzo, and other smooth-finished floor surfaces, the Contractor shall use treated dust mops. On rough, unsealed concrete, or other floors where dust mopping is not effective, the Contractor shall use brooms. Prior to dust mopping the floor surface, the Contractor shall use mops and detergent solution to remove wet soil from the floor. The Contractor shall use a dustpan to remove accumulated soil and litter. After the floor has been dust mopped or swept, the floor surface, including corners and abutments, shall be free of dust, litter, and

debris that can be removed by dust mopping or vacuuming or with a putty knife. The Contractor shall vacuum elevator floor and door tracks and other areas such as corners and hard-to-reach areas.

19. EMERGENCY CLEANING

In the event of an emergency, such as a rest room flood, spills, breakage, etc., the Contractor will redirect a portion of the on-duty staff, properly equipped, to ensure a prompt cleanup of the area.

20. EMPTY TRASH RECEPTACLES

- A. The Contractor shall empty and return to their appropriate location all wastebaskets, cigarette ash receptacles, and other trash containers. The Contractor shall remove all cans, papers, and other containers marked "TRASH". The Contractor shall keep recyclable trash separated from other trash.
- B. The Contractor shall remove all collected trash to area(s) on the site or within the building as designated by the COTR in such a manner as to prevent the adjacent area from becoming littered by such trash.
- C. The Contractor shall replace all obviously soiled or torn trash receptacle liners with a new trash receptacle liner. The Contractor shall replace the liner in such a manner as to present a neat, uniform appearance.
- D. The Contractor shall use disposable cloths and detergent solution or crème cleanser and scrub pads to remove stains and soil from the interior and exterior of trash receptacles.

21. EMPTY CIGARETTE URNS

The Contractor shall empty all cigarette ash trays and urns and return them to their appropriate location. The Contractor shall use disposable cloths and detergent solution or crème cleanser and scrub pads to remove stains and soil from the interior and exterior of cigarette ashtrays and urns.

22. ENTRANCE MATS: CLEAN

The Contractor shall use a vacuum cleaner to remove moisture and dry soil from carpeted-type entrance mats. The Contractor shall use carpet stain remover and gum remover to remove carpet stains and gummy soil. The Contractor shall clean exterior entrance mats by hosing with water and/or vacuuming.

23. ENTRANCE MATS: REPLACE

The Contractor shall replace soiled mats with clean mats as specified. In addition, when inclement weather occurs the Contractor shall place mats and wet floor signs at entrance doors.

24. EXTERIOR SIDA/AOA LITTER CONTROL

The Contractor shall remove and dispose of trash, litter, and debris along the exterior perimeter grounds of the main terminal, IAB, Z, A, B, C and D gates up to service roads or up to 50 feet beyond the perimeter of the facilities, whichever is greater. Trash shall include, but not be limited to paper/plastic litter, cans, bottles, glass, discarded cigarettes, etc. The Contractor shall also empty out all outdoor trash/ash receptacles and replace the trash liners. This work shall be performed weekly.

25. HIGH DUSTING / CLEANING

High surface shall be interpreted to mean those surfaces and objects above 108", which comprise the structure and furnishings of the facility, and shall include, but are not limited to: wall/ceiling junctures, light fixtures, ventilation louvers, overhead signs, sills, ledges, etc.

26. MACHINE SCRUB NON-CARPETED FLOORS

The Contractor shall use an autoscrubber to remove soil and spills from non-carpeted corridors and lobbies. Brush or pad pressure shall be adjusted high enough to provide firm contact with the surface, but not enough to cause any deleterious effect to the finish being cleaned. Litter should be picked up and the floor should be properly dust-mopped prior to scrubbing. A correctly diluted low-sudsing detergent concentrate shall be used to prevent excessive foaming in the solution recovery tank. Where practical to do so, furnishings and floor-mounted trash and ash receptacles shall be moved out of the area to be scrubbed, thereby reducing the amount of hand mopping required. The squeegee, when properly adjusted, shall leave no streaks or puddles while scrubbing. Detergent solution left on the surface as a result of turns made during the autoscrubbing operation shall be removed promptly with a mop, mop bucket, and wringer. If the solution is allowed to dry, it will leave a whitish discoloration on the finish. When the floor has been completely scrubbed, it shall be free of soil, streaks, film, or stains.

27. MACHINE SCRUB RESTROOM FLOORS

The Contractor shall use electrically powered floor machines with a scrubbing brush, pressure washer, or grout cleaning machines and detergent/disinfectant solution to remove soil and stains from floor surfaces and from baseboards, partition bases and legs. The Contractor shall use hand brushes in areas inaccessible to the machines listed above. The Contractor shall use a wet/dry tank vacuum to pick up the scrubbing solution and wet mops, buckets, and wringers in areas inaccessible to a tank vacuum. The Contractor shall remove all splash marks from baseboards, furniture, and other surfaces.

28. MOP: SPOT

The Contractor shall use detergent solution and mops to remove spots, spills, and obvious soil from non-carpeted floors which cannot be removed by vacuuming or dust mopping. After the floor has been spot mopped, it shall have uniform appearance free of soil, stains, streaks, swirl marks, detergent film, or any observable soil which can be removed by damp mopping. In rest rooms and locker rooms, the Contractor shall use germicidal disinfectant solution instead of detergent solution.

29. MOP: THOROUGHLY

The Contractor shall use detergent solution and mop entire area to remove spots, spills, and obvious soil from non-carpeted floors which cannot be removed by vacuuming or dust mopping. After the floor has been thoroughly mopped, it shall have uniform appearance free of soil, stains, streaks, swirl marks, detergent film, or any observable soil which can be removed by damp mopping. In rest rooms and locker rooms, the Contractor shall use germicidal disinfectant solution instead of detergent solution.

30. POLICE

The Contractor shall collect litter and sweep and/or vacuum obvious soil from floors. Spot clean unsightly soil from building and furniture surfaces. Spot mop hard surface floors to remove liquids and/or unsightly soil. Empty trash and ash receptacles which may become filled prior to the next scheduled routine cleaning. Remove carpet stains. Vacuum or exchange wet or ineffective entrance mats.

31. POLICE REST ROOMS/LOCKER ROOMS

The Contractor shall collect litter and sweep and/or vacuum obvious soil from floors. Spot clean unsightly soil from building and furniture surfaces. Spot mop hard surface floors to remove liquids and/or unsightly soil. Empty trash receptacles which may become filled prior to the next scheduled routine cleaning. Restock dispensers which may be become depleted prior to the next scheduled routine cleaning.

32. POLISH CHROME BRIGHT AND METAL STAINLESS STEEL

The Contractor shall polish stainless steel surfaces with glass cleaner and soft, clean cloths. The Contractor shall use a clean cloth and stainless steel polish to remove smudges, fingerprints, marks, streaks, tape, etc., that glass cleaner cannot remove. The Contractor shall remove excess stainless steel polish.

33. REALIGN FURNITURE

The Contractor shall return furniture to its designated position to ensure the area is neat and presentable in appearance.

34. RESTOCK DISPENSERS

The Contractor shall check and refill each toilet tissue, hand soap, paper towels, sanitary napkin, and toilet seat cover dispenser, etc. The Contractor shall refill dispensers in accordance with the directions of the supplier and dispenser manufacturers. The Contractor shall wipe surfaces adjacent to hand soap dispensers to remove spillage and leakage.

35. REMOVE CARPET STAINS

The Contractor shall use carpet stain remover, a dampened utility brush, clean cloths, aerosol gum remover, and wet/dry tank vacuums to remove non-permanent stains from carpeted floors. The Contractor shall blot or vacuum carpet and scrape as much of the stain from the carpet as practical before applying carpet stain remover to the carpet. The Contractor shall spray carpet stain remover onto the stain and use a utility brush if required. After the stain has dissolved, the Contractor shall blot and rub the stain up in such a manner as to prevent spreading of the stain. After the stain has been removed, the Contractor shall blot or vacuum the carpet dry.

36. RECONDITION FINISHED FLOORS

- A. The Contractor shall remove soil, scratches, and scuff marks, and the top layer of floor finish from resilient tile and terrazzo floors and all finish and soil from baseboards, furniture, partition legs, and bases. The Contractor shall apply a minimum of two additional coats of floor finish. The Contractor shall use a single-disc floor machine, scrubbing pad, putty knife, abrasive pads, mop, mop bucket, and wringer, detergent solution and rust remover to remove all removable marks, heel marks, scuff marks, rust stains, gum, and other types of stains and soil.
- B. The Contractor shall use manual scrubbing devices in areas inaccessible to the floor machine. The Contractor shall use wet/dry tank vacuums except in areas where its use is not practical or effective. The Contractor shall rinse thoroughly with clean water all floor surfaces to which detergent solution has been applied. When wet/dry tank vacuums are used, the Contractor shall rinse the floor surface at least once after the detergent solution has been picked up with the wet/dry tank vacuum. When a wet/dry tank vacuum is not used, the Contractor shall rinse the floor surface at least twice. After the top layer of floor finish has been removed, the Contractor shall use a fine strand rayon mop to apply at least two coats of floor finish. The Contractor shall apply no finish within 1" of baseboards and furniture

sitting directly on the floor surface. After the finish has dried, the reflectance shall be uniform and no streaks, swirls, etc., shall be visible.

37. REMOVE AND CLEAN EGG-CRATE CEILING TILE

The Contractor shall remove and clean egg crate ceiling tiles. Method of cleaning may vary from damp wiping to using a sonic cleaning machine. All surfaces shall be free of soil, debris, and streaks at completion.

38. SPOT CLEAN BUILDING SURFACES

The Contractor shall use clean, damp cloths, scrub pads, spray bottles of detergent solution, glass cleaners, or crème cleanser to remove smudges, fingerprints, marks, streaks, tape, etc., from the surfaces of ledges, windows, partition glass, window sills and blinds, fire extinguishers, counter tops, walls, doors, door frames and sills, pictures, partitions, rails, FIDS/BIDS, and other types of fixtures and surfaces which are not considered to be furniture surfaces or specialty equipment such as test equipment, computers, typewriters, calculators, etc., up to 9' from the floor surface. The Contractor shall perform spot cleaning up to a height of 10' from the floor surfaces at the interior and exterior of exterior entry areas.

39. SPOT CLEAN FURNITURE SURFACES

The Contractor shall use clean, damp cloths, scrub pads, spray bottles of detergent solution, glass cleaner, or crème cleanser to remove smudges, fingerprints, marks, streaks, tape, etc., from the surfaces of chairs, telephones, cleared surfaces of desks, lamps, tables, cabinets, shelves, and other types of furniture and surfaces which are not considered to be building surfaces or building fixtures. Typewriters, calculators, papers, computers, staplers, and other similar desk items are not to be disturbed.

40. STRIP AND REFINISH FLOORS

- A. The Contractor shall completely remove all non-permanent floor finish and sealant from resilient tile or terrazzo floors and from baseboards, furniture, partition legs, and bases. Apply a minimum of three coats of floor sealant and four coats of floor finish. The Contractor shall use single-disc floor machines, stripping pads, putty knives, abrasive pads, mops, mop buckets and wringers, floor finish remover, and rust remover to remove all removable marks, heel marks, scuff marks, rust stains, gum, and other types of stains and soil. The Contractor shall use manual scrubbing devices in areas inaccessible to the floor machines. The Contractor shall use a wet/dry tank vacuum to pick up stripping solution except in areas where its use is not practical. The Contractor shall rinse thoroughly with clean water all floor surfaces to which floor finish remover has been applied. When a wet/dry tank vacuum is used, the Contractor shall rinse the area at least once after the floor finish has been picked up with the wet/dry tank vacuum. When a wet/dry tank vacuum is not used, the Contractor shall rinse the floor at least twice. After the floor finish has been removed, the Contractor shall use a fine strand rayon mop to apply at least two coats of floor sealant and three coats of floor finish. The Contractor shall apply no finish within 1" of baseboards and fixed furniture sitting directly on the floor surface.
- B. The Contractor shall remove all floor sealant, floor finish, stripper, and stripping slurry from baseboards, furniture, and other such areas. After the finish has dried, the reflectance shall be uniform and no streaks, swirls, etc., shall be visible.
- C. The Contractor shall use floor finish product equivalent to or exceeding "Butcher's" High Noon Ultra High Speed Finish or an Airports Authority approved equal. The Contractor shall use sealant product equivalent to or exceeding "Butcher's" Iron Stone Acrylic Seal or an Airports Authority approved equal. The Contractor must submit product information and sample for proof of comparability.

41. THOROUGHLY CLEAN BUILDING SURFACES

The Contractor shall use clean, damp cloths, scrub pads, spray bottles of detergent solution, glass cleaners, or crème cleanser to thoroughly clean fingerprints, marks, streaks, tape, etc., from the surfaces of ledges, windows, partition glass, window sills and blinds, counter tops, walls, doors, door frames and sills, partitions, rails, FIDS/BIDS, and other types of fixtures and surfaces which are not considered to be furniture surfaces or specialty equipment such as test equipment, computers, typewriters, calculators, etc., up to 9' from the floor surface. The Contractor shall perform thorough cleaning up to a height of 10' from the floor surfaces at the interior and exterior of exterior entry areas.

42. THOROUGHLY CLEAN BAGGAGE CAROUSELS

The Contractor shall use clean damp cloths, scrub pads, spray bottles of detergent solution, glass cleaners, or crème cleanser to thoroughly clean fingerprints, marks, streaks, tape, etc., from the surfaces of baggage carousels.

43. VACUUM: SPOT

The Contractor shall use a carpet vacuum to remove visible soil and debris from the carpet surface. The Contractor shall use a hose and brush or crevice attachment to vacuum areas inaccessible to the carpet vacuum. After vacuuming, the carpet shall be free of all visible soil and litter. Vacuum elevator floor and door tracks. Use a vacuum cleaner to remove moisture and dry soil from carpeted-type entrance mats.

The Contractor shall use carpet stain remover and gum remover to remove carpet stains and gummy soil from entrance mats.

44. VACUUM: THOROUGHLY

The Contractor shall use a carpet vacuum to remove visible and hidden soil and debris from the carpet surface and from within the carpet pile. The Contractor shall use a hose and brush or crevice attachment to vacuum areas inaccessible to the carpet vacuum. After completely vacuuming, the carpet shall be free of all visible soil and little and all soil which can be removed from the carpet pile.

45. WINDOW AND GLASS CLEANING, INTERIOR/EXTERIOR, ABOVE NINE FEET

- A. Windows and/or glass requiring scaffolding or lifts to reach shall be considered project work and be coordinated with the COTR. Cleaning solutions used must not be harmful to building surfaces including, but not limited to, metal trim and rubber window gaskets. All spills, splashes, and drips must be wiped clean and dry to avoid staining.
- B. The Contractor shall use a commercial product designed to wash windows/glass, then dry surfaces with a high quality squeegee. Squeegee rubber shall be replaced as required to avoid streaking. When completed, all windows/glass shall be free from dirt, smudges, fingerprints, watermarks, streaks, and chemical residue. The Contractor shall scrape any debris from windows/glass that is not removed in the process described above. Metal trim, braces, and window frames shall be wiped clean and dried. Insect and bird nests in proximity to windows shall be removed and disposed of.

SECTION VIII - TASK AND FREQUENCIES

TASK AND FREQUENCY INDEX

#	DESCRIPTION	SHIFT(S)
1	MAIN TERMINAL - PUBLIC AREAS	1
2	MAIN TERMINAL - PUBLIC AREAS	2 & 3
3	MAIN TERMINAL - AIRPORT MANAGER'S OFFICE	2
4	MAIN TERMINAL - PASS & ID OFFICE	2
5	MAIN TERMINAL - TERMINAL AGENT'S OFFICE	2
6	MAIN TERMINAL - MWAAC CONCESSION ADMIN OFFICE	2
7	MAIN TERMINAL - MWAAC OTHER OFFICES / MAINTENANCE SHOPS	2
8	MAIN TERMINAL - GOVERNMENT AGENCIES OFFICES	2
9	MAIN TERMINAL - MEZZANINE SECURITY	1
10	MAIN TERMINAL - MEZZANINE SECURITY	2 & 3
11	BAGGAGE BASEMENTS - COMMON AREAS	1
12	BAGGAGE BASEMENTS - COMMON AREAS	2 & 3
13	BAGGAGE BASEMENTS - FINISHED CORRIDORS	1
14	BAGGAGE BASEMENTS - FINISHED CORRIDORS	2 & 3
15	BAGGAGE BASEMENTS - CONTROL ROOM	2
16	BAGGAGE BASEMENTS - BREAK ROOM	1
17	INTERNATIONAL ARRIVALS BUILDING - PUBLIC AREAS	1
18	INTERNATIONAL ARRIVALS BUILDING - PUBLIC AREAS	2 & 3
19	INTERNATIONAL ARRIVALS BUILDING - OFFICES	2
20	A GATES PUBLIC AREAS	1
21	A GATES PUBLIC AREAS	2 & 3
22	B GATES - PUBLIC AREAS	1
23	B GATES - PUBLIC AREAS	2 & 3
24	B GATES - APRON LEVEL	1
25	B GATES - APRON LEVEL	2 & 3
26	B GATES - BASEMENT LEVEL	1
27	B GATES - BASEMENT LEVEL	2 & 3
28	B GATES - AIRPORT OPERATIONS & RAMP TOWER OFFICES	2
29	B GATES - MWAAC SHOPS	2
30	B GATES - OTHER OFFICES	2
31	C & D GATES - PUBLIC AREAS	1
32	C & D GATES - PUBLIC AREAS	2 & 3
33	C & D GATES - FIS PUBLIC AREAS	1
34	C & D GATES - FIS PUBLIC AREAS	2 & 3
35	C & D GATES - FIS OFFICES	2
36	C & D GATES - MWAAC SHOPS	2
37	Z GATES PUBLIC AREAS	1
38	Z GATES PUBLIC AREAS	2 & 3
39	AERO TRAIN PEOPLE MOVER (APM) STATIONS (MAIN TERMINAL, A, B & C GATES APM, C CONNECTOR)	1
40	AERO TRAIN PEOPLE MOVER (APM) STATIONS (MAIN TERMINAL, A, B & C GATES APM, C CONNECTOR)	2 & 3

TASK AND FREQUENCY INDEX

#	DESCRIPTION	SHIFT(S)
41	PEDESTRIAN & PASSENGER TUNNELS	1
42	PEDESTRIAN & PASSENGER TUNNELS	2 & 3
43	MOBILE LOUNGE / PLANE MATE FLEET	1
44	MOBILE LOUNGE / PLANE MATE FLEET	2 & 3
45	EXTERIOR LITTER CONTROL - MAIN TERMINAL, IAB, A, B, C, D AND Z GATES IN AOA	2
46	JP MORGAN CHASE BUILDING	2
47	JP MORGAN CHASE BUILDING	3
48	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - SHOPS & WAREHOUSE BUILDING	2
49	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - SHOP 1	2
50	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - SHOP 1	1 & 3
51	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - VEHICLE MAINTENANCE FACILITY	2
52	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - SHOP 2 & SHOP 2 PARTS BUILDING	2
53	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - GROUNDS MAINTENANCE FACILITY	2
54	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - BODY SHOP	2
55	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - UTILITY BUILDING	2
56	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - PIPE SHOP	2
57	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - EXTERIOR ELECTRIC SHOP	2
58	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - SALT / SAND STORAGE FACILITY	2
59	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - EXTERIOR ELECTRIC SHOP - BUNK HOUSE	2
60	VARIOUS ENGINEERING AND MAINTENANCE OUTLYING BUILDINGS - SHOP 2 - BUNK HOUSE	2
61	VARIOUS OTHER OUTLYING BUILDINGS - POLICE STATION	2
62	VARIOUS OTHER OUTLYING BUILDINGS - POLICE STATION	1 & 3
63	VARIOUS OTHER OUTLYING BUILDINGS - CANINE FACILITY	2
64	VARIOUS OTHER OUTLYING BUILDINGS - LIVE FIRE TRAINING FACILITY	2
65	VARIOUS OTHER OUTLYING BUILDINGS - FIRE STATION 302	2
66	VARIOUS OTHER OUTLYING BUILDINGS - FIRE STATION 303	2
67	VARIOUS OTHER OUTLYING BUILDINGS - FIRE STATION 304	2
68	VARIOUS OTHER OUTLYING BUILDINGS - NEW AIR TRAFFIC CONTROL TOWER	2
69	VARIOUS OTHER OUTLYING BUILDINGS - CARGO 1 BAY 21/22 RESTROOM	2
70	VARIOUS OTHER OUTLYING BUILDINGS - SOU/EOD CARGO BLDG # 1	2
71	VARIOUS OTHER OUTLYING BUILDINGS - CARGO 6 FACILITY	2
72	VARIOUS OTHER OUTLYING BUILDINGS - COMMISSARY BUILDING	2
73	VARIOUS OTHER OUTLYING BUILDINGS - TELEPHONE BUILDING	2
74	VARIOUS OTHER OUTLYING BUILDINGS - GUARD BOOTHS	2
75	VARIOUS OTHER OUTLYING BUILDINGS - AIRCRAFT MAINTENANCE HANGAR 1ST FLOOR	2
76	VARIOUS OTHER OUTLYING BUILDINGS - AIRCRAFT MAINTENANCE HANGAR 2ND FLOOR	2
77	VARIOUS OTHER OUTLYING BUILDINGS - PMC FACILITIES - DULLES EAST BUILDING 2ND AND 3RD FLOORS	2
78	VARIOUS OTHER OUTLYING BUILDINGS - PMC FACILITIES - EAST TRAILERS	2
79	VARIOUS OTHER OUTLYING BUILDINGS - PMC FACILITIES - SOUTH TRAILERS	2
80	NORTH EMPLOYEE PARKING BUS SHELTERS	2

LOCATION		MAIN TERMINAL - PUBLIC AREAS						# 1					
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
GENERAL MAINTENANCE													
1	Empty Trash Receptacles & Replace Liners						4						
2	Empty Cigarette Urns						4						
3	Spot Clean Trash Receptacles & Cigarette Urns						4						
4	Spot Clean Building Surfaces								6				
5	Thoroughly Clean Building Surfaces								1				
6	Clean/Disinfect Drinking Fountains						1						
7	Clean/Disinfect Telephones						1						
8	Dust Building Surfaces						1						
9	Dust Furniture Surfaces						1						
10	Dust FID/BID Monitors						1						
11	Damp Wipe FID/BID Monitors								3				
12	Spot Clean Interior Window Glass [up to 9' from floor]								7				
13	Thoroughly Clean Interior Window Glass [up to 9' from floor]	X											
14	Thoroughly Clean Exterior Window Glass [up to 9' from floor]	X											
15	Thoroughly Clean Window Glass [above 9' from floor]										1		
16	Police Exterior Sidewalks						4						
17	Police Public Stairways						4						
18	Police Non-Public Stairways						1						
19	Spot Mop Stairways								4				
20	Thoroughly Mop Stairways								3				
21	Police Area						4						
22	Collect Newspapers/Dispose in Recycling Container						4						
23	Clean Escalator Tracks								1				
24	Clean Elevator Tracks								1				
25	Clean Baseboards/Edges									1			
26	High Dust/Clean									1			
27	Clean Entrance Mats		X										
28	Replace Entrance Mats		X										
29	Realign Chairs and Seats						1						
30	Polish Chrome, Stainless Steel, Bright Metal [up to 9' from floor]								1				
31	Remove and Clean Egg Crate Ceiling Tile											1	
32	Clean Removable Light Lenses										1		
33	LEFT BLANK INTENTIONALLY												

every 2 hrs
every 2 hrs
every 2 hrs

every 2 hrs
every 2 hrs

every 2 hrs
every 2 hrs

LOCATION		MAIN TERMINAL - PUBLIC AREAS						# 1					
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								6				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors						1						
43	Buff/Burnish Floors						1						
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations						1						
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors												
54	Thoroughly Clean Mirrors						1						
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions						1						
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									2			
59	Machine Scrub Rest Room Floors								1				
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms						4						
OTHER													
62	Thoroughly Clean Baggage Carousels						1						
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

1 REST ROOMS TO BE POLICED 2 TIMES BETWEEN HOURS OF 10:30 PM AND 12:30 AM AND 2 TIMES BETWEEN 5:00 AM AND 7:00 AM

2 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION		MAIN TERMINAL - PUBLIC AREAS						# 2					
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
GENERAL MAINTENANCE													
1	Empty Trash Receptacles & Replace Liners					1							
2	Empty Cigarette Urns					1							
3	Spot Clean Trash Receptacles & Cigarette Urns					1							
4	Spot Clean Building Surfaces						2						
5	Thoroughly Clean Building Surfaces	X											
6	Clean/Disinfect Drinking Fountains						6						
7	Clean/Disinfect Telephones						2						
8	Dust Building Surfaces		X										
9	Dust Furniture Surfaces		X										
10	Dust FID/BID Monitors					1							
11	Damp Wipe Fid/Bid Monitors	X											
12	Spot Clean Interior Window Glass [up to 9' from floor]				X								
13	Thoroughly Clean Interior Window Glass [up to 9' from floor]						1						
14	Thoroughly Clean Exterior Window Glass [up to 9' from floor]						1						
15	Thoroughly Clean Window Glass [above 9' from floor]	X											
16	Police Exterior Sidewalks						6						
17	Police Public Stairways						4						
18	Police Non-Public Stairways						1						
19	Spot Mop Stairways		X										
20	Thoroughly Mop Stairways	X											
21	Police Area				X								
22	Collect Newspapers/Dispose in Recycling Container				X								
23	Clean Escalator Tracks	X											
24	Clean Elevator Tracks	X											
25	Clean Baseboards/Edges	X											
26	High Dust/Clean	X											
27	Clean Entrance Mats		X										
28	Replace Entrance Mats		X										
29	Realign Chairs and Seats		X										
30	Polish Chrome, Stainless Steel, Bright Metal [up to 9' from floor]	X											
31	Remove and Clean Egg Crate Ceiling Tile	X											
32	Clean Removable Light Lenses	X											
33	LEFT BLANK INTENTIONALLY												

every 80 mins.

every 80 mins.

LOCATION		MAIN TERMINAL - PUBLIC AREAS							# 2				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors		X										
40	Wet Mop Hard Surface Floors NOT accessible to machine scrubbing	X											
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms					2							
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

LOCATION		MAIN TERMINAL - AIRPORT MANAGER'S OFFICE							# 3				
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors							1					
40	Wet Mop Hard Surface Floors							1					
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and												
47	Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								1				
53	Spot Clean Mirrors						1						
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions						1						
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KA/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals						1						
61	Police Rest Rooms						1						
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 OFFICE TO BE CLEANED BETWEEN HOURS OF 7:30 AM & 8:30 AM.

2 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00PM AND 2:00 PM.

3 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		MAIN TERMINAL - PASS & ID OFFICE						# 4					
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 OFFICE TO BE CLEANED BETWEEN HOURS OF 8:30 AM & 9:30 AM.
- 2 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00 PM AND 2:00 PM.
- 3 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION	MAIN TERMINAL - TERMINAL AGENT OFFICE										# 5	
SHIFT(S)	2	6:30 AM	TO	3:00 PM								
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34								4				
35								1				
36						1						
37										1		
38											1	
39						1						
40						1						
41		X										
42								1				
43								1				
44									1			
45												1
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61	X											
OTHER												
62												
63												
64		X										

NOTES :

- 1 OFFICE TO BE CLEANED BETWEEN HOURS OF 8:30 AM & 9:30 AM.
- 2 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00 PM AND 2:00 PM.
- 3 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		MAIN TERMINAL - MWAA CONCESSIONS ADMIN OFFICE							# 6				
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KA/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 OFFICE TO BE CLEANED BETWEEN HOURS OF 8:00 AM & 11:30 AM.
- 2 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00 PM AND 2:00 PM.
- 3 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		MAIN TERMINAL - MWAA OTHER OFFICES / MAINTENANCE SHOPS										# 7	
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								1				
53	Spot Clean Mirrors						1						
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions						1						
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals						1						
61	Police Rest Rooms						1						
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00 PM AND 3:00 PM.
- 2 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		MAIN TERMINAL - GOVERNMENT AGENCIES						# 8					
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING		X										

NOTES :

1 CLEANING TIME TO BE COORDINATED WITH TSA & COTR.

2 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION	MAIN TERMINAL - MEZZANINE SECURITY							# 9				
SHIFT(S)	1	10:30 PM	TO	7:00 AM			TO					
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34 Spot Vacuum Carpeted Floors	X											
35 Thoroughly Vacuum Carpeted Floors	X											
36 Remove Carpet Stains	X											
37 Spot Clean Carpet (Bonnet Method)												
38 Shampoo Carpeted Floors (Extraction Method)	X											
39 Dust Mop Hard Surface Floors						1						
40 Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41 Spot Mop Floors	X											
42 Machine Scrub Hard Surface Floors						1						
43 Buff/Burnish Floors						1						
44 Recondition Hard Surface Floors									1			
45 Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE												
46 Empty Trash Receptacles & Replace Liners	X											
47 Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48 Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49 Clean/Disinfect Baby Changing Stations	X											
50 Sweep/Dust Mop Floors	X											
51 Spot Mop Floors with Disinfectant Solution	X											
52 Thoroughly Mop Floors with Disinfectant Solution	X											
53 Spot Clean Mirrors	X											
54 Thoroughly Clean Mirrors	X											
55 Clean & Refill Floor Drains	X											
56 Spot Clean Stall Partitions	X											
57 Thoroughly Clean Stall Partitions	X											
58 Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59 Machine Scrub Rest Room Floors	X											
60 Descale Toilets and Urinals	X											
61 Police Rest Rooms	X											
OTHER												
62 LEFT BLANK INTENTIONALLY												
63 LEFT BLANK INTENTIONALLY												
64 EMERGENCY CLEANING												

NOTES :

LOCATION	MAIN TERMINAL - MEZZANINE SECURITY										# 10	
SHIFT(S)	2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34	X											
35	X											
36	X											
37	X											
38	X											
39		X										
40	X											
41		X										
42	X											
43	X											
44	X											
45	X											
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61	X											
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64		X										

NOTES :

LOCATION	MAIN TERMINAL & IAB - BAGGAGE BASEMENTS AND EAST BAG RM COMMON AREAS										# 11	
SHIFT(S)	1	10:30 PM	TO	7:00 AM						TO		
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
GENERAL MAINTENANCE												
1 Empty Trash Receptacles & Replace Liners						1						
2 Empty Cigarette Urns	X											
3 Spot Clean Trash Receptacles & Cigarette Urns	X											
4 Spot Clean Building Surfaces	X											
5 Thoroughly Clean Building Surfaces	X											
6 Clean/Disinfect Drinking Fountains	X											
7 Clean/Disinfect Telephones	X											
8 Dust Building Surfaces	X											
9 Dust Furniture Surfaces	X											
10 Dust FID/BID Monitors	X											
11 Damp Wipe FID/BID Monitors	X											
12 Spot Clean Interior Window Glass [up to 9' from floor]	X											
13 Thoroughly Clean Interior Window Glass [up to 9' from floor]	X											
14 Thoroughly Clean Exterior Window Glass [up to 9' from floor]	X											
15 Thoroughly Clean Window Glass [above 9' from floor]	X											
16 Police Exterior Sidewalks	X											
17 Police Public Stairways	X											
18 Police Non-Public Stairways						1						
19 Spot Mop Stairways								6				
20 Thoroughly Mop Stairways								1				
21 Police Area	X											
22 Collect Newspapers/Dispose in Recycling Container	X											
23 Clean Escalator Tracks	X											
24 Clean Elevator Tracks	X											
25 Clean Baseboards/Edges	X											
26 High Dust/Clean									1			
27 Clean Entrance Mats	X											
28 Replace Entrance Mats	X											
29 Realign Chairs and Seats	X											
30 Polish Chrome, Stainless Steel, Bright Metal [up to 9' from floor]	X											
31 Remove and Clean Egg Crate Ceiling Tile	X											
32 Clean Removable Light Lenses	X											
33 Remove Debris / Pallets/ Trash						1						

LOCATION		MAIN TERMINAL & IAB - BAGGAGE BASEMENTS AND EAST BAG RM COMMON AREAS										# 11	
SHIFT(S)		1	10:30 PM	TO	7:00 AM					TO			
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors									2			
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors												
54	Thoroughly Clean Mirrors						1						
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions						1						
58	Power Wash Rest Room/Locker Room w/ KA/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms	X											
OTHER													
62	Thoroughly Clean Baggage Carousels								1				
63	Clean / Dust Wall Surfaces to Remove Cob Webs & Soot											1	
64	EMERGENCY CLEANING		X										

NOTES :

1 COMMON AREA REFERS TO THE OPERATIONAL AREA OF THE BAGGAGE BASEMENT. OFFICES AND TILED FLOOR SPACES ARE EXCLUDED.

LOCATION		MAIN TERMINAL & IAB - BAGGAGE BASEMENTS AND EAST BAG RM COMMON AREAS											# 12
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KA/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms							2					
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING		X										

NOTES :

1 COMMON AREA REFERS TO THE OPERATIONAL AREA OF THE BAGGAGE BASEMENT. OFFICES AND TILED FLOOR SPACES ARE EXCLUDED.

LOCATION		BAGGAGE BASEMENTS - FINISHED CORRIDORS										# 13	
SHIFT(S)		1	10:30 PM	TO	7:00 AM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								1				
41	Spot Mop Floors								4				
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary												
47	Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING		X										

NOTES :

1 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		BAGGAGE BASEMENTS - FINISHED CORRIDORS							# 14				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING		X										

NOTES :

1 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		SOUTHEAST BAGGAGE BASEMENT - CONTROL ROOM							# 15				
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								1				
41	Spot Mop Floors								4				
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary												
47	Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING		X										

NOTES :

1 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		SOUTHEAST BAGGAGE BASEMENT - BREAK ROOM										# 16	
SHIFT(S)		1	10:30 PM	TO	7:00 AM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								1				
41	Spot Mop Floors								4				
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING		X										

NOTES :

1 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		IAB - PUBLIC AREAS							# 17				
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								6				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors						1						
43	Buff/Burnish Floors						1						
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations						1						
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								3				
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								3				
58	Power Wash Rest Room/Locker Room w/ KA/VAC Type Machine									2			
59	Machine Scrub Rest Room Floors								1				
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms	X											
OTHER													
62	Thoroughly Clean Baggage Carousels						1						
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

LOCATION	IAB - PUBLIC AREAS										# 18	
SHIFT(S)	2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS				FREQUENCY								
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34	X											
35	X											
36	X											
37	X											
38	X											
39	X											
40	X											
41	X											
42	X											
43	X											
44	X											
45	X											
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61						1						
OTHER												
62	X											
63	X											
64			X									

NOTES :

1 CONTRACTOR PERSONNEL ARE NOT TO BE IN PUBLIC AREA DURING FLIGHT PROCESSING. CONTRACTOR WILL BE NOTIFIED IF SERVICES ARE NEEDED

LOCATION	IAB - GOVERNMENT AGENCIES OFFICES										# 19	
SHIFT(S)	2	6:30 AM	TO	3:00 PM								
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34								4				
35								1				
36						1						
37										1		
38											1	
39						1						
40						1						
41		X										
42								1				
43								1				
44									1			
45												1
REST ROOM/LOCKER ROOM MAINTENANCE												
46						1						
47						1						
48						1						
49	X											
50						1						
51	X											
52								1				
53						1						
54								1				
55								1				
56						1						
57								1				
58									1			
59									1			
60								1				
61	X											
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64		X										

NOTES :

LOCATION	A GATES - PUBLIC AREAS										# 20	
SHIFT(S)	1	10:30 PM	TO	7:00 AM			TO					
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34								6				
35								1				
36						1						
37										1		
38											1	
39						1						
40						1						
41	X											
42						1						
43						1						
44									1			
45												1
REST ROOM/LOCKER ROOM MAINTENANCE												
46						1						
47						1						
48						1						
49						1						
50						1						
51	X											
52						1						
53												
54						1						
55								1				
56	X											
57						1						
58									2			
59								1				
60								1				
61						4						
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64	EMERGENCY CLEANING											

NOTES :

- 1 REST ROOMS TO BE POLICED 2 TIMES BETWEEN HOURS OF 10:30 PM AND 12:30 AM AND 2 TIMES BETWEEN 5:00 AM AND 7:00 AM
- 2 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION	A GATES - PUBLIC AREAS										# 21													
	2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM																
SHIFT(S)	TASKS												FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual												
	GENERAL MAINTENANCE																							
1					1																			
2	X																							
3						4																		
4						2																		
5	X																							
6						6																		
7						2																		
8		X																						
9		X																						
10						1																		
11	X																							
12				X																				
13								1																
14								1																
15	X																							
16						6																		
17						1																		
18						1																		
19		X																						
20	X																							
21				X																				
22				X																				
23	X																							
24	X																							
25	X																							
26	X																							
27		X																						
28		X																						
29		X																						
30	X																							
31	X																							
32	X																							
33	LEFT BLANK INTENTIONALLY																							

LOCATION	A GATES - PUBLIC AREAS										# 21	
	SHIFT(S)	2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM			
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34	X											
35	X											
36		X										
37	X											
38	X											
39		X										
40	X											
41		X										
42	X											
43	X											
44	X											
45	X											
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61						2						
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64	EMERGENCY CLEANING											

NOTES :

LOCATION		B GATES - PUBLIC AREAS						# 22					
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								6				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors						1						
43	Buff/Burnish Floors						1						
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations						1						
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors												
54	Thoroughly Clean Mirrors						1						
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions						1						
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									2			
59	Machine Scrub Rest Room Floors								1				
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms						4						
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

1 REST ROOMS TO BE POLICED 2 TIMES BETWEEN HOURS OF 10:30 PM AND 12:30 AM AND 2 TIMES BETWEEN 5:00 AM AND 7:00 AM

2 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION		B GATES - PUBLIC AREAS							# 23				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors		X										
40	Wet Mop Hard Surface Floors NOT accessible to machine scrubbing	X											
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms					2							
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION	B GATES - APRON LEVEL CORRIDORS										# 24	
SHIFT(S)	1	10:30 PM	TO	7:00 AM				TO				
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34	X											
35	X											
36	X											
37	X											
38	X											
39						1						
40								2				
41		X										
42								2				
43								2				
44									1			
45												1
REST ROOM/LOCKER ROOM MAINTENANCE												
46						1						
47						1						
48						1						
49						1						
50						1						
51	X											
52						1						
53												
54						1						
55								1				
56	X											
57						1						
58									2			
59								1				
60								1				
61	X											
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64	EMERGENCY CLEANING											

NOTES :

1 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION	B GATES - APRON LEVEL CORRIDORS							# 25				
SHIFT(S)	2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34	X											
35	X											
36	X											
37	X											
38	X											
39	X											
40	X											
41	X											
42	X											
43	X											
44	X											
45	X											
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61							2					
OTHER												
62	X											
63	X											
64			X									

NOTES :

LOCATION		B GATES BASEMENT LEVEL						# 26					
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing								2				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								2				
43	Buff/Burnish Floors								2				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations						1						
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors												
54	Thoroughly Clean Mirrors						1						
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions						1						
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									2			
59	Machine Scrub Rest Room Floors								1				
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms	X											
	OTHER												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

1 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION		B GATES - BASEMENT LEVEL CORRIDORS							# 27				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms						2						
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING			X									

NOTES :

LOCATION		CONCOURSE B - AIRPORT OPERATIONS & RAMP TOWER										# 28	
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								1				
53	Spot Clean Mirrors						1						
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions						1						
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KA/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals						1						
61	Police Rest Rooms						1						
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 OFFICE TO BE CLEANED BETWEEN HOURS OF 7:30 AM & 8:30 AM.
- 2 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00PM AND 2:00 PM.
- 3 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION	B GATES - MWAA MAINTENANCE SHOPS							# 29				
SHIFT(S)	2	6:30 AM	TO	3:00 PM								
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE												
34								4				
35								1				
36						1						
37										1		
38											1	
39						1						
40						1						
41		X										
42								1				
43								1				
44									1			
45												1
REST ROOM/LOCKER ROOM MAINTENANCE												
46						1						
47						1						
48						1						
49	X											
50						1						
51	X											
52								1				
53						1						
54								1				
55								1				
56						1						
57								1				
58									1			
59									1			
60						1						
61						1						
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64		X										

NOTES :

- 1 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00 PM AND 3:00 PM.
- 2 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION	B GATES - OTHER OFFICES - APRON LEVEL												# 30
SHIFT(S)	2	6:30 AM	TO	3:00 PM									
TASKS	FREQUENCY												
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual	
FLOOR MAINTENANCE													
34								2					
35								1					
36								3					
37										1			
38											1		
39						1							
40						1							
41	X												
42								1					
43								1					
44									1				
45												1	
REST ROOM/LOCKER ROOM MAINTENANCE													
46	X												
47	X												
48	X												
49	X												
50	X												
51	X												
52	X												
53	X												
54	X												
55	X												
56	X												
57	X												
58	X												
59	X												
60	X												
61	X												
OTHER													
62													
63													
64		X											

NOTES :

LOCATION		C & D GATES - PUBLIC AREAS						# 31					
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								6				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors						1						
43	Buff/Burnish Floors						1						
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations						1						
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors												
54	Thoroughly Clean Mirrors						1						
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions						1						
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									2			
59	Machine Scrub Rest Room Floors								1				
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms						4						
OTHER													
62	Thoroughly Clean Baggage Carousels						1						
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

1 REST ROOMS TO BE POLICED 2 TIMES BETWEEN HOURS OF 10:30 PM AND 12:30 AM AND 2 TIMES BETWEEN 5:00 AM AND 7:00 AM

2 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION		C & D GATES - PUBLIC AREAS							# 32				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors		X										
40	Wet Mop Hard Surface Floors NOT accessible to machine scrubbing	X											
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms					2							
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

LOCATION	FIS - PUBLIC AREAS										# 33		
SHIFT(S)	1	10:30 PM	TO	7:00 AM			TO						
TASKS	FREQUENCY												
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual	
FLOOR MAINTENANCE													
34								6					
35								1					
36						1							
37										1			
38											1		
39						1							
40						1							
41	X												
42						1							
43						1							
44									1				
45												1	
REST ROOM/LOCKER ROOM MAINTENANCE													
46						1							
47						1							
48						1							
49						1							
50						1							
51	X												
52						1							
53								4					
54								3					
55								1					
56								4					
57								3					
58									2				
59								1					
60								1					
61	X												
OTHER													
62						1							
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

LOCATION		FIS - PUBLIC AREAS						# 34					
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms			X									
OTHER													
62	LEFT BLANK INTENTIONALLY	X											
63	LEFT BLANK INTENTIONALLY	X											
64	EMERGENCY CLEANING			X									

NOTES :

1 CONTRACTOR PERSONNEL ARE NOT TO BE IN PUBLIC AREA DURING FLIGHT PROCESSING. CONTRACTOR WILL BE NOTIFIED IF SERVICES ARE NEEDED

LOCATION		FIS - GOVERNMENT AGENCIES OFFICES						# 35					
SHIFT(S)		2	6:30 PM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and												
47	Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								1				
53	Spot Clean Mirrors						1						
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions						1						
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION		C & D GATES - MWA MAINTENANCE SHOPS					# 36						
SHIFT(S)		2	6:30 AM	TO	3:00 PM								
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 TRASH WILL BE EMPTIED AND REST ROOMS WILL BE POLICED BETWEEN HOURS OF 1:00 PM AND 3:00 PM.
- 2 AFTER HOURS FLOOR CARE WILL BE COORDINATED WITH COTR.

LOCATION		Z GATES - PUBLIC AREAS						# 37					
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								6				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)											1	
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors						1						
43	Buff/Burnish Floors						1						
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations						1						
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors												
54	Thoroughly Clean Mirrors						1						
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions						1						
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									2			
59	Machine Scrub Rest Room Floors								1				
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms						4						
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 REST ROOMS TO BE POLICED 2 TIMES BETWEEN HOURS OF 10:30 PM AND 12:30 AM AND 2 TIMES BETWEEN 5:00 AM AND 7:00 AM
- 2 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION		Z GATES - PUBLIC AREAS							# 38				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors		X										
40	Wet Mop Hard Surface Floors NOT accessible to machine scrubbing	X											
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms					2							
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION	AERO TRAIN PEOPLE MOVER (APM) STATIONS (MAIN TERMINAL, A, B & C GATES APM, C CONNECTOR)										# 39	
SHIFT(S)	1	10:30 PM	TO	7:00 AM					TO			
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi- annual	annual
FLOOR MAINTENANCE												
34 Spot Vacuum Carpeted Floors	X											
35 Thoroughly Vacuum Carpeted Floors	X											
36 Remove Carpet Stains	X											
37 Spot Clean Carpet (Bonnet Method)												
38 Shampoo Carpeted Floors (Extraction Method)	X											
39 Dust Mop Hard Surface Floors						1						
40 Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41 Spot Mop Floors	X											
42 Machine Scrub Hard Surface Floors						1						
43 Buff/Burnish Floors						1						
44 Recondition Hard Surface Floors									1			
45 Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE												
46 Empty Trash Receptacles & Replace Liners	X											
47 Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48 Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49 Clean/Disinfect Baby Changing Stations	X											
50 Sweep/Dust Mop Floors	X											
51 Spot Mop Floors with Disinfectant Solution	X											
52 Thoroughly Mop Floors with Disinfectant Solution	X											
53 Spot Clean Mirrors	X											
54 Thoroughly Clean Mirrors	X											
55 Clean & Refill Floor Drains	X											
56 Spot Clean Stall Partitions	X											
57 Thoroughly Clean Stall Partitions	X											
58 Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59 Machine Scrub Rest Room Floors	X											
60 Descale Toilets and Urinals	X											
61 Police Rest Rooms	X											
OTHER												
62 LEFT BLANK INTENTIONALLY												
63 LEFT BLANK INTENTIONALLY												
64 EMERGENCY CLEANING												

NOTES :

LOCATION	AERO TRAIN PEOPLE MOVER (APM) STATIONS (MAIN TERMINAL, A, B & C GATES APM, C CONNECTOR)										# 40	
SHIFT(S)	2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi- annual	annual
FLOOR MAINTENANCE												
34	X											
35	X											
36	X											
37	X											
38	X											
39		X										
40	X											
41		X										
42	X											
43	X											
44	X											
45	X											
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61	X											
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64		X										

NOTES :

LOCATION	PEDESTRIAN & PASSENGER TUNNELS										# 41	
SHIFT(S)	1	10:30 PM	TO	7:00 AM			TO					
TASKS				FREQUENCY								
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
GENERAL MAINTENANCE												
1						2						
2	X											
3						2						
4								6				
5								1				
6						1						
7	X											
8						1						
9						1						
10						1						
11								3				
12	X											
13	X											
14	X											
15	X											
16	X											
17						2						
18						1						
19								4				
20								3				
21						2						
22						2						
23								1				
24								1				
25									1			
26									1			
27		X										
28		X										
29	X											
30								1				
31	X											
32										1		
33	LEFT BLANK INTENTIONALLY											

LOCATION		PEDESTRIAN & PASSENGER TUNNELS										# 41	
SHIFT(S)		1	10:30 PM	TO	7:00 AM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors						1						
43	Buff/Burnish Floors						1						
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						1						
	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary												
47	Napkin Dispensers						1						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						1						
49	Clean/Disinfect Baby Changing Stations						1						
50	Sweep/Dust Mop Floors						1						
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution						1						
53	Spot Clean Mirrors												
54	Thoroughly Clean Mirrors						1						
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions						1						
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									2			
59	Machine Scrub Rest Room Floors								1				
60	Descale Toilets and Urinals								1				
61	Police Rest Rooms						1						
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING												

NOTES :

1 REST ROOMS TO BE POLICED 1 TIME BETWEEN HOURS OF 10:30 PM AND 12:30 AM AND 1 TIME BETWEEN 5:00 AM AND 7:00 AM

2 REST ROOMS WILL BE THOROUGHLY CLEANED 1 TIME PER SHIFT

LOCATION		PEDESTRIAN & PASSENGER TUNNELS							# 42				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors		X										
40	Wet Mop Hard Surface Floors NOT accessible to machine scrubbing	X											
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KA/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms					2							
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION	MOBILE LOUNGE / PLANE MATE FLEET - MAIN TERMINAL, GATES A, B, C, AND D, IAB										# 43	
SHIFT(S)	1	10:30 PM	TO	7:00 AM						TO		
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi- annual	annual
FLOOR MAINTENANCE												
34								6				
35								1				
36						1						
37									1			
38									1			
39	X											
40	X											
41	X											
42	X											
43	X											
44	X											
45	X											
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61	X											
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64		X										

NOTES :

1 A TOTAL OF 6 MOBILE LOUNGES / PLANE MATES WILL BE SHAMPOOED ON A DAILY BASIS. SHAMPOOING OF UNITS WILL BE ROTATED TO ENSURE ENTIRE FLEET IS SHAMPOOED MONTHLY. FLEET CONSIST OF 19 MOBILE LOUNGE AND 30 PLANE MATES.

LOCATION	MOBILE LOUNGE / PLANE MATE FLEET - MAIN TERMINAL, GATES A, B, C, AND D, IAB										# 44	
SHIFT(S)	2	6:30 AM	TO	3:00 PM	3	2:30 PM	TO	11:00 PM				
TASKS	FREQUENCY											
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi- annual	annual
FLOOR MAINTENANCE												
34	X											
35	X											
36		X										
37	X											
38	X											
39	X											
40	X											
41	X											
42	X											
43	X											
44	X											
45	X											
REST ROOM/LOCKER ROOM MAINTENANCE												
46	X											
47	X											
48	X											
49	X											
50	X											
51	X											
52	X											
53	X											
54	X											
55	X											
56	X											
57	X											
58	X											
59	X											
60	X											
61	X											
OTHER												
62	LEFT BLANK INTENTIONALLY											
63	LEFT BLANK INTENTIONALLY											
64	EMERGENCY CLEANING											

NOTES :

LOCATION		EXTERIOR LITTER CONTROL - MAIN TERMINAL, IAB, A, B, C, D AND Z GATES IN AOA										# 45	
SHIFT(S)		2	6:30 AM	TO	3:00 PM					TO			
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE	X											
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	Police Rest Rooms	X											
	OTHER												
62	Exterior Litter Control								1				
63	EMERGENCY CLEANING		X										

NOTES :

CONTRACTOR IS REQUIRED TO POLICE EXTERIOR OF FACILITES AND REMOVE ALL TRASH AND DEBRIS. CONTRACTOR'S AREA OF RESPONSIBILITY WILL BE FROM THE BUILDING OUT TO VEHICLE LANE. A DEDICATED DUMPSTER WILL BE IDENTIFIED FOR THE WASTE.

LOCATION:	JP MORGAN CHASE BUILDING - DAY PORTER					# 46						
SHIFT(S) DAY PORTER	2	6:30 AM	TO	3:00 PM	Services: 5 days a week, Monday - Friday							
TASKS					FREQUENCY							
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
GENERAL MAINTENANCE												
1			X									
2						4						
3						4						
4	X											
5	X											
6						4						
7						4						
8	X											
9	X											
10	X											
11	X											
12		X										
13		X										
14						1						
15	X											
16		X										
17		X										
18	X											
19		X										
20	X											
21		X										
22		X										
23	X											
24	X											
25	X											
26	X											
27		X										
28		X										
29	X											
30		X										
31	X											
32	X											
33						1						

LOCATION:		JP MORGAN CHASE BUILDING - DAY PORTER				# 46							
SHIFT(S) DAY PORTER		2	6:30 AM	TO	3:00 PM	Services: 5 days a week, Monday - Friday							
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors		X										
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors		X										
40	Wet Mop Hard Surface Floors		X										
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors												
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners						4						
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers						4						
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls						4						
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors						4						
51	Spot Mop Floors with Disinfectant Solution		X										
52	Thoroughly Mop Floors with Disinfectant Solution						4						
53	Spot Clean Mirrors						4						
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions		X										
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION: JP MORGAN CHASE BUILDING				JP MORGAN BUILDING				# 47							
SHIFT(S)				3	6:00 PM	TO	10:00 PM	Services: 5 days a week, Monday - Friday							
TASKS				FREQUENCY											
				N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
GENERAL MAINTENANCE															
LOBBIES AND CORRIDORS															
1	Sweep Building Entrances									1					
2	Spot Clean And Remove Smudges From Entry Door Glass									1					
3	Polish All Entry Handles Door Plates And Metal Trim									1					
4	Wipe Clean All Glass, Wood, or Metal Doors And Doorjamb									1					
5	Empty Cigarette Urns									1					
6	Screen All Sand Urns Of Cigarette Butts And Dibries									1					
7	Empty Trash Receptacles & Replace Liners									1					
8	Remove All Debris From Lanscaped Pots									1					
9	Vacuum All Carpet Areas Completely And Remove Spots									1					
10	Dust Mop And Damp Mop Hard Surfaces Entry Floors									1					
11	Clean And Remove Smudges And Marks On Walls And Walls Coverings									1					
12	Wipe Clean All Directory boards (Exterior) With Clean, Soft Cloth Using Glass cleaner									1					
13	Wipe Clean All Fire Extinguisher Cabinets And Glass. Report Broken Glass									1					
14	Clean And Polish all elevator doors, jamb, call plates and hall lanterns									1					
15	Dust And Clean All Lobby And Corridor Signage									1					
16	Report Any Lights Burned Out									1					
17	Secure All Doors And Turn Off Appropriate Lights Upon Completion Of Work assign									1					
18	Dust And Clean All Horizontal Surfaces Under Seven Feet In High									1					
19	Clean Polish And Straighten All Furniture As Needed									1					
20	Clean And Polish All Entry Metal And Sills										1				
21	Dust And Clean Or Polish All Baseboards										1				
22	Spot Clean All Carpeted Areas										1				
23	Dust All Ledges And Exit Signs										1				
24	Dust All Walls 12 Feet And Below										1				
25	Clean All Ceiling Vents And Grills Below 12 Feet											1			
26	Dust High Ceiling Corners And Entryways Below 12 Feet											1			
OFFICES															
27	Spot Remove Hand Spots Or Smudges From Entry Doors									1					
28	Damp Mop All Non - Carpeted Areas									1					
29	Vacuum And Spot Clean Carpets In All Traffic Areas, Removing Staples And Others									1					
30	Properly Position Furniture, Books And Magazines In Reception Areas									1					
31	Properly Position Furniture In Offices And Conference Rooms									1					
32	Before Leaving Any Suite, Shut Off Lights, Electrical Appliances, Close Drapes An									1					
	All Entrance Doors And Only Interior Doors As Requested														
33	Spot Remove Fingerprints And Smudges From All Walls									1					
34	Spot Clean All Partition Glass And Mirrors									1					
35	Spot Remove All Fingerprints And Smudges From Light Switch Covers, Electrical And Doorknob Handles									1					
36	Dust Windows Sills And Ledges									1					
37	Dust All Horizontal Surfaces Under Seven Feet, Furniture And Equipments. Do Not Dust Conference Tables Or Counters Which Are Cluttered With Paperwork									1					
38	Dust And Replace All Desk Ornaments, Phones And Machines in their Original Place									1					
39	Empty All Ashtrays And Wipe Clean									1					
40	Empty All Wastebaskets And Carry Trash To Designated Areas For Removal;									1					

LOCATION: JP MORGAN CHASE BUILDING				JP MORGAN BUILDING				# 47							
SHIFT(S)				3	6:00 PM	TO	10:00 PM	Services: 5 days a week, Monday - Friday							
TASKS				FREQUENCY											
				N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
			Replace As Needed												
41			Empty Large Recycling Bins From Offices Into Separate Container To Be Disposed Designated Recycling Dumpsters							1					
42			Clean And Wash All Lunchroom Table Tops, Counters, Sinks, Cabinets, Refridgerators(Exterior Only) Surfaces. Report Any Insect Problem							1					
43			Report All Burned Out Lights							1					
44			Damp Wipe All Interior Doors With A Treaded Cloth								1				
45			Detail Vacuum Entire Carpet Areas; Remove Staples And Other Debris								1				
46			Polish All Desk Tops That Are Cleared Of Paperwork								1				
47			Dust All Ledges, Files, Baseboards and sill under Seven Feet								1				
48			Dust All Lower Parts Of Furniture								1				
49			Detail And Clean All Kitchen Or Wet Bar Areas.								1				
50			Completely Clean All Partitions And Doors, Doors Jambs, Door Floor Plates, Glass Floor To Ceiling									1			
51			Clean All Vents And Grills									1			
52			Clean All Baseboards									1			
			RESTROOMS/LOCKER ROOM MAINTENANCE												
53			Dust And Clean Restrooms Signage And Doors							1					
54			Vacuum All Restrooms Vestibules And Remove Spots							1					
55			Wet Mop And Disinfect Tile Floor, Paying Particular Attention To Areas Under Urine Bowls							1					
56			Clean Alkaline Deposits And Soap Spill From Floor Tile Grout							1					
57			Wash And Disinfect All Basins, Urinals And Toilet Bowls							1					
58			Clean underside rims of urinals and toilet bowls							1					
59			Wash both sides Of Toilet Seats With Soap And Water And Disinfect							1					
60			Empty, Clean, Sanitize And Polish All Paper Dispensers, Replacing Liners As Needed							1					
61			Clean And Polish All Mirrors							1					
62			Dust Ledges And Baseboards							1					
63			Damp Wipe, Polish, And Shine All Chrome, Metal Fixtures, Hand Plates, Kick Plat Plumbing, Clean - Out Covers, And Door Knobs							1					
64			Spot Clean With Disinfectant All Partitions And Tile Walls. Report Any Graffiti And Clean As Possible							1					
65			Fill All Soaps, Sanitary Napkin And Towel Dispensers As Necessary							1					
66			Report All Burned Out Lights, Leaking Faucets, Running Plumbing Or Other Maintenance							1					
67			Restroom Doors Will Be Propped Open With A Rubber Stop And A Sign Indicating "Closed For Cleaning" Will Be Placed Outside							1					
68			Pour Clean Water Down Floor Drains To Prevent Sewer Gas From Escaping							1					
69			Horizontally Dust								1				
70			Wash All Waste Containers And Disinfect								1				
71			Clean And Polish All Doors, Doorplates and Hardware								1				
			ELEVATORS												
72			Vacuum And Clean All Spots And Stains From Carpets							1					
73			Dust And Clean Baseboards							1					
74			Dust And Polish All Metal With Approved Polish (No Abrasives)							1					

LOCATION		SHOPS & WAREHOUSE BUILDING						# 48					
SHIFT(S)		2	6:30 AM		TO	3:00 PM				TO			
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains								3				
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors								2				
40	Wet Mop Hard Surface Floors								3				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION	SHOP 1										# 49		
SHIFT(S)	2	6:30 AM	TO	3:00 PM			TO						
TASKS	FREQUENCY												
	N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual	
FLOOR MAINTENANCE													
34								2					
35								1					
36						1							
37										1			
38												1	
39						1							
40						1							
41		X											
42									1				
43								1					
44									1				
45												1	
REST ROOM/LOCKER ROOM MAINTENANCE													
46						1							
47						1							
48						1							
49	X												
50						1							
51	X												
52						1							
53						1							
54								1					
55		X											
56													
57													
58										1			
59													
60													
61													
62													
63													
64		X											

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		SHOP 1						# 50					
SHIFT(S)		1	10:30 PM	TO	7:00 AM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								7				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								7				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X							7				
49	Clean/Disinfect Baby Changing Stations												
50	Sweep/Dust Mop Floors								7				
51	Spot Mop Floors with Disinfectant Solution								7				
52	Thoroughly Mop Floors with Disinfectant Solution								7				
53	Spot Clean Mirrors	X							7				
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains												
56	Spot Clean Stall Partitions	X							7				
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES:

- 1 REST ROOMS WILL BE SERVICED ON SHIFT 1 BETWEEN HOURS OF 4:00 AM AND 5:00 AM.
- 2 REST ROOMS WILL BE SERVICED ON SHIFT 3 BETWEEN THE HOURS OF 9:00 PM AND 10:00 PM.

LOCATION		VEHICLE MAINTENANCE FACILITY						# 51					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								2				
41	Spot Mop Floors		X						3				
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		SHOP 2 & SHOP 2 PARTS BUILDING						# 52					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								3				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		GROUNDS MAINTENANCE FACILITY						# 53					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								3				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		BODY SHOP											# 54
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								3				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		UTILITY BUILDING						# 55					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains								3				
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors								2				
40	Wet Mop Hard Surface Floors								3				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		PIPE SHOP						# 56					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)												
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								2				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		EXTERIOR ELECTRIC SHOP / STONE HOUSE						# 57					
SHIFT(S)		2	6:30 AM	TO	3:00 PM					TO			
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
GENERAL MAINTENANCE													
1	Empty Trash Receptacles & Replace Liners								3				
2	Empty Cigarette Urns								3				
3	Spot Clean Trash Receptacles & Cigarette Urns								3				
4	Spot Clean Building Surfaces								2				
5	Thoroughly Clean Building Surfaces								1				
6	Clean/Disinfect Drinking Fountains								3				
7	Clean/Disinfect Telephones									1			
8	Dust Building Surfaces								1				
9	Dust Furniture Surfaces								1				
10	Dust FID/BID Monitors	X											
11	Damp Wipe Fid/Bid Monitors	X											
12	Spot Clean Interior Window Glass [up to 9' from floor]								2				
13	Thoroughly Clean Interior Window Glass [up to 9' from floor]								1				
14	Thoroughly Clean Exterior Window Glass [up to 9' from floor]									2			
15	Thoroughly Clean Window Glass [above 9' from floor]	X											
16	Police Exterior Sidewalks								3				
17	Police Public Stairways	X											
18	Police Non-Public Stairways	X											
19	Spot Mop Stairways	X											
20	Thoroughly Mop Stairways	X											
21	Police Area	X											
22	Collect Newspapers/Dispose in Recycling Container	X											
23	Clean Escalator Tracks	X											
24	Clean Elevator Tracks	X											
25	Clean Baseboards/Edges									1			
26	High Dust/Clean									1			
27	Clean Entrance Mats		X										
28	Replace Entrance Mats		X										
29	Realign Chairs and Seats		X										
30	Polish Chrome, Stainless Steel, Bright Metal [up to 9' from floor]								1				
31	Remove and Clean Egg Crate Ceiling Tile	X											
32	Clean Removable Light Lenses										1		
33	LEFT BLANK INTENTIONALLY												
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				

LOCATION		EXTERIOR ELECTRIC SHOP / STONE HOUSE						# 57					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains								3				
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors								2				
40	Wet Mop Hard Surface Floors								3				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		SALT / SAND STORAGE FACILITY						# 58					
SHIFT(S)		2	6:30 AM	TO	3:00 PM					TO			
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											1
39	Dust Mop Hard Surface Floors								1				
40	Wet Mop Hard Surface								1				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors		X										
43	Buff/Burnish Floors									1			
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners		X										
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers		X										
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls		X										
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors		X										
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution		X										
53	Spot Clean Mirrors		X										
54	Thoroughly Clean Mirrors		X										
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions		X										
57	Thoroughly Clean Stall Partitions		X										
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine		X								1		
59	Machine Scrub Rest Room Floors										1		
60	Descale Toilets and Urinals		X										
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT
- 2 BUILDING IS USED SEASONALLY DURING SNOW EVENTS

LOCATION		EXTERIOR ELECTRIC BUNK HOUSE						# 59					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors		X										
35	Thoroughly Vacuum Carpeted Floors		X										
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)		X										
38	Shampoo Carpeted Floors (Extraction Method)		X										1
39	Dust Mop Hard Surface Floors								1				
40	Wet Mop Hard Surface								1				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors		X										
43	Buff/Burnish Floors									1			
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 BUILDING IS USED SEASONALLY DURING SNOW EVENTS

LOCATION		SHOP 2 BUNK HOUSE											# 60
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors		X										
35	Thoroughly Vacuum Carpeted Floors		X										
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)		X										
38	Shampoo Carpeted Floors (Extraction Method)		X										1
39	Dust Mop Hard Surface Floors								1				
40	Wet Mop Hard Surface								1				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors		X										
43	Buff/Burnish Floors									1			
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners		X										
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers		X										
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls		X										
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors		X										
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution		X										
53	Spot Clean Mirrors		X										
54	Thoroughly Clean Mirrors		X										
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions		X										
57	Thoroughly Clean Stall Partitions		X										
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine		X								1		
59	Machine Scrub Rest Room Floors										1		
60	Descale Toilets and Urinals		X										
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT
- 2 BUILDING IS USED SEASONALLY DURING SNOW EVENTS

LOCATION		POLICE STATION INCLUDING PISTOL RANGE TRAILER										# 61	
SHIFT(S)		2	6:30 AM	TO	3:00 PM					TO			
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								1				
41	Spot Mop Floors								6				
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								7				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								7				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								7				
49	Clean/Disinfect Baby Changing Stations	X							7				
50	Sweep/Dust Mop Floors								7				
51	Spot Mop Floors with Disinfectant Solution	X							7				
52	Thoroughly Mop Floors with Disinfectant Solution								7				
53	Spot Clean Mirrors								6				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								6				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		POLICE STATION						# 62					
SHIFT(S)		1	10:30 PM	TO	7:00 AM	3	2:30 PM	TO	11:00 PM				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								7				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								7				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								7				
49	Clean/Disinfect Baby Changing Stations												
50	Sweep/Dust Mop Floors								7				
51	Spot Mop Floors with Disinfectant Solution								7				
52	Thoroughly Mop Floors with Disinfectant Solution								7				
53	Spot Clean Mirrors								7				
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES:

- 1 REST ROOMS WILL BE SERVICED ON SHIFT 1 BETWEEN HOURS OF 4:00 AM AND 5:00 AM.
- 2 REST ROOMS WILL BE SERVICED ON SHIFT 3 BETWEEN THE HOURS OF 9:00 PM AND 10:00 PM.

LOCATION		POLICE STATION - CANINE FACILITY						# 63					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								7				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								7				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								7				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								7				
51	Spot Mop Floors with Disinfectant Solution								7				
52	Thoroughly Mop Floors with Disinfectant Solution								7				
53	Spot Clean Mirrors								6				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		LIVE FIRE TRAINING FACILITY						# 64					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X							2				
35	Thoroughly Vacuum Carpeted Floors	X							1				
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											1
39	Dust Mop Hard Surface Floors										1		
40	Wet Mop Hard Surface Floors										1		
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors										1		
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution										1		
52	Thoroughly Mop Floors with Disinfectant Solution										1		
53	Spot Clean Mirrors										1		
54	Thoroughly Clean Mirrors										1		
55	Clean & Refill Floor Drains										1		
56	Spot Clean Stall Partitions										1		
57	Thoroughly Clean Stall Partitions										1		
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine										1		
59	Machine Scrub Rest Room Floors										1		
60	Descale Toilets and Urinals										1		
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		FIRE STATION 302						# 65					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION		FIRE STATION 303						# 66					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION		FIRE STATION 304						# 67					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION		NEW ATCT					# 68						
SHIFT(S)		2	6:30 AM	TO	3:00 PM	Services: 5 days a week, Monday - Friday							
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								3				
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)		X										
38	Shampoo Carpeted Floors (Extraction Method)										1		
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								2				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors										1		
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								2				
54	Thoroughly Clean Mirrors								3				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								2				
57	Thoroughly Clean Stall Partitions								3				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		CARGO 1 BUILDING BAY 21/22 RESTROOM						# 69					
SHIFT(S)		2	6:30 PM	TO	7:00 AM				TO				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors NOT Accessible to Machine Scrubbing	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors												
44	Recondition Hard Surface Floors												
45	Strip and Refinish Hard Surface Floors												
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations								5				
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution								5				
52	Thoroughly Mop Floors with Disinfectant Solution								3				
53	Spot Clean Mirrors								3				
54	Thoroughly Clean Mirrors								2				
55	Clean & Refill Floor Drains								1				
56	Spot Clean Stall Partitions								5				
57	Thoroughly Clean Stall Partitions								5				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									2			
60	Descale Toilets and Urinals								5				
61	Police Rest Rooms	X											
OTHER													
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 RESTROOM WILL BE CLAENED BTWEEN THE HOURS OF 6:30AM 3:00PM HOURS

LOCATION		SOU/EOD CARGO BUILDING # 1				# 70							
SHIFT(S)		1	10:30 PM	TO	7:00 AM	SERVICES PER WEEK: Mon - Fri							
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors								5				
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors								5				
40	Wet Mop Hard Surface Floors								5				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution								5				
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors								5				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions								5				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine		X										
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION		CARGO 6 FACILITY LOBBIES						# 71					
SHIFT(S)		2	6:30 AM	TO	3:00 PM				TO				
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								5				
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								7				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								7				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								7				
49	Clean/Disinfect Baby Changing Stations	X							7				
50	Sweep/Dust Mop Floors								7				
51	Spot Mop Floors with Disinfectant Solution								7				
52	Thoroughly Mop Floors with Disinfectant Solution								7				
53	Spot Clean Mirrors								6				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		COMMISSARY BUILDING						#72					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								3				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								3				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								3				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								3				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								3				
53	Spot Clean Mirrors								2				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								2				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAIVAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

LOCATION		TELEPHONE BUILDING											# 73
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											1
39	Dust Mop Hard Surface Floors								5				
40	Wet Mop Hard Surface Floors								3				
41	Spot Mop Floors								2				
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		GATE GUARD BOOTHS						# 74					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors									1			
44	Recondition Hard Surface Floors											1	
45	Strip and Refinish Hard Surface Floors												1
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners								7				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								7				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								7				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								7				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								7				
53	Spot Clean Mirrors								6				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains									1			
56	Spot Clean Stall Partitions												
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine										1		
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION:		AIRCRAFT MAINTENANCE HANGER 1st Flr Common Areas							# 75				
SHIFT(S)		2	6:30 AM	TO	3:00 PM	SERVICES: 7 DAYS A WEEK, MONDAY - SUNDAY							
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors								7				
40	Wet Mop Hard Surface Floors								7				
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners								7				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								7				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								7				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								7				
51	Spot Mop Floors with Disinfectant Solution								2				
52	Thoroughly Mop Floors with Disinfectant Solution								7				
53	Spot Clean Mirrors								2				
54	Thoroughly Clean Mirrors								3				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								3				
58	Power Wash Rest Room/Locker Room w/ KA/IVAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION:		Aircraft Maintenance Hangar, 2nd floor					# 76						
SHIFT(S)		FROM	6:30 AM	TO	2:30 PM	Services: 5 days a week, Monday - Friday							
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
35	Spot Vacuum Carpeted Floors								3				
36	Thoroughly Vacuum Carpeted Floors								3				
37	Remove Carpet Stains		X										
38	Spot Clean Carpet (Bonnet Method)		X										
39	Shampoo Carpeted Floors (Extraction Method)										1		
40	Dust Mop Hard Surface Floors						1						
41	Wet Mop Hard Surface Floors						1						
42	Spot Mop Floors		X										
43	Machine Scrub Hard Surface Floors									1			
44	Buff/Burnish Floors								1				
45	Recondition Hard Surface Floors									1			
46	Strip and Refinish Hard Surface Floors											1	
REST ROOM/LOCKER ROOM MAINTENANCE													
47	Empty Trash Receptacles & Replace Liners								5				
48	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
49	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
50	Clean/Disinfect Baby Changing Stations	X											
51	Sweep/Dust Mop Floors								5				
52	Spot Mop Floors with Disinfectant Solution	X											
53	Thoroughly Mop Floors with Disinfectant Solution								5				
54	Spot Clean Mirrors								3				
55	Thoroughly Clean Mirrors								3				
56	Clean & Refill Floor Drains		X										
57	Spot Clean Stall Partitions								3				
58	Thoroughly Clean Stall Partitions								3				
59	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine		X										
60	Machine Scrub Rest Room Floors									1			
61	Descale Toilets and Urinals								1				
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	LEFT BLANK INTENTIONALLY												
65	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		PMC DULLES EAST BLDG 2ND & 3RD FLRS						# 77					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors								4				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)										1		
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors								1				
41	Spot Mop Floors								4				
42	Machine Scrub Hard Surface Floors									1			
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors										1		
45	Strip and Refinish Hard Surface Floors												1
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

- 1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		PMC FACILITIES - EAST TRAILERS						# 78					
SHIFT(S)		2	6:30 AM	TO	3:00 PM			TO					
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
	FLOOR MAINTENANCE												
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								1				
36	Remove Carpet Stains						1						
37	Spot Clean Carpet (Bonnet Method)												
38	Shampoo Carpeted Floors (Extraction Method)												1
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors												
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								1				
44	Recondition Hard Surface Floors									1			
45	Strip and Refinish Hard Surface Floors												1
	REST ROOM/LOCKER ROOM MAINTENANCE												
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								4				
54	Thoroughly Clean Mirrors								1				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								4				
57	Thoroughly Clean Stall Partitions								1				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		PMC SOUTH TRAILERS						# 79					
SHIFT(S)		2	6:30 AM	TO	3:00 PM	SERVICES: 5 DAYS A WEEK, Monday - Friday							
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors								2				
35	Thoroughly Vacuum Carpeted Floors								3				
36	Remove Carpet Stains		X										
37	Spot Clean Carpet (Bonnet Method)		X										
38	Shampoo Carpeted Floors (Extraction Method)		X										
39	Dust Mop Hard Surface Floors						1						
40	Wet Mop Hard Surface Floors						1						
41	Spot Mop Floors		X										
42	Machine Scrub Hard Surface Floors								1				
43	Buff/Burnish Floors								2				
44	Recondition Hard Surface Floors								1				
45	Strip and Refinish Hard Surface Floors												1
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners								5				
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers								5				
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls								5				
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors								5				
51	Spot Mop Floors with Disinfectant Solution								2				
52	Thoroughly Mop Floors with Disinfectant Solution								5				
53	Spot Clean Mirrors								2				
54	Thoroughly Clean Mirrors								3				
55	Clean & Refill Floor Drains		X										
56	Spot Clean Stall Partitions								2				
57	Thoroughly Clean Stall Partitions								3				
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine									1			
59	Machine Scrub Rest Room Floors									1			
60	Descale Toilets and Urinals								1				
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING		X										

NOTES :

1 STRIPPING & WAXING WILL BE COORDINATED WITH COTR AND MAY BE PERFORMED ON DIFFERENT SHIFT

LOCATION		NORTH PARKING SHUTTLE BUS SHELTER				# 80							
SHIFT(S)		2	6:30 AM	TO	3:00 PM	SERVICES: 8 HOURS PER MONTH							
TASKS		FREQUENCY											
		N/A	as needed	upon request	on-going	per hour	per shift	per day	per week	per month	per quarter	semi-annual	annual
FLOOR MAINTENANCE													
34	Spot Vacuum Carpeted Floors	X											
35	Thoroughly Vacuum Carpeted Floors	X											
36	Remove Carpet Stains	X											
37	Spot Clean Carpet (Bonnet Method)	X											
38	Shampoo Carpeted Floors (Extraction Method)	X											
39	Dust Mop Hard Surface Floors	X											
40	Wet Mop Hard Surface Floors	X											
41	Spot Mop Floors	X											
42	Machine Scrub Hard Surface Floors	X											
43	Buff/Burnish Floors	X											
44	Recondition Hard Surface Floors	X											
45	Strip and Refinish Hard Surface Floors	X											
REST ROOM/LOCKER ROOM MAINTENANCE													
46	Empty Trash Receptacles & Replace Liners	X											
47	Restock Hand Soap, Toilet Tissue, Paper Towel, Seat Cover, and Sanitary Napkin Dispensers	X											
48	Clean/Disinfect Fixtures, Sinks, Toilets, Urinals, Shower Stalls	X											
49	Clean/Disinfect Baby Changing Stations	X											
50	Sweep/Dust Mop Floors	X											
51	Spot Mop Floors with Disinfectant Solution	X											
52	Thoroughly Mop Floors with Disinfectant Solution	X											
53	Spot Clean Mirrors	X											
54	Thoroughly Clean Mirrors	X											
55	Clean & Refill Floor Drains	X											
56	Spot Clean Stall Partitions	X											
57	Thoroughly Clean Stall Partitions	X											
58	Power Wash Rest Room/Locker Room w/ KAI/VAC Type Machine	X											
59	Machine Scrub Rest Room Floors	X											
60	Descale Toilets and Urinals	X											
61	LEFT BLANK INTENTIONALLY												
62	LEFT BLANK INTENTIONALLY												
63	LEFT BLANK INTENTIONALLY												
64	EMERGENCY CLEANING	X											

NOTES :

CLEANING SCHEDULE MIGHT CHANGE DURING INCLEMENT WEATHER

SECTION IX - APPENDICES

APPENDIX A
CONTRACT SERVICES CALL ORDER

**METROPOLITAN WASHINGTON AIRPORTS AUTHORITY
WASHINGTON DULLES INTERNATIONAL AIRPORT
CUSTODIAL SERVICES**

**CONTRACT SERVICES
CALL ORDER # _____**

Prepared by: _____	Date Prepared: _____
Contractor: _____	Contract #: _____
Address: _____	Contractor POC: _____
_____	Office Telephone: _____
_____	Office Fax: _____

Description and Location of Work: _____

Schedule of Completion: _____

Services or Work shall be performed in accordance with the terms and condition of the Contract Documents.

Cost: _____

APPROVAL / ACCEPTANCE

Note: By signing this Call Order, the Contractor acknowledges to perform the work described herein after this Call Order is approved in writing by the COTR. Furthermore, the cost to the Airports Authority for this services or work shall not exceed the approved Call Order amount.

Contractor Signature _____ Date: _____

COTR Signature _____ Date: _____

Remarks: _____

APPENDIX B
SQUARE FEET BREAKDOWN

Appendix B

CONTRACT DRAWING REFERENCE		FLOOR SURFACE TYPE									
Sheet #	Location	Terrazzo	Carpet	Vinyl	Rubber	Glass	Ceramic	Concrete	Other	Other Description	Total
S038, S039, S040	Main Terminal: Departures Level	186,334	0	420	0	0	4,277	73,801	7,952	Stairs / Elevators / Escalators	272,784
N/A	Main Terminal: Arrivals Level	2,126	0	0	0	0	0	41,930	0		44,056
S041-S044	Main Terminal: Ground Level, H & Z Gates, TMLD Ground Level	261,267	31,662	18,892	0	0	7,114	46,006	33,762	Stairs / Escalators / Elevators / Baggage Carousels	398,703
S045-S048	Main Terminal: Baggage Basement, H & Z Gates, TMLD Basement Level, FAA Tower	0	3,091	2,836	0	0	2,439	263,530	20,766	Stairs / Escalators / Elevators / Baggage Carousels	292,662
N/A	Main Terminal exterior sidewalks at the Arrivals ramp, Departures ramp, Commercial Vehicle Drive and Bus lane as well as the loading dock and adjacent sidewalk on the east side of the facility	0	0	0	0	0	0	0	79,696	Exterior Asphalt/Concrete	79,696
S041 & S041A	IAB: Ground Level	116,671	20,813	349	0	0	4,390	86,325	11,773	Stairs / Escalators / Elevators / Baggage Carousels	240,321
S041B	IAB Phase 2 Expansion including basement	51,777	4,109	2,386			2,444	51,088	6,120	Stairs / Elevators / Baggage Carousels	117,924
S018 & S019	Pedestrian Tunnel	39,850	0	0	0	0	53	3,429	9,454	Moving Walkways / Escalators / Stainless Steel	52,786
S020	Passenger Walk-Back Tunnel	11,265	0	0	0	0	0	413	8,993	Moving Walkways / Escalators / Stainless Steel	20,671
S001, S002, S022, S024	A Gates / Mobile Lounge Dock Level	14,687	31,310	847	0	0	2,571	26,716	1,584	Stairs / Elevators / Escalators	77,715
S021 & S021A	B Gates: Upper Level	162,127	165,306	40,505	0	0	36,558	71,891	15,266	Stairs / Elevators / Escalators	491,653
S025	B Gates: Ramp Tower	0	1,022	1,278	0	0	120	0	263	Stairs / Elevators	2,683
S027 & S028	C Gates: Upper Level	0	114,808	0			4,830	0	5,797	Stairs / Escalators / Elevators	125,435
S032 & S033	C Gates: Lower Level, FIS		6,786	45,615			1,046	515	6,147	Stairs / Escalators / Elevators / Baggage Carousels	60,109
S029-S031 & S034, S035	D Gates & Connector: Upper and Lower Level	0	130,161	2,259	0	0	5,477	1,451	14,495	Stairs / Escalators / Elevators	153,843

Appendix B

CONTRACT DRAWING REFERENCE		FLOOR SURFACE TYPE									
Sheet #	Location	Terrazzo	Carpet	Vinyl	Rubber	Glass	Ceramic	Concrete	Other	Other Description	Total
S006	Shops & Warehouse Building	0	10,434	3,887	0	0	1,131	0	0		15,452
S009	Shop 1	0	142	1,032	0	0	235	0	0		1,409
S009	Vehicle Maintenance Facility	0	3,756	130	0	0	673	236	71	Stairs	4,866
S010	Shop 2	0	215	1,142	0	0	0	0	63	Stairs	1,420
S010	Shop 2 Parts Building	0	0	27	0	0	0	0	0		27
S012	Utility Building	0	0	3,460	0	0	716	23,897	360	Stairs / Elevators	28,433
S014	Police Station	0	2,000	2,589	0	0	424	216	196	Raised Flooring	5,425
S014	Police Station Trailer	0	0	620	0	0	0	0	0		620
S016	East PMC Trailers	0	13,820	386	0	0	35	0	281	Wooden Ramp / Stairs	14,522
S017	South PMC Trailers	0	17,830	1,469	0	0	0	0	600	Wooden Ramp / Stairs	19,899
S013	South PMC Balter Lab Trailers	0	1,766	476	0	0	0	565	0		2,807
S026	South PMC Inspector Trailer 1	0	2,065	0	0	0	0	0	0		2,065
S026	South PMC Inspector Trailer 2	0	4,000	150	0	0	0	0	310	Wooden Ramp / Stairs	4,460
S011	Pipe Shop: Cargo 3-Bay 97	0	987	293	0	0	122	2,149	68	Stairs	3,619
S010	Grounds Maintenance Facility	0	1,726	1,387	0	0	0	0	377	Wooden Ramp / Stairs	3,490
S008	Live Fire Training Facility	0	0	479	0	0	0	0	0		479

Appendix B

CONTRACT DRAWING REFERENCE		FLOOR SURFACE TYPE									
Sheet #	Location	Terrazzo	Carpet	Vinyl	Rubber	Glass	Ceramic	Concrete	Other	Other Description	Total
N/A	Fire Station 302	0	0	0	0	0	0	0	0	Provide window cleaning and Walk-off Mats ONLY	0
N/A	Fire Station 303	0	0	0	0	0	0	0	0	Provide window cleaning and Walk-off Mats ONLY	0
N/A	Fire Station 304	0	0	0	0	0	0	0	0	Provide window cleaning and Walk-off Mats ONLY	0
S007	Cargo 6 (common lobbies & rest rooms)	0	0	2,478	0	0	5,632	0	684	Stairs / Elevators / Escalators	8,794
S006	Salt/Sand Storage Facility	0	0	282	0	0	0	0	0		282
S015	Gates 118, 127,135,141, 225, 313, & 317 (Guard Booths)	0	0	568	0	0	0	0	0		568
S010	Shop 2 – Bunk House	0	819	250	0	0	0	0	296	Wooden Ramp / Stairs	1,365
S008	Canine Facility	0	0	0	0	0	879	94	0		973
S003	Exterior Electric Shop – “Stone House”	0	1,719	592	0	0	126	0	423	Hardwood Floor	2,860
S003	Exterior Electric Shop – Bunk House Trailer	0	1,106	0	0	0	0	0	0		1,106
N/A	Telephone Building	0	0	2,600	0	0	0	0	0		2,600
S007	Commissary Building	0	0	0	0	0	377	0	0		377
S010	Body Shop	0	0	167	0	0	49	0	0		216
S004	Dulles East Office Building Second Floor	0	24,534	193	0	0	975	0	582	Stairs / Elevators / Escalators	26,284
S005	Dulles East Office Building Third Floor	0	24,878	574	0	0	513	0	578	Stairs / Elevators / Escalators	26,543
N/A	Mobile Lounge Fleet	0	32,350	0	0	0	0	0	0		32,350

Appendix B

CONTRACT DRAWING REFERENCE		FLOOR SURFACE TYPE									
Sheet #	Location	Terrazzo	Carpet	Vinyl	Rubber	Glass	Ceramic	Concrete	Other	Other Description	Total
N/A	Jet Bridges	0	28,288	0	0	0	0	0	0		28,288
N/A	North Employee Parking Bus Shelters	0	0	0	0	0	0	360	0		360
S057 & S057A	New Air Traffic Control Tower and Base Building	0	10,780	3,154	0	0	1,694	16,030	658		32,316
S055	Aircraft Maintenance Hangar (1st flr)	0	0	0	0	0	1,888	3,405	0		5,293
S055	Aircraft Maintenance Hangar (2nd flr)	0	7,413	1,155	0	0	220	0	0		8,788
S011	Cargo Bldg 1 Bay 21/22 restrooms,	0	0	0	0	0	264	105	0		369
S011	SOU/EOD office Bay 26 -30	0	0	528	0	0	0	2,254	0		2,782
S005A, S005B, S005C, S005D, S005E	JP Morgan Chase Building	0	95,741	5,493	1,126	0	6,728	1,355	1,920	Other Description = wood	112,363
S051	Main Terminal Security Mezzanine and APM Station	186,000	0	0	0	6,882	2,144	3,440	6,158	Stairs / Elevators / Escalators	204,624
S049	A Gates APM Station	25,000	0	0	0	0	0	6,163	2,684	Stairs / Elevators / Escalators	33,847
S050	B Gates APM Station	36,500	0	0	0	0	0	15,277	4,260	Stairs / Elevators / Escalators	56,037
S036	C Gates APM Station and Connector	20,000	1,806	665	14,234	0	108	10,646	4,292	Stairs / Elevators / Escalators	51,751
											0
	TOTAL	1,113,604	797,243	151,613	15,360	6,882	96,252	753,287	246,929		3,181,170

Appendix B

WINDOW / GLASS SQUARE FEET						
Location	Curtain Walls / Windows UNDER 9'	Curtain Walls / Windows OVER 9'	Sky Lights	Other	Other Description / Notes	Total
Main Terminal: Upper Level	30,000	90,000	0	0		120,000
Main Terminal: Upper Level / Departures Area	5,434	5,434	7,800	0		18,668
Main Terminal: Middle / Arrivals Level	4,043	0	0	0		4,043
Main Terminal: Lower Level	2,505	0	0	0		2,505
Food Court / Fridays Exterior Glass & Observation Deck	2,160	2,660	0	0		4,820
Main Terminal: Z-Gates:	635	616	0	0		1,251
Main Terminal: Old FAA ATCT	1,500	1,500	0	0		3,000
International Arrivals Building	791	476	24,000	0		25,267
IAB Phase 1 Expansion	6,718	5,042	0	0		11,760
IAB Phase 2 Expansion	4,160	0	17,760	0		21,920
Pedestrian Tunnel Skylights	392	0	356	0		748
Daily Garage 1	28,144	24,278	0	0		52,422
Daily Garage 2	7,491	6,256	0	0		13,747
Daily Garage 2 Covered Walkway	11,329	3,144	0	0		14,473
A Gates	11,424	0	2,000	68,650	Canopy Glass	82,074
A & B Gates Connector Bridge	1,753	1,753	0	0		3,506

Appendix B

WINDOW / GLASS SQUARE FEET						
Location	Curtain Walls / Windows UNDER 9'	Curtain Walls / Windows OVER 9'	Sky Lights	Other	Other Description / Notes	Total
Concourse B: Upper Level	45,880	196,328	4,800	2,700	Interior Retail Wall	249,708
Concourse B: Ramp Tower	1,348	1,348	0	0		2,696
Concourse C: Upper Level	5,658	5,658	0	6,368	Smoking Lounge & Sterile Corridors	17,684
Concourse D: Upper Level	4,180	4,180	100	600	Smoking Lounge	9,060
Concourse D Connector: Upper Level	4,816	4,816	400	0		10,032
Concourse D Connector: Lower Level	1,320	0	0	0		1,320
Engineering/Main't Shops/Warehouse Facility	220	0	0	0		220
Utility Buildings	1,950	5,800	0	0		7,750
Gates 118, 127,135,141, 225, 313, & 317 (Guard Booths)	516	0	0	0		516
Shop 1	440	568	0	0		1,008
Police Station	918	0	0	0		918
Live Fire Training Facility	560	560	0	0		1,120
Salt/Sand Storage Facility	54	0	0	116	Bay Doors	170
East PMC Trailers	1,034	270	0	0		1,304
South PMC Trailers	1,130	0	0	0		1,130
Vehicle Maintenance Facility	880	1,136	0	0		2,016

Appendix B

WINDOW / GLASS SQUARE FEET						
Location	Curtain Walls / Windows UNDER 9'	Curtain Walls / Windows OVER 9'	Sky Lights	Other	Other Description / Notes	Total
Grounds Maintenance Facility	360	0	0	0		360
Fire Station 302	800	0	0	0		800
Fire Station 303	324	0	0	508	Bay Doors	832
Fire Station 304	1,480	0	0	0		1,480
Shop 2	30	0	0	0		30
Shop 2 Bunk House	64	0	0	0		64
Canine Facility	104	0	0	0		104
Cargo Building 6: Common Lobbies	3,220	0	0	0		3,220
New Air Traffic Control Tower and Base Building	8,296	12,768	0	0		21,064
JP Morgan Chase Building	5,392	9,072	288	0		14,752
Main Terminal Mezzanine and APM Station	9,409	2,097	17,620	8,400	APM Glass Tube Tunnel (outer pane only)	37,526
A Gates APM Station	932	932	0	4,200	APM Glass Tube Tunnel (outer pane only)	6,064
B Gates APM Station	1,827	16,827	0	4,200	APM Glass Tube Tunnel (outer pane only)	22,854
C Gates APM Station	885	2,091	0	4,200	APM Glass Tube Tunnel (outer pane only)	7,176
C Gates APM Station Connector	120	120	0	0		240
Aircraft Maintenance Hangar	1,976	600	0	0	For ground flr tenant space, clean exterior side only, For 2nd flr tenant space, clean both interior and exterior sides.	2,576

Appendix B

WINDOW / GLASS SQUARE FEET						
Location	Curtain Walls / Windows UNDER 9'	Curtain Walls / Windows OVER 9'	Sky Lights	Other	Other Description / Notes	Total
AeroTrain Vehicle Maintenance Facility	1,710	4,536	0	0	Clean exterior side only	6,246
North Employee Parking Bus Shelters	1,512	0	0	0		1,512
TOTALS	227,824	410,866	75,124	99,942		813,756

APPENDIX C
REST ROOM/BREAK ROOM FIXTURES

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
MAIN TERMINAL								
Upper Level:								
Men's East End	11	7	6	0	6	0	0	2
Ladies' East End	11	0	13	0	1	1	0	2
Uni-Sex East End	2	0	2	0	2	0	0	2
Men's West End	11	7	6	0	6	0	0	2
Ladies' West End	11	0	13	0	1	1	0	2
Uni-Sex West End	2	0	2	0	2	0	0	2
South Finger:								
Men's	3	2	2	0	2	0	0	1
Ladies'	3	0	4	0	4	1	0	1
TMLD:								
Men's Upper Level	3	2	2	0	2	0	0	2
Ladies' Upper Level	3	0	4	0	4	1	0	1
Men's Lower Level	4	2	3	0	3	0	0	1
Ladies' Lower Level	4	0	4	0	4	1	0	1
Lower Level:								
Men's East End	10	7	6	0	6	0	0	2
Ladies' East End	10	0	12	0	12	1	0	2
Uni-Sex East End	2	0	2	0	2	0	0	2
Men's Belt 4	10	7	6	0	6	0	0	2
Ladies' Belt 4	10	0	12	0	12	1	0	2
Uni-Sex Belt 4	2	0	2	0	2	0	0	2
Men's Belt 8	10	7	6	0	6	0	0	2
Ladies' Belt 8	10	0	12	0	12	1	0	2
Uni-Sex Belt 8	2	0	2	0	2	0	0	2
Men's West End	10	7	6	0	6	0	0	4
Ladies' West End	10	0	12	0	12	1	0	4
Uni-Sex West End	2	0	2	0	2	0	0	2
Airport Manager's Office	1	0	1	1	1	0	1	0
Green Room	1	0	1	0	0	0	0	0

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Z-Gates								
Men's - Z-Gates	5	4	4	0	4	0	0	1
Ladies' - Z-Gates	5	0	8	0	8	1	0	1
Mezzanine Security								
Men's East End	5	6	5	0	5	0	7	8
Ladies' East End	6	0	12	0	12	0	7	8
Uni-Sex East End								
Men's West End	5	6	5	0	5	0	7	8
Ladies' West End	6	0	12	0	12	0	7	8
Uni-Sex West End								
Basement:								
Men's East End	4	2	2	0	0	0	0	1
Ladies' East End	4	0	4	0	0	1	0	1
Men's West End	4	2	2	0	1	0	0	1
Ladies' West End	4	0	4	0	4	0	0	1
Men's South Bag Basement	4	3	4	0	4	0	2	0
Ladies' South Bag Basement	4	0	6	0	0	1	2	0
Daily Garage 1 Walkback Tunnel	1	0	1	0	1	1	0	0
Main Terminal Totals	215	71	212	1	174	13	33	85
INTERNATIONAL ARRIVALS BUILDING (IAB)								
Men's West End	4	2	1	0	1	0	0	1
Ladies' West End	4	0	3	0	3	1	0	2
Men's Center	5	3	4	0	4	0	0	2
Ladies' Center	5	0	7	0	7	1	0	2
Men's South Hall	2	1	1	0	1	0	2	0
Ladies' South Hall	2	0	2	0	3	0	1	0
Men's Basement	2	1	1	1	0	0	0	1
Ladies' Basement	2	0	2	1	0	1	0	1
INS								

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Men's Locker Room	2	2	2	1	1	0	1	0
Ladies' Locker Room	2	0	4	1	4	1	1	0
VIP Lounge	2	0	2	0	0	0	0	1
Holding Cells	2	0	2	0	0	0	0	0
US Customs								
Holding Cells	1	0	1	0	0	0	0	0
US Dept of Agriculture								
VIP Lounge	1	0	1	0	1	0	1	0
IAB Phase 1 Expansion								
Men's	5	7	5	0	5	0	6	0
Ladies'	7	0	18	0	18	1	7	0
Uni-Sex	1	0	1	0	1	0	1	0
VIP Lounge	2	0	2	0	2	0	2	0
IAB Phase 2 Expansion								
Men's	5	5	4	0	4	0	6	0
Ladies'	10	0	16	1	16	1	8	0
Uni-Sex	1	0	1	0	1	0	1	0
IAB TOTAL:	67	21	80	5	72	6	37	10
A GATES								
Concourse Level								
Men's A-1	5	4	5	0	5	0	1	2
Ladies' A-1	5	0	8	0	8	0	1	2
Men's A-4	5	4	5	0	5	0	1	2
Ladies' A-4	5	0	8	0	8	0	1	2
Companion A-4	1	0	1	0	1	0	0	1
Men's A-6	5	3	4	0	4	0	0	2
Ladies' A-6	5	0	7	0	7	1	0	2
Men's Gate A-16	7	6	7	0	7	0	1	2
Ladies' Gate A-16	7	0	13	0	13	0	1	2
Uni-Sex Gate A-16	1	0	1	0	1	0	0	1
Men's Gate A-23	7	6	7	0	7	0	1	2

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Ladies' Gate A-23	7	0	13	0	13	0	1	2
Uni-Sex Gate A-23	1	0	1	0	1	0	0	1
Men's Gate A-32	5	4	5	0	5	0	1	2
Ladies' Gate A-32	5	0	9	0	9	0	1	2
Uni-Sex Gate A-32	1	0	1	0	1	0	0	1
Lower Level (Non-public)								
MWAA Paint Shop	1	0	1	1	1	0	0	0
MWAA Shops								
Men's	1	1	1	1	1	0	1	0
Ladies'	1	0	1	1	1	0	1	0
Custodial Locker Room								
Men's	2	2	2	1	2	0	0	0
Ladies'	2	0	3	1	3	0	0	0
Mobile Lounge Office								
Men's	3	1	2	0	2	0	1	0
Ladies'	3	0	3	0	3	0	1	0
Men's Locker	0	0	0	1	0	0	0	0
Ladies' Locker	0	0	0	1	0	0	0	0
A GATES TOTAL:	85	31	108	7	108	1	14	28
B GATES:								
Concourse Level								
Men's Gate B-37	5	4	5	0	5	0	1	2
Ladies' Gate B-37	5	0	9	0	9	0	1	2
Uni-Sex Gate B-37	1	0	1	0	1	0	0	1
Men's Gate B-42	7	6	7	0	7	0	1	2
Ladies' Gate B-42	7	0	13	0	13	0	1	2
Uni-Sex Gate B-42	1	0	1	0	1	0	0	1
Men's Gate B-47	7	6	7	0	7	0	1	1
Ladies' Gate B-47	7	0	13	0	13	0	1	1
Uni-Sex Gate B-47	1	0	1	0	1	0	0	1
Men's Gate B-64	8	7	8	0	8	0	1	2

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Ladies' Gate B-64	8	0	15	0	15	0	1	2
Uni-Sex Gate B-64	1	0	1	0	1	0	0	1
Men's Gate B-70	8	7	8	0	8	0	1	2
Ladies' Gate B-70	8	0	15	0	15	0	1	2
Uni-Sex Gate B-70	1	0	1	0	1	0	0	1
Men's Gate B-74	7	6	7	0	7	0	1	2
Ladies' Gate B-74	7	0	13	0	13	0	1	2
Uni-Sex Gate B-74	1	0	1	0	1	0	0	1
Ground Level								
Airport Operations								
Men's Locker	3	1	2	1	2	0	1	1
Ladies' Locker	3	0	3	1	3	0	0	0
Toilet	1	0	1	0	1	0	0	1
MWAA Lock Shop	1	0	1	1	1	0	1	0
Intransit Lounge								
Men's	3	2	2	0	2	0	1	0
Ladies'	3	0	3	0	3	0	1	0
Holding Cell	1	0	1	0	0	0	0	0
Men's	3	1	2	0	2	0	0	1
Ladies'	3	0	3	0	3	0	0	1
Men's	3	1	2	0	2	0	0	1
Ladies'	3	0	3	0	3	0	0	1
Ramp Tower								
Men's	1	0	1	0	1	0	1	0
Ladies'	1	0	1	0	1	0	1	0
Concourse B Totals	119	41	151	3	150	0	18	34
C GATES:								
Ground Level								
Men's FIS - East	2	2	2	0	2	0	0	1
Ladies' FIS - East	2	0	4	0	4	0	0	1

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Men's FIS - Handicap	1	0	1	0	1	0	0	1
Ladies' FIS - Handicap	1	0	1	0	1	0	0	1
US Customs FIS								
Men's	1	0	1	0	1	0	0	0
Ladies'	1	0	1	0	1	0	0	0
INS FIS								
Men's	1	0	1	0	1	0	0	0
Ladies'	1	0	1	0	1	0	0	0
Holding Cells								
	0	0	2	0	0	0	0	0
United Intransit Lounge								
Men's	1	0	1	0	1	0	0	1
Ladies'	1	0	1	0	1	0	0	1
Concourse Level								
Men's Gate C-3	4	5	3	0	3	0	0	2
Ladies' Gate C-3	6	0	10	0	10	1	0	2
Men's Gate C-8	8	8	5	0	5	0	0	2
Ladies' Gate C-8	10	0	15	0	15	0	0	2
Men's Gate C-11	5	6	4	0	4	0	0	2
Ladies' Gate C-11	12	0	23	0	23	1	0	2
Men's Gate C-16	13	10	6	0	6	0	0	2
Ladies' Gate C-16	13	0	14	0	14	0	0	2
Men's Gate C-23	4	5	4	0	4	0	0	2
Ladies' Gate C-23	8	0	11	0	11	0	0	2
Uni-sex	1	0	1	0	1	1	1	0
C Gate APM Station Back of the House								
	1	0	1	0	0	0	0	0
C GATES TOTAL:	97	36	113	0	110	3	1	26
D GATES:								
Ground Level								

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Men's Gate D-20	1	1	1	0	1	0	1	0
Ladies' Gate D-20	1	0	2	0	2	1	1	0
Concourse Level								
Men's D-4	11	8	6	0	6	0	0	2
Ladies' D-4	11	0	14	0	14	0	0	5
Men's D-8	4	8	3	0	3	0	0	2
Ladies' D-8	4	0	6	0	6	1	0	2
Men's D-12	4	8	3	0	3	0	0	2
Ladies' D-12	4	0	6	0	6	1	0	1
Men's D-18	3	8	3	0	3	0	0	2
Ladies' D-18	4	0	6	0	6	0	0	2
Men's D-21	3	7	2	0	4	0	0	2
Ladies' D-21	4	0	6	0	12	1	0	2
Men's D-22	4	4	4	0	4	0	0	2
Ladies' D-22	4	0	8	0	8	0	0	2
D GATES TOTAL:	62	44	70	0	78	4	2	26
OUTLYING BUILDINGS								
Salt / Sand Storage Facility (seasonal)	1	0	1	0	1	0	1	0
Aircraft Maintenance Hangar (Lower Level only)								
Mens	6	4	7	4	7	0	3	0
Ladies	1	0	1	1	1	0	1	0
Commissary Building								
Men's	2	1	2	0	0	0	1	0
Ladies'	3	0	2	0	0	1	1	0
Cargo 6 Building								
South Lobby								
Men's Upper Level	1	1	1	0	1	0	1	0

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Ladies' Upper Level	1	0	1	0	1	0	1	0
Men's Lower Level	1	1	1	0	1	0	1	0
Ladies' Lower Level	1	0	1	0	1	0	1	0
Center Lobby								
Men's Upper Level	1	1	1	0	1	0	1	0
Ladies' Upper Level	1	0	1	0	1	0	1	0
Men's Lower Level	1	1	1	0	0	0	1	0
Ladies' Lower Level	1	0	1	0	1	0	1	0
North Lobby								
Men's Upper Level	1	1	1	0	1	0	1	0
Ladies' Upper Level	1	0	1	0	1	0	1	0
Men's Lower Level	1	1	1	0	1	0	1	0
Ladies' Lower Level	1	0	1	0	1	0	1	0
Cargo 6 extension								
Men's Upper Level	1	1	1	0	1	0	1	0
Ladies' Upper Level	1	0	1	0	1	0	1	0
Men's Lower Level	1	1	1	0	1	0	1	0
Ladies' Lower Level	1	0	1	0	1	0	1	0
Police Station								
Lobby Men's	1	0	1	0	0	0	0	0
Lobby Ladies'	1	0	1	0	0	0	0	0
Men's Locker Room	2	2	2	1	2	0	1	0
Ladies' locker Room	2	0	2	1	2	0	1	0
Holding Cells	2	0	2	0	0	0	0	0
Canine Facility								
Men's	1	1	1	1	0	0	1	0
Ladies'	1	0	2	1	0	0	1	0
East PMC Trailers								
Men's	3	3	3	0	3	0	3	0
Ladies'	3	0	3	0	3	0	3	0
Dulles East Building								
Floor 2								
Men's	3	2	4	0	1	0	2	0
Ladies'	4	0	6	0	1	1	2	0

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Floor 3								
Men's	3	2	4	0	1	0	2	0
Ladies'	4	0	6	0	1	1	2	0
JP Morgan Chase Building								
Men's	24	9	16	5	4	0	11	0
Ladies'	24	0	25	4	5	24	11	0
Uni-sex	2	0	2	0	0	0	2	0
Cargo Building 3 (Bays 92 -97) -Pipe Shop								
Upper Level	2	1	2	2	2	0	1	0
Lower Level	1	0	1	0	0	0	1	0
Cargo Building 1 EOD and bay 21/22 RR								
Mens	2	2	3	0	0	0	1	0
Ladies	1	0	1	0	0	0	1	0
Shops & Warehouse Building								
Men's	5	7	5	2	1	0	3	0
Ladies'	2	0	4	1	0	0	2	0
Task Force								
Men's	2	2	1	0	0	0	1	0
Ladies'	2	0	1	0	0	0	1	0
Shop 1								
Men's	4	3	3	1	3	0	4	0
Ladies'	1	0	1	0	1	0	1	0
Shop 1 Annex / Old Post Office								
Men's	10	4	7	8	5	0	2	2
Ladies'	2	0	2	2	1	0	2	0
Uni-Sex	2	0	2	0	0	0	2	0
Utility Building								
Upper Level	5	5	5	2	0	0	3	0
Lower Level	3	3	3	5	0	0	3	0
GTE / Telephone Building								
	2	0	2	0	0	0	2	0

REST ROOM FIXTURE INFORMATION								
Location	Sinks	Urinals	Toilets	Shower Stalls	Seat Cover Dispensers	Sanitary Napkin Dispensers	Fold Paper Towel Dispensers	Roll Paper Towel Dispensers
Air Traffic Control Tower (ATCT) and building								
Men's	8	4	4	1	4	0	3	0
Ladies'	8	0	7	1	7	3	3	0
Uni-Sex	1	0	1	0	0	0	1	0
Shop 2	3	2	2	1	0	0	3	0
Shop 2 Snow Bunk House (seasonal)	1	1	1	0	0	0	0	0
Mower Shop (seasonal)	1	0	1	0	0	0	1	0
South Vehicle Paint Facility	1	0	1	1	0	0	0	0
Grounds Maintenance Facility South	4	1	3	3	0	0	2	0
South Paint Shop Facility	2	0	1	1	0	0	1	0
South PMC Trailers								
Men's	9	4	9	3	0	0	5	0
Ladies'	9	0	9	0	0	0	5	0
Breakrooms	3	0	0	0	0	0	0	0
Labs	3	0	0	0	0	0	0	0
Guard Stations / Gates								
Gate 4	1	0	1	0	0	0	1	0
Gate 29	1	0	1	0	0	0	1	0
Gate 34	1	0	1	0	0	0	1	0
Gate 38	1	0	1	0	0	0	1	0
Gate 43	1	0	1	0	0	0	1	0
Gate 1	1							
(Gates 127, 135, 141, 225, 302, 313 and 317)								
Outlying Building Totals	214	71	196	52	71	30	124	2
GRAND TOTALS	859	315	930	68	763	57	229	211

APPENDIX D
WALK OFF MAT REQUIREMENT

Appendix D

WALKOFF MAT REQUIREMENT				
	LOCATION	4' X 6'	4' X 10'	6' X 20'
1	Main Terminal	82	4	16
2	IAB	14	10	2
3	A Gates	16	2	12
4	B Gates	18		
5	C Gates & FIS	20		
6	D Gates	8		
7	Aircraft Maintenance Hangar	8		
8	Z Gates	4		
9	Pedestrian Walk-Back Tunnel	4		4
10	Passenger Walk-Back Tunnel	0		
11	Main Terminal Loading Dock			
12	Shops & Warehouse Building	28		
13	Utility Building	2	10	
14	Shop1	16	4	
15	Shop 1 Annex	12		
16	Shop 2 & Shop 2 Parts Building	12		
17	Grounds Maintenance Facility	10		
18	PMC Trailers	12		
19	Fire Station 304	6		
20	Fire Station 302	12		
21	Fire Station 303	14		
22	Police Station	8	2	
23	Canine Facility	8		
24	Live Fire Training Facility	2		
25	Cargo 6	8		
26	Gates 118/127/135/141/225/313/317	2	2	
27	ATCT	10		
28	Salt/Sand Storage Facility	6		
29	Pipe Shop	8	2	
30	Exterior Electric Shop / Stone House	6		
31	Body Shop	2		
32	Emergency Spares	50		
33	<i>LEFT BLANK INTENTIONALLY</i>			
34	<i>LEFT BLANK INTENTIONALLY</i>			
		408	36	34
				478

* FIGURES INCLUDE REPLACEMENT MATS

APPENDIX E
STAFF TABLE

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
Main Terminal (including Departures, Arrivals, GTC levels, Bag Basements, South Finger, Mezzanine Security, H Gates/Temporary Mobile Lounge Gates, Mobile Lounges and Plane Mates, et al.)	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
IAB	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
A Gates and Connector	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
B Gates, Ramp Tower	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
C Gates, FIS	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
D Gates & Connector	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
Z Gates	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
APM Stations (Main Terminal, A, B, C Gates APM Station and Connector)	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
Exterior Litter Control - Perimeter of MT, Z, A, B, C and D gates up to service roads (AOA)	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
Pedestrian Tunnel (including Garage 1, 6 banke elevator lobby, 1st flr - 5th flr)	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
Passenger Walk-Back Tunnel	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
Dulles East Building 2nd and 3rd floors	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
PMC East and South Trailers / Facilities	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
Various Engineering and Maintenance Outlying Buildings (including Salt/Sand Storage Bldg, Commissary Building, Pipe Shop, Cargo #3, Exterior Electrician Trailer, Engineering/Maintenance Shops and Warehouse Bldg, Shop #1, Shop 2 Parts Bldg, Shop # 2 Bunk House, Shop 2, Body Shop, Grounds Maintenance Facility, Stone House, East & West Utilities Bldgs)	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
New Air Traffic Control Tower	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
JP Morgan Chase Building	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

PROPOSED STAFFING REQUIREMENTS									
Location	Shifts		Sun	Mon	Tue	Wed	Thu	Fri	Sat
Remaining Outlying Buildings (Police Station and Pistol Range Trailer, Fire Facilities, Cargo 1 Bldg Bay 21/22 restrooms, and SOU/EOD office Bay 26 - 30, Cargo 6 Facility, Telephone Building , Aircraft Maintenance Hangar, North Employee Parking Bus Shelters, Guard Shacks)	Shift 1 10:30 pm to 7:00 am	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 2 6:30 am to 3:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							
	Shift 3 2:30 pm to 11:00 pm	# of Employees							
		Proposed Man-Hours							
		Minimum Man-Hours							

APPENDIX F
MAN-HOUR REPORT

Appendix F

MAIN TERMINAL													
		SHIFT 1				SHIFT 2				SHIFT 3			
		10:30 PM TO 7:00 AM				6:30 AM TO 3:00 PM				2:30 PM TO 11:00 PM			
DATE	DAY	CONTRACT HRS	MINIMUM	ACTUAL	DIFF	CONTRACT HRS	MINIMUM	ACTUAL	DIFF	CONTRACT HRS	MINIMUM	ACTUAL	DIFF
December 1, 2011	Sat				0.00				0.00				0.00
December 2, 2011	Sun				0.00				0.00				0.00
December 3, 2011	Mon				0.00				0.00				0.00
December 4, 2011	Tue				0.00				0.00				0.00
December 5, 2011	Wed				0.00				0.00				0.00
December 6, 2011	Thu				0.00				0.00				0.00
December 7, 2011	Fri				0.00				0.00				0.00
December 8, 2011	Sat				0.00				0.00				0.00
December 9, 2011	Sun				0.00				0.00				0.00
December 10, 2011	Mon				0.00				0.00				0.00
December 11, 2011	Tue				0.00				0.00				0.00
December 12, 2011	Wed				0.00				0.00				0.00
December 13, 2011	Thu				0.00				0.00				0.00
December 14, 2011	Fri				0.00				0.00				0.00
December 15, 2011	Sat				0.00				0.00				0.00
December 16, 2011	Sun				0.00				0.00				0.00
December 17, 2011	Mon				0.00				0.00				0.00
December 18, 2011	Tue				0.00				0.00				0.00
December 19, 2011	Wed				0.00				0.00				0.00
December 20, 2011	Thu				0.00				0.00				0.00
December 21, 2011	Fri				0.00				0.00				0.00
December 22, 2011	Sat				0.00				0.00				0.00
December 23, 2011	Sun				0.00				0.00				0.00
December 24, 2011	Mon				0.00				0.00				0.00
December 25, 2011	Tue				0.00				0.00				0.00
December 26, 2011	Wed				0.00				0.00				0.00
December 27, 2011	Thu				0.00				0.00				0.00
December 28, 2011	Fri				0.00				0.00				0.00
December 29, 2011	Sat				0.00				0.00				0.00
December 30, 2011	Sun				0.00				0.00				0.00
December 31, 2011	Mon				0.00				0.00				0.00

APPENDIX G
STAFF TASKING PLAN

APPENDIX H
SUPPLY PLAN

APPENDIX I
EQUIPMENT PLAN

APPENDIX J
EXPERIENCE AND PAST PERFORMANCE

COMPARABLE CONTRACTS (IAD)

<i>Facility Name & Address</i>	<i>POC</i>	<i>Telephone Number</i>
		<i>Email:</i>
<i>Period of Performance</i>	<i>Annual Contract Value</i>	<i>Cleanable Square Feet</i>
<i>Number of Working Shifts / Hours</i>	<i>Number of Working Days</i>	<i>Number of Employees / Man-hours</i>
<i>Multiple Building Facility</i>	<i>Security Requirements</i>	
<i>Description of Services:</i>		

<i>Facility Name & Address</i>	<i>POC</i>	<i>Telephone Number</i>
<i>Period of Performance</i>	<i>Annual Contract Value</i>	<i>Cleanable Square Feet</i>
<i>Number of Working Shifts / Hours</i>	<i>Number of Working Days</i>	<i>Number of Employees / Man-hours</i>
<i>Multiple Building Facility</i>	<i>Security Requirements</i>	
<i>Description of Services:</i>		

NOTE: USE THIS FORM TO COMPLETE EVALUATION CRITERION 3

PREVIOUS CONTRACT (IAD)

<i>Facility Name & Address</i>	<i>POC</i>	<i>Telephone Number</i>
		<i>Email:</i>
<i>Period of Performance</i>	<i>Annual Contract Value</i>	<i>Cleanable Square Feet</i>
<i>Number of Working Shifts / Hours</i>	<i>Number of Working Days</i>	<i>Number of Employees / Man-hours</i>
<i>Multiple Building Facility</i>	<i>Reason Why Contract Terminated</i>	
<i>Description of Services:</i>		

NOTE: USE THIS FORM TO COMPLETE EVALUATION CRITERION 3

APPENDIX K
CUSTODIAL DRAWINGS