



AIRPORTS COUNCIL  
INTERNATIONAL

2018

ACI-NA

AIRPORT MEMBERSHIP PROSPECTUS

THE **VOICE** OF AIRPORTS®



# 2018 AIRPORTS COUNCIL INTERNATIONAL-NORTH AMERICA AIRPORT MEMBERSHIP PROSPECTUS

## WELCOME

Airports Council International – North America (ACI-NA) is the Voice of Airports® for North America. ACI-NA membership represents approximately 285 governing bodies in the U.S. and Canada that own and operate more than 360 airports in North America, ranging from small commercial service airports to the largest airports in North America. ACI-NA member airports enplane more than 95 percent of the domestic and virtually all the international airline passenger and cargo traffic in North America. The mission of ACI-NA is to advocate policies and provide services that strengthen the ability of commercial airports to serve their passengers, customers and communities.

## ACI-NA GETS RESULTS

- ACI-NA is your **advocate** ensuring airports have the financial resources to meet the needs of passengers and their communities.
- ACI-NA is your **watchdog**, pushing back on over-reaching and costly federal regulations and legislation.
- ACI-NA is your **representative**, standing up for airports to make sure that government agencies work with you when developing and implementing security and facilitation measures.
- ACI-NA is your **expert** on key airport issues and policies—from the environment to security, safety to legal issues, and from NextGen to airport finance.
- ACI-NA is your **source** for valuable data, analysis, and benchmarking information to improve airport efficiency and reduce costs.
- ACI-NA is your **resource** for professional development, training and networking.

## MEMBER BENEFITS

Join ACI-NA today and get the advocacy, representation and industry information and analysis that you need as an airport operating in North America. Whether you are the director of a general aviation, small, medium or large airport; hub or non-hub - an ACI-NA membership provides its member airports with services that strengthen their abilities to serve their passengers, customers and communities.

### Impact & Educate

Help shape policy and legislation by working with ACI-NA committees and initiatives.

### Gain Insight

Access accurate, timely, and in-depth information and analysis on the latest issues, developments and opportunities affecting airports and the aviation industry.

### Connect

Engage with your colleagues from other airports to share ideas, concerns and information through ACI-NA's conferences, committees, discussion forums and webinars.

### Members-Only Benefits

Receive quarterly industry and membership news from Centerlines and a daily amalgamation of headlines through Daily Clips.

## MEMBER DUES

All Airport Membership dues are formula-based and are a function of an airport’s passenger and cargo activity, except for general aviation airports. The passenger and cargo levels are accounted for through the determination of an airport’s “traffic units” (TUs). For the determination of traffic units, a TU is assigned for each of the following:

- Each enplaned passenger = 1 TU
- Each deplaned passenger = 1 TU
- Each 100 kilograms (220.46 lbs) of enplaned freight and mail = 1 TU
- Each 100 kilograms (220.45 lbs) of deplaned freight and mail = 1 TU

Dues levels are based on total TUs at an airport for the year in which a full year of traffic data is available from ACI World Traffic Reports (i.e., 2018 membership dues are based on 2016 traffic data since the information is calculated in October/November time period).

2016 Traffic Units	Dues Calculation	2018 Dues Amount
Zero - 99,999	Flat Fee	\$860
100,000 - 299,999	Flat Fee	\$2,688
300,000 - 599,999	Flat Fee	\$4,032
600,000 - 999,999	Flat Fee	\$6,182
1,000,000 - 100,000,000	Formula*	Varies by level of traffic unit
100,000,000+	Flat Fee	\$137,832

General Aviation airports dues levels are calculated using based aircraft during a year from the Federal Aviation Administration’s National Plan of Integrated Airport Systems (NPIAS), which is updated every two years. General Aviation airports have neither commercial passenger traffic nor commercial airline service.

2016 Traffic Units	Dues Calculation	2018 Dues Amount
Zero - 500	Flat Fee	\$860
501+	Flat Fee	\$2,688

## MEMBERSHIP DUES ASSESSMENTS

After the first year's membership, airport members are provided assessments with their dues. The assessments are voluntary, and are used to support our efforts in research, the use of expert consultants and outside legal counsel, and staff costs associated with ensuring that airport policies and recommendations as directed by our Board of Airport Directors are heard by the appropriate parties.

- **Legal** — Should you have an issue that requires court action ACI-NA would file an amicus brief on your behalf and help with your representation, including using outside expert legal counsel.
- **Policy** — This covers research and review of federal policies or proposed regulations that could impact the Industry. ACI-NA staff are recognized as experts in the areas of safety/operations/technical, security, facilitation, environmental, public safety and consumer protection/passenger rights and both federal and Congressional staff seek our input on proposals impacting airports. We also can assist with peer reviews related to environment, operations and technical matters, and financial best practices.
- **Legislative** — The ACI-NA Government and Political Affairs team not only provides the most up-to-date information to members on legislative activities and Congressional hearings, but educates Members of Congress and their staff on airport financial issues and operational concerns.

## MEMBERSHIP TYPES

ACI-NA offers four types of Airport Membership

- **Regular Members** — Airports which are geographically within the boundaries of the U.S. and Canada or U.S. possessions.
- **Limited Members** — An entity that has sufficient governmental authority to own or operate a commercial service airport within the boundaries of the U.S., Canada and U.S. possessions.
- **Participating Members** — North American Airports which are geographically within the boundaries of the U.S. and Canada or U.S. possessions, but have chosen to participate in another ACI region, or any General Aviation airport which operates independently of commercial airport operating authorities. For commercial airports, dues are 35% of ACI-NA Regular Member dues. For General Aviation airports, dues are calculated using based aircraft.
- **Affiliate Members** — Airports from another ACI region which choose to pay a membership fee to ACI-NA in order to participate in the activities of the North American Region. Dues are 20% of ACI-NA Regular Member dues.
- **International Air Service Program** — **Open to U.S. international airports only at a special program fee.** U.S. International Air Service Program: This fee gives U.S. airports critical information on U.S. government negotiations on Open Skies, air service and international agreements, allowing airports to promote and protect their interests with U.S. and foreign decision makers. ACI-NA staff participates as a member of the U.S. delegations which negotiate international aviation issues and in preparations leading up to aviation consultations and decisions. The direct participation ensures that the U.S. is aware of general and specific U.S. airport/community interests during the consultations. It also enables staff to inform participating airports of ongoing developments so they can effectively pursue their interests with airlines and the governments.



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## NEW MEMBER INFORMATION

Please complete this portion of the application with the official corporate name and address you wish to use for your membership.

### CORPORATE INFORMATION

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Main Telephone: \_\_\_\_\_ Main Fax: \_\_\_\_\_

Organization Web Site: \_\_\_\_\_

Date: \_\_\_\_\_

TU Data (see page 3 for more details): \_\_\_\_\_ IATA Code: \_\_\_\_\_

### REPRESENTATIVES INFORMATION

Please complete as thoroughly as possible. The information you provide will be used to update the ACI-NA/ACI databases and membership directories. Please select **two** representatives from your organization to be contacts for ACI-NA.

Official Representative (primary contact)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate Representative (alternate contact)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_



# 2018 AIRPORTS COUNCIL INTERNATIONAL-NORTH AMERICA AIRPORT MEMBERSHIP PROSPECTUS

## COMMITTEE REPRESENTATIVE

ACI-NA Members are strongly encouraged to participate on ACI-NA Committees which are relevant to their respective businesses. It is extremely beneficial and important that you assign a representative (Primary Contact) to these 14 committees. Committee members regularly receive updates on committee activities. Please click on the committee names below for additional committee information.

**Air Cargo**

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**Air Service**

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**Business Diversity**

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**Business Information Technology**

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**Commercial Management**

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**Commissioners**

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**Environmental Affairs**

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**Facilitation**

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**Finance**

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**Human Resources**

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**Large Airports**

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**Legal Affairs**

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**Marketing & Communications**

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**Medium Hub**

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**Operations & Technical Affairs**

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**Public Safety & Security**

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**Risk Management**

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**Small Airports**

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# 2018 AIRPORTS COUNCIL INTERNATIONAL-NORTH AMERICA AIRPORT MEMBERSHIP PROSPECTUS

## MEMBERSHIP INFORMATION

All memberships are corporate. The company is considered the member and benefits are extended to all of the Member Company's employees. Membership is on a calendar year basis, beginning January 1 and ending December 31. Membership must be renewed each year. Membership Benefits become effective upon receipt of full dues payment. All dues are quoted in U.S. Dollars.

## PAYMENT

Please email your completed application form [memberservices@aci-na.org](mailto:memberservices@aci-na.org) and/or fax it to **202-330-5030**.

If you have an electronic fax service, you may send your completed form to our secured email address at [12023305030@efaxsend.com](mailto:12023305030@efaxsend.com).

If you have any questions about completing this form, or general membership or ACI-NA questions, please contact Veronica S. Gerson, Director of Member Services, at **202-293-4547** or by email at [memberservices@aci-na.org](mailto:memberservices@aci-na.org).

Once your application has been processed, an invoice will be generated and sent to you for payment.

Association dues are invoiced annually and are due upon receipt of invoice. Once remitted, payments are non-refundable.

Form and payment may also be submitted via mail to:

ACI-NA  
P.O. Box 5007  
Client ID 500022  
Merrifield, VA 22116-5007